



MONTGOMERY COUNTY EXECUTIVE ORDER

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

Subject Employee Solicitation Waiver	Executive Order No. 64-12	Subject Suffix
Originating Department Community Engagement Cluster	Department No.	Effective Date 3/26/2012

SOLICITATION OF GIFTS EAST COUNTY REGIONAL SERVICES CENTER

Pursuant to § 19A-16(b)(3) of the Montgomery County Public Ethics Law, the County Executive authorizes the Director of the Eastern Montgomery Regional Services Center to designate public employees assigned to the Center to solicit gifts for the benefit of programs and services administered by the Center, in accordance with the requirements established by this Executive Order.

Employees authorized to solicit gifts

Any public employee designated by the Director may contact potential donors directly.

Purpose of the Gifts

The purpose of the gifts is to benefit the programs and services administered by Center for which no funds are available or to enhance existing programs and services.

Manner of Solicitation

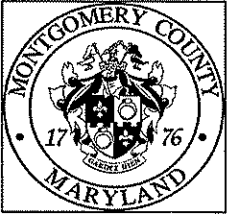
The Director, or the Director's designee, must authorize all solicitations. A public employee authorized to solicit a gift under this Order may participate in presentations, conduct general solicitations through mailings, participate in media activities, or meet personally with potential donors. An authorized public employee may solicit gifts during official work hours, while identifiable as a public employee, but must not solicit any individual or entity that has a contract with the Center or any other County agency with which the public employee is affiliated.

Source of Gifts

Designated employees may solicit gifts from any individual or entity, including associations, businesses, corporations, foundations, service organizations, chambers of commerce, community groups, religious organizations, and other government agencies.

Types of Gifts

Gifts may include monetary contributions, goods and services, technical assistance, training space, furniture or equipment cost.



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Manner of Acceptance of Gifts

Unless the donor makes a written request that there be no public acknowledgement of the gift, the Director may publicly acknowledge each gift by placing a notice in the Montgomery County Register indicating the gift donated, the identity of the donor, the identity of the recipient of the gift, and the purpose for which the gift will be used. The Director may issue a press release, if desired.

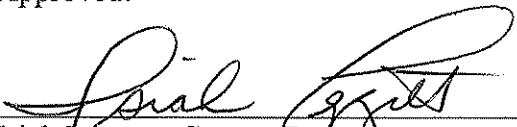
The Director must notify the Office of the County Executive of all gifts received. The Director may fulfill this requirement by submitting a request for placement of a notice in the Montgomery County Register as outlined above.

Term

This Executive Order expires on December 6, 2014.

This Executive Order is issued under the Authority of § 19A-16(b)(3) of the Montgomery County Public Ethics Law and Ethics Commission waiver dated April, 6, 1990.

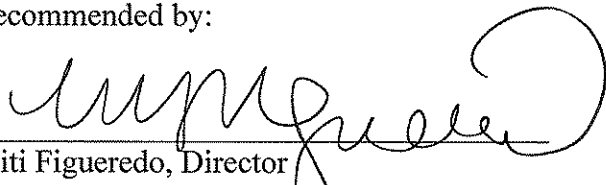
Approved:



Isiah Leggett, County Executive

March 26, 2012
Date

Recommended by:



Miti Figueredo, Director
Eastern Montgomery Regional Services Center
Community Engagement Cluster

3/19/12
Date

APPROVED AS TO FORM AND LEGALITY
OFFICE OF COUNTY ATTORNEY
BY Edward Latta
DATE 3/26/12