



## MONTGOMERY COUNTY FIRE AND RESCUE SERVICE

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*County Executive*

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Effective immediately, MCFRS Logistics will assume responsibility for issuing at least one set PPE to all personnel who are on the IECS list as indicated below:

### **PEAF PPE:**

- PEAFF PPE will be borrowed from Logistics by both fire and EMS only personnel for the duration of the PEAFF class and returned. If your LFRD issues Fire PPE from their stock, personnel can use it for PEAFF.
- LFRD members will bring a signed authorized Property Request Form to the Logistics Section indicating they require PEAFF PPE.
- The Logistics Section will make every attempt to coordinate weekend and Saturday openings to coincide with PEAFF class.
- PEAFF PPE from Logistics **will not be approved for structural firefighting** and will be appropriately marked with an X across the back of the coat and down the left leg of the pant.
- PEAFF PPE will be returned to Logistics by the member. The member will then be eligible for Training PPE if in the firefighter IECS category. EMS members will not get training PPE
- **The PSTA will not issue any PEAFF gear.**

### **TRAINING PPE:**

- After PEAFF Class is complete all personnel, career or volunteer fire personnel will receive training PPE.
- This gear may be used for all activities prior to receiving permanent PPE. These activities include training classes, structural fire fighting (if qualified) & riding apparatus.
- Training PPE will be borrowed from Logistics until personnel have successfully completed their recruit class or FF1 class.
- LFRD members will bring an authorized Completed Property Request Form to the Logistics Section indicating they require Training PPE. The PSTA will request Training PPE on behalf of career recruit classes.

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### **Office of the Fire Chief**

- Training PPE will be labeled "PSTA".
- EMS only personnel will not receive Training PPE

### **PERMANENT PPE:**

- Permanent PPE will be issued once personnel have successfully completed recruit school, FF1 class or EMTB class (EMS Only members) and the LFRD has made the promotion changes in PIMS to FFI or EMS Provider I.
- Permanent PPE will be labeled according to the MCFRS Policy 06-10 which will include LFRD name and use of name flap for LFRD personnel last name.

The procedure for requesting PPE from the MCFRS Logistics Section is as follows:

LFRD quartermasters should complete a Property Request Form and obtain an authorized signature. The LFRD quartermaster should indicate whether the member is in need of PEAFF PPE, Training PPE or Permanent PPE. Each level of PPE will need a separate Property Request Form to be completed and brought to Logistics.

All PEAFF or Training PPE should be returned to the Logistics Section once the appropriate class has been completed, preferably within 10 days. The next level of PPE will not be issued without returning any previously issued or loaned PPE to Logistics.

To assist the LFRDs to manage this process, the Logistics Section is in the process of creating a LFRD Quartermaster webpage. On the webpage, Quartermaster's will be able to find instructions for requesting items from Logistics, prepopulated Property Request Forms, as well as a summary of the authorized PPE and apparel allotments for each rank.

The following are general guidelines for requesting items from Logistics:

Please do not send members to Logistics with blank Property Request Forms. All Property Request Forms should be signed by the authorized LFRD representative and contain the items and quantities needed.

Prepopulated Property Request Forms have been created and will be available on the quartermaster webpage and the DOVs quicklinks. To use these forms, please add the quantity of items needed, circle helmet color and PPE type if applicable. If the LFRD does not wish the member to have certain items, please do not add a quantity next to that item.

Allotment quantities for each item will be available on the quartermaster webpage or on the DOVs Quicklinks page. If a member has previously received items from their current allotment,

the quantity indicated on the Property Request Form should reflect the balance of what the member is owed. Logistics will only provide what the person is still owed unless an explanation has been provided.

Please note that the member's PIMS record must match the rank for which his/her quartermaster is requesting items. In certain limited circumstances (EMS1 taking FF1 class, member assuming an elected office in addition to their operational capacity, etc.) the PIMS record may not be accurate. The quartermaster must make a clear note on the Property Request Form for this, or any other unusual circumstance.

For comments or concerns about the Quartermaster webpage or Logistics procedures please contact Leslie Maxam, Logistics Section Manager at 240-777-2483.