


Montgomery County Fire and Rescue Service **FIRE CHIEF'S GENERAL ORDER**

NUMBER: 07-05

Rescinded on 7/22/2015

March 28, 2007

TO: All MCFRS Personnel

FROM: Fire Chief Thomas W. Carr, Jr. 

**SUBJECT: Federal First Responder Access Credentialing (FRAC)
Pilot Program**

Montgomery County Fire and Rescue Service and the Montgomery County Police Department will be participating in the Federal First Responder Access Credentialing (FRAC) pilot program. This program, which provides an ID card to first responders who may need to enter a disaster scene through access points controlled by federal, state or local authorities, is part of an effort to test a national credentialing system for emergency service workers. The access card will allow the controlling authorities to authenticate the identity of the card holder, verify their Emergency Support Function (ESF), and determine their authorization to enter a controlled incident scene based upon their ESF.

To implement the FRAC pilot program, I have authorized the Office of Investigative Programs (OIP) to issue the FRAC cards to MCFRS personnel based upon their assignment and/or specialty functions, and in accordance with federal standards for identification verification and security. The instructions below comply with federal mandates.

- FRAC cards are being issued to MCFRS personnel, based upon the individual's assignment or specialty function.
- When the OIP contacts personnel/units to issue the FRAC cards, they must report to the OIP with *two forms of identification*, which may include driver's license, MCFRS ID, Social Security card, passport, birth certificate, etc.
- The cards will be activated with a Personal Identification Number (PIN), which each of you will provide. You must keep your FRAC cards with you *at all times while on-duty*, and *must not disclose the PIN number to anyone*. If you forget your PIN number, *immediately* contact the OIP to reset it.
- You must report lost or stolen FRAC cards *immediately* to the OIP.
- If you leave MCFRS, or a designated or special assignment, report this change to the OIP within 18 hours, and return the card to the OIP.

If you need additional information regarding the FRAC pilot program, please call Kevin Sanzenbacher at 240-777-2248.

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