



DIVISION OF FIRE AND RESCUE SERVICES
MONTGOMERY COUNTY, MD.

DIRECTIVE

NUMBER: 04-08

DATE: April 5, 2004

TO: All DFRS Personnel

FROM: Fire Chief Tom Carr 

SUBJECT: Public Education

A reporting form has been created to collect data on our Public Education activities. We are directing all personnel to utilize the form every time they participate in an event. The form will provide us with crucial information needed to prepare performance measures for future budgets. This form is located under Public Education Resources on the Quick Links page. When you click on the link to the form, a password and user name will be requested. You will type in "dfrs12" for both fields. Remember to use lower case letters and do not insert a space.

Many of our personnel have already been utilizing the reporting form. It is user friendly and should only require a few minutes of your time. Shift Officers should complete the form for all activities they have completed to date in 2004. We need every event entered to obtain accurate statistics. The form will allow you to enter any date in order to catch up. We intend to reward shift efforts for extraordinary accomplishments in the area of public education. Any questions on the reporting form can be directed to Assistant Chief Denise Pouget-Rankin.