



DEPARTMENT OF FIRE AND RESCUE SERVICES
MONTGOMERY COUNTY, MD.

DIRECTIVE

NUMBER: 96-27

DATE: August 8, 1996

TO: All Personnel

FROM: Chief Jon C. Grover, Director
Department of Fire and Rescue Services

SUBJECT: Notifications Following Serious Injuries or Fatalities of County Employees

Federal and State regulations require that the Commissioner of the State Division of Labor and Industry must be notified within eight hours after (1) the line-of-duty fatality of one or more County employees, and/or (2) the line-of-duty serious injury [admitted to a hospital overnight] of three or more County employees. County policy has these notifications to the State being made by the Division of Risk Management.

The on-duty supervisor of the Emergency Communications Center will notify the Safety Section at 217-2470, during normal work hours, after such an incident. After hours and on holidays and weekends, the ECC on-duty supervisor will notify the Safety Supervisor and/or the Accident Prevention Specialists.

As a courtesy to the State, ECC will continue to notify MOSH (at 1-800-932-3629 or at 410-333-4100) if fire/rescue personnel respond to a line-of-duty serious injury or fatality to one or more non-County employees.

Attachments



DEPARTMENT OF FINANCE

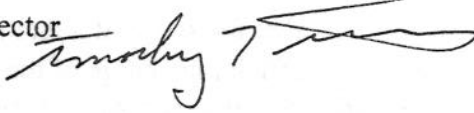
Douglas M. Duncan
County Executive



MEMORANDUM

June 13, 1996

TO: Department Heads
Departments of Police and Fire and Rescue Services

FROM: Timothy L. Firestine, Director
Department of Finance 

SUBJECT: Maryland Occupational Safety and Health (MOSH) Notification

Recently, several public service agencies received a copy of the attached notice issued by the State of Maryland, Department of Labor, Licensing and Regulation, Division of Labor and Industry. The notice addresses on-the-job accidents, fatal accidents and catastrophes. There has been a great deal of confusion associated with this publication as to the requirements of the public service agencies in reporting information to the State. The confusion lies between the reporting requirements of the department when an incident involves a county employee suffering an injury or fatality, and when a public service employee is dispatched to the scene of an accident where a civilian is fatally or seriously injured. This memo will attempt to clarify this confusion and should be distributed to all of your personnel.

Since police and fire and rescue personnel are the first to arrive at an accident scene, the above mentioned MOSH publication was issued by the State of Maryland to request their assistance in identifying (**non-County**) employees of companies and businesses who suffer a fatal or serious injury. This optional notification acts as a check and balance system for the State (MOSH), since many employers do not have the resources to conduct a thorough investigation. This notification to the State by police, fire and rescue personnel is **not a requirement of the law, it is a courtesy notification only.**

Department Heads of Police and Fire and Rescue Services
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The County Government is required under the State Occupational Safety and Health standard, 29 CFR 1904.9, (see attached), to report to the Commissioner, Division of Labor and Industry, State of Maryland **any fatality or serious injuries requiring the hospitalization (admitted overnight) of three or more County employees from an accident within eight hours of the incident.** It is the policy of the County that this notification of a fatality or injury to **County employees shall be made by the Safety Section of the Division of Risk Management, Department of Finance.** In addition, the Safety Section will conduct a preliminary investigation assisted by the department involved. This includes motor vehicle accidents where the County employee is operating a County vehicle or on official business for the County.

Upon arrival at the scene of a fatality or serious injury **suffered by County employee(s)**, the official in charge of the accident scene shall, as soon as possible, notify the Safety Section, Division of Risk Management. Risk Management can be reached at 217-7240 between the hours of 8:00 A.M. and 5:00 P.M. After hours you can contact the Emergency Communications Center (ECC) or the following individuals directly:

Fred W. Enos, Jr., Safety Supervisor, on an alpha/numeric pager at
1-301-930-2052

Gary Stafford, Accident Prevention Specialist, on alpha/numeric pager at
1-301-930-2622.

Anita Pustelnik, Accident Prevention Specialist, on alpha/numeric pager at
1-301-664-3667.

If you have questions, please contact the Safety Section at 217-7240.

TLF/fe

Enclosures

STATE OF MARYLAND
DEPARTMENT OF LABOR, LICENSING AND REGULATION
DIVISION OF LABOR AND INDUSTRY
MARYLAND OCCUPATIONAL SAFETY AND HEALTH (MOSH)

NOTICE TO POLICE, FIRE AND RESCUE PERSONNEL

ON-THE-JOB ACCIDENTS....

In the event of a serious injury that requires emergency transportation of an injured employee from his or her place of employment to a medical facility, please call MOSH at:

(410) 333-8682

Provide the following information, if available:

- Name and telephone number of caller
- Name and address of employer
- Location of accident
- Date and time of accident
- Name of injured person(s)
- Extent of injuries

FATAL ACCIDENTS & CATASTROPHES....

For an employee fatality or an accident requiring hospitalization of 3 or more employees, please provide immediate and direct notification so MOSH can initiate a prompt investigation.

1-800-932-3619



Provide the information indicated above, if available.

29 CFR 1904 Recording/Reporting Occupational Injuries and Illnesses

Date: 05-08-1996

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1904.8 Reporting of fatality or multiple hospitalization incidents.

1904.8(a)

Within 8 hours after the death of any employee from a work-related incident or the in-patient hospitalization of three or more employees as a result of a work-related incident, the employer of any employees so affected shall orally report the fatality/multiple hospitalization by telephone or in person to the Area Office of the Occupational Safety and Health Administration (OSHA), U.S. Department of Labor, that is nearest to the site of the incident, or by using the OSHA toll-free central telephone number.

1904.8(b)

This requirement applies to each such fatality or hospitalization of three or more employees which occurs within thirty (30) days of an incident.

1904.8(c)

Exception: If the employer does not learn of a reportable incident at the time it occurs and the incident would otherwise be reportable under paragraphs (a) and (b) of this section, the employer shall make the report within 8 hours of the time the incident is reported to any agent or employee of the employer.

1904.8(d)

Each report required by this section shall relate the following information: Establishment name, location of incident, time of the incident, number of fatalities or hospitalized employees, contact person, phone number, and a brief description of the incident.