



MONTGOMERY COUNTY FIRE AND RESCUE SERVICE  
MONTGOMERY COUNTY, MD

# INFORMATION BULLETIN

**NUMBER: 10-01**

**January 11, 2010**

**SUBJECT: 2009 Compensatory Time and Annual Leave Carryover Limitations**

Please review the attached memorandum from Joseph Adler, Director, Office of Human Resources. This memorandum explains Compensatory Time and Annual Leave Carryover Limitations and procedure.

**All requests for Compensatory Time and Annual Leave Carryover should be sent via e-mail to Mrs. Debra Shaw in Administrative Services, 12<sup>th</sup> Floor EOB, by February 1, 2010.**

For questions concerning the attached memorandum, please contact Mrs. Debra Shaw in Administrative Services at: (240) 777-2473.

Issued By: Battalion Chief Wayne Courtney