



DIVISION OF FIRE AND RESCUE SERVICES
MONTGOMERY COUNTY, MD.

DIRECTIVE

-REVISED-

NUMBER: 02-17

November 12, 2002

TO: All Division of Fire and Rescue Services Personnel

FROM: Chief Roger W. Strock *Roger W. Strock* Chief Strock

SUBJECT: Article 23, Section 23.8, Hours of Work for Part-time Employees of the Collective Bargaining Agreement

In accordance with the collective bargaining agreement five (5) part-time positions are now available for current full-time employees of DFRS who wish to move to a part-time work schedule. Positions are available at all ranks from Firefighter II through Captain.

At this time a policy on the part-time positions has not been fully developed. However, in an effort to support the part-time employee program this Directive will be used as an interim measure.

Personnel who enter a part-time position will have their salary and all benefits adjusted in accordance with Article 23, Section 23.8 of the collective bargaining agreement. Those individuals who move to a part-time schedule will be allowed to return to a full-time position when a vacancy is available. Part-time personnel must provide at least **30** days notice of their intent to move back to a full-time position.

Personnel who desire to move to a part-time position must forward a memorandum via the chain of command to the Division Chief with a copy to **the President**, IAFF, Local 1664 requesting a part-time assignment. The individual may request the number of hours worked between twenty (20) and thirty-nine (39) hours. The Division Chief will ultimately determine the number of hours worked and the location of assignment. Personnel requesting part-time positions may be assigned to any work site within DFRS. Attempts will be made to work with the employee in order to benefit the employee and the Division. However, it must be understood that the Division Chief's determination is final.

Individuals with questions may contact either I.A.F.F., Local 1664 or Assistant Chief Wheeler @ 240-777-2489.