MONTGOMERY COUNTY FIRE AND RESCUE SERVICE
MONTGOMERY COUNTY, MD

DIRECTIVE

DIVISION OF VOLUNTEER SERVICES

April 8, 2009

NUMBER: 09-03

TO: ALL MCFRS Volunteers

FROM: Division Chief Alan Hinde

SUBJECT: The Volunteer Station Staffing Tracker Program

Beginning on or about May 1, 2009, the Station Staffing Tracker (SST) program will be available to LFRD personnel from all station computers with internet capability. The SST program meets the MCVFRA contractual requirements for daily standby reporting by tracking IECS staffing. ***Each IECS-certified LFRD member on standby duty who is staffing a response unit <u>must</u> sign in/log out of the SST to be assigned riding position(s).***

The Division of Volunteer Services is currently conducting several "train the trainer" sessions for representatives of each LFRD, who will then instruct their LFRD personnel. The SST program is user-friendly, and this in-station training should take less than 15 minutes. This program is the predecessor to the Station Activity Tracker (SAT), which is currently being developed and is expected to be completed this summer. All data collected from both the SST and the SAT programs will be available to LFRD leadership, and used to assist in managing MCFRS volunteers. LFRDs that use similar tracking programs may *continue* to use them, as long as they download the data to the SST *daily*, using the method provided by DTS.

The data collected from these programs will provide empirical information to both the Fire Chief and the County Council on volunteer stand-by programs and volunteer hours contributed.

Please address your inquiries to Division Chief Alan Hinde at (240) 777-2466.