



MONTGOMERY COUNTY FIRE AND RESCUE SERVICE
EMERGENCY MEDICAL SERVICES SECTION

INTER-FACILITY TRANSPORT APPROVAL CHECKLIST

Hospital: _____ Transferring Physician: _____

Criteria for Transport Approval

- The patient's condition must be considered by the transferring physician to be emergent (i.e., life-threatening). This condition may warrant a HOT response (i.e., the use of emergency lights and sirens) to the transferring and receiving facilities.
- For trauma referrals, the patient's condition must meet the criteria for inter-facility referral under the MIEMSS *Interhospital Transfer Guidelines Manual*.
- For medical referrals, the patient must require a specialized procedure or treatment that the transferring facility cannot provide.
- An alternate means of inter-facility transport (e.g., licensed commercial ambulance, helicopter, receiving hospital's transport team, transferring hospital's transport team) is not immediately available.

Criteria for Dispatch

- A receiving physician must agree to accept this patient at his or her facility.
- The transferring physician must provide medical stabilization of the patient in order to minimize the risks of transport to the patient.
- The transferring physician must provide the appropriate level of qualified personnel needed during the transport, in order to maintain an acceptable level of care for this patient.
- The transferring physician must agree to be the on-line medical control physician for the inter-facility transport.
- The patient must be ready to leave the ER within 15 minutes of the arrival of the ALS ambulance.
- All required medications, fluids and specialized equipment needed for the transport must be provided by the transferring facility.
- Copies of all of the patient's medical records must be provided by the transferring facility.

Approved Incident # _____ EMS Unit # _____
 Denied

EMS Duty Officer: _____ Date/Time: _____