



**Healthy Montgomery Steering Committee Meeting
Virtual via Zoom Meeting
November 14, 2022
Meeting Minutes**

Members and Alternates Present: Monika Driver, Leslie Graham, Stephanie Iszard, Kimberley McBride, Dr. Christopher Rogers, Diana Saladini, Monique Sanfuentes, Cristina Sasaki, Jacquelyn Williams

Healthy Montgomery Staff: Elizabeth Beck, Rita Deng, Felicia Hugee

Guests: Karen Gutierrez, Dr. James Bridgers, Meghan Sontag, Dr. Ikenna Myers, Muhammad Hasan, Sanjana Quasem, Tara Clemons, Kiera Abdul, Beatrice Miller, Ben Peck

Topic/Presenter	Key Points	Action Item/ Responsible Person
Welcome and Opening Remarks <i>Dr. Christopher Rogers & Ms. Leslie Graham</i>	<ul style="list-style-type: none"> • The meeting was called to order at 6:06 p.m. • Ms. Leslie Graham and Dr. Christopher Rogers welcomed all attendees, highlighted the agenda, and asked for new attendees to introduce themselves either live or via the chat • Attendance was tallied and a quorum was not attained. The September 2022 meeting minutes will be reviewed at the January 2023 meeting. 	
MCDHHS Health Officer's Comments <i>Dr. James Bridgers, Jr.</i>	<ul style="list-style-type: none"> • Dr. Bridgers presented an update on COVID-19, respiratory illnesses, hospital capacity, and wastewater surveillance for COVID-19. • Dr. Bridgers stated that the appointed Health Officer, Dr. Davis, is having her confirmation hearing on Tuesday, November 15, 2022. • Suspected rise in fentanyl activity was brought up by HMSC member Stephanie Iszard. 	
CHIP Definition and Role of Healthy Montgomery Steering Committee <i>Ms. Elizabeth Beck</i>	<p><i>See Presentation</i></p> <ul style="list-style-type: none"> • Elizabeth Beck, Program Manager II, Healthy Montgomery, presented on the Community Health Improvement Plan (CHIP) process and shared what the role of the Steering Committee is in the process. 	

<p>Healthy Montgomery Steering Committee Exercise <i>Ms. Elizabeth Beck</i></p>	<p>See Hyperlink</p> <ul style="list-style-type: none"> Elizabeth Beck, Program Manager II, Healthy Montgomery, facilitated an activity called Hook, Gift, Anchor, Referral in which meeting attendees answered reflective questions on why they participate in this process and who should be involved. 	
<p>2023 Meeting Dates & Times <i>Dr. Christopher Rogers & Ms. Leslie Graham</i></p>	<ul style="list-style-type: none"> Dr. Christopher Rogers and Ms. Leslie Graham discussed changing the meeting times for 2023. Most attendees indicated they would prefer an earlier meeting timeframe. Elizabeth Beck will send a poll to determine what meeting time is preferred for the 2023 meeting schedule. Kimberley McBride suggested setting the meeting time annually to adjust to changing schedules and other commitments. When the Charter is reviewed this note will be added. 	
<p>Minority Health Initiatives & Program Updates</p>	<ul style="list-style-type: none"> Jacque Williams provided an update on the African American Health Program’s activities. Dr. Ikenna Myers shared that the AAHP is hosting an Aging Summit on Monday, November 21. See flyer for details. Sanjana Quasem provided an update on the Asian American Health initiative’s activities and projects over the past year. No one was present to provide an update regarding the Latino Health Initiative. 	
<p>Hospital Workgroup Updates <i>Ms. Kimberley McBride</i></p>	<ul style="list-style-type: none"> Kimberley McBride provided an update on the hospital workplans. The implementation strategy that was discussed at the September meeting has been approved and completed. This is the first joint-system CHNA. The strategy is posted on Suburban’s website. 	
<p>Announcements</p>	<p>The next Healthy Montgomery Steering Committee’s meeting will be on January 9, 2023</p>	
<p>Wrap up/Adjourn</p>	<p><u>A MOTION</u> was made by Jacque Williams to adjourn the meeting at 7:40 p.m. The motion to adjourn was seconded by Kimberley McBride.</p>	