



Healthy Montgomery Steering Committee Meeting
Virtual via Zoom Meeting
January 9, 2023
Meeting Minutes

Members and Alternates Present: Dr. Christopher Rogers, Dr. Kisha Davis, Crystal DeVance-Wilson, Dr. Olivia Carter Pokras, Leslie Graham, Amy Lindsey, Gina Maxham, Kimberley McBride, Diana Saladini, Monique Sanfuentes, Cristina Sasaki, Stephanie Iszard, Jacquelyn Williams, Patricia Rios, Monika Driver, Kate McGrail, Patricia Diaz Reed

Healthy Montgomery Staff: Elizabeth Beck, Rita Deng, Felicia Huges, Chunfu Liu, Meghan Sontag, Diana Tato-Niktash, Kiera Abdul

Guests: Karen Gutierrez, Muhammad Hasan, Sanjana Quasem, Tara Clemons Johnson, Annmarie Hart-Bookbinder, Dr. Patti Maclay, Arlee Wallace

Topic/Presenter	Key Points	Action Item/ Responsible Person
Welcome and Opening Remarks <i>Dr. Christopher Rogers & Ms. Leslie Graham</i>	<ul style="list-style-type: none"> • The meeting was called to order at 3:05 p.m. • Ms. Leslie Graham and Dr. Christopher Rogers welcomed all attendees, highlighted the agenda, and asked for new attendees to introduce themselves either live or via the chat • Attendance was taken and quorum (50% of membership plus 1) was present. 	
Approval of September & November 2022 Meeting Minutes <i>Dr. Christopher Rogers & Ms. Leslie Graham</i>	<ul style="list-style-type: none"> • September and November 2022 meeting minutes were sent via meeting invite and in the Zoom chat. • Jacque Williams motioned to approve meeting minutes. • Opened it to discussion, there were no questions, updates, or clarifications on the minutes. • All in favor to approve, none opposed. 	Jacque Williams motioned to approve minutes. Minutes were approved unanimously.
Charter Amendment <i>Dr. Christopher Rogers</i>	<ul style="list-style-type: none"> • Dr. Rogers brought forth a motion to amend the Healthy Montgomery Charter now that there are two separate positions within Department of Health and Human Services: Public Health Officer and Chief of Public Health Services. • Dr. Rogers explained that the County Public Health Officer will remain as the Co-Chair for Healthy Montgomery. 	Dr. Christopher Rogers motioned to amend charter. Motion was approved unanimously.

	<ul style="list-style-type: none"> • Opened it to discussion or questions. It was asked if there was a document outlining the distinction between the roles, as this would be helpful for members. Dr. Rogers indicated he could send something. • All in favor to approve this amendment, none opposed. 	
CHNA Update <i>Dr. Christopher Rogers & Dr. Chunfu Liu</i>	<ul style="list-style-type: none"> • Dr. Rogers shared that the CHNA is drafted and will run around 200 pages. Health needs will need to be prioritized and finalized by theme. Once this is completed the final draft will be reviewed and cleaned up. • Editor will need around 3-4 weeks to finalize report. • Report will be translated in 6 different languages (Amharic, Chinese, French, Korean, Spanish, and Vietnamese). • A communication and dissemination plan is being drafted for the CHNA. • Committee member asked if data on COVID-19 wastewater surveillance was included in the report. <ul style="list-style-type: none"> ○ This data will not be included in the CHNA, however, is listed on county website. 	
Unite to Integrate Diabetes Coalition Presentation <i>Ms. Felicia Hugee</i>	<p>See Presentation</p> <ul style="list-style-type: none"> • Felicia Hugee, Program Manager III, Chronic Disease Prevention and Health Disparities presented on the Unite to Integrate Diabetes Coalition and invited members of the Steering Committee to reach out for more information. 	
MAPP Subcommittee Overview <i>Ms. Elizabeth Beck</i>	<p>See Document</p> <ul style="list-style-type: none"> • Elizabeth Beck, Program Manager II, Healthy Montgomery, reviewed the MAPP subcommittee roles and responsibilities document. Encouraged members to either volunteer or refer someone from their organization to participate. • Please email Elizabeth Beck by Tuesday, January 31, 2023 to join the MAPP subcommittee. 	<p>Please email Elizabeth by Tuesday, January 31, 2023 to join the MAPP subcommittee.</p>
MCDHHS Public Health Officer's Comments <i>Dr. Kisha Davis</i>	<ul style="list-style-type: none"> • Dr. Kisha Davis introduced herself as the new Public Health Officer. • Dr. Davis shared information on COVID-19, new variant, XBB 1.5, which is driving an increase of cases nation-wide and in Montgomery County. • Dr. Davis indicated that hospitals are still seeing impacts of respiratory illnesses, however it is slightly better than it was previously. Reminded of importance to receive vaccinations. 	

Minority Health Initiatives & Program Updates	<ul style="list-style-type: none"> • Jacque Williams provided an update on the African American Health Program’s projects and activities. • Muhammed Hasan provided an update on the Asian American Health initiative’s projects and shared links. • Dr. Olivia Carter Pokras shared updates on the Latino Health Initiative’s projects and activities. 	
Announcements	<ul style="list-style-type: none"> • Leslie Graham reminded participants that there is a vacancy in the Co-Chair role (Leslie is an interim Co-Chair). Dr. Davis, as the newly appointed Public Health Officer, will be assuming her role as Co-Chair in March. • To serve as Co-Chair, you must be a committee member from the not-for-profit or private sector with no less than two (2) years of membership on the HMSC. • Please email Elizabeth Beck by Tuesday, January 31, 2023 with Co-Chair nominations. 	Please email Elizabeth Beck by Tuesday, January 31, 2023 with Co-Chair nominations.
Wrap up/Adjourn	<p>The meeting was adjourned at 4:32 p.m. The next Healthy Montgomery Steering Committee meeting will be on March 6, 2023 from 3-5 p.m.</p>	