



OFFICE OF HUMAN RIGHTS

Isiah Leggett
County Executive

James L. Stowe
Director

Minimum Wage Reporting Form
Prototype 3-24-16

Please complete form, print the completed form and sign it, and then send it to the Office of Human Rights. The form must be submitted within 30 days after the end of each quarter.

Business Information

Company Name

Address

City

State, ZIP

EIN

Contact Information

Name

Title

Phone

Email

Certification

Year / Quarter being reported /

Number of Tipped workers

Payroll for Tipped Workers

"I certify that each tipped employee under my employment was paid the minimum wage during the quarter being reported as required by Montgomery County Code, Chapter 27 - Human Rights and Civil Liberties, Section 27-69 - Tipped Employees." The willful falsification of any of the above information may subject employers to penalties and fines as outlined in the Montgomery County Code. Verification of report data shall be at the discretion of the Montgomery County Office of Human Rights.

Signature _____

Date _____

Please mail completed form to: Office of Human Rights
21 Maryland Ave, Suite 330
Rockville, MD 20850
Attention: Minimum Wage Reporting

Or e-mail scanned completed form to: Wages@MontgomeryCountyMD.gov