

SILVER SPRING: BRIGADIER GENERAL CHARLES E. MCGEE LIBRARY
Library Advisory Committee Minutes, March 20, 2023

Meeting online via zoom began at 7:30 PM.

SSLAC Members:

Present: Martha Kyrillidou (Chair), Dana Anderson, Jill Niebrugge Brantley, Rodney Elin, Saa Fillie, Wendy Gales, Regina Germain, Scott Shoreman (Past Chair), and Chauna Wiggins

Absent: Paulette Dickerson, Diana Holmes, and Hira Girglani

Others Present:

- Eric Carzon, Silver Spring Regional Manager
- Vikram Pant, MCPL Interim Board Liaison.

1. Roll call took place.
2. Approval of minutes of previous meeting and approval of current agenda: Saa Fillie motioned and Regina Germain offered a second for approval of minutes. The minutes of February 21, 2023 were approved unanimously.
3. **Library Managers Report:** Eric Carzon shared an update about a new library assistant of teen services and ongoing disciplinary issues with some customers at the library. The Library management has been working with staff and the police to address this issue. This has been happening at a few other branches as well. There have been some threats.
4. *A discussion about the nature of the threats followed. Eric Carzon mentioned that one would need to file a FOYA request to access information regarding the disciplinary issues at the library. He also mentioned that sometimes the behaviors are directed at the staff or other customers. He noted that the library is getting better with using the camera system to identify customers who create disruptions.*
5. Eric concluded with the following updates: Amharic and French story telling time are new monthly Program additions; the Contemporary Conversations event was successful and well attended; the Library is planning a Vinyl Record Day during one of the three Saturdays in August; the library paused a massive reading project; April is Junk Month at the library; and the facility, the elevators, escalators, and the doors are a continuous problem.
6. A question was asked about using the dash board. Eric mentioned that he hoped to do so in future.
7. **Library Board Liaison Report:** Vikram Pant had not arrived yet.
8. **Chairs Report:** Martha Kyrillidou shared that she will continue to recruit people interested in serving on the LAC.
 - Unfinished Business: Paulette Dickerson sent an email regarding Purple Line construction. She is trying to schedule an official meeting between the LAC and the Purple Line construction company.
9. *A discussion ensued regarding the revision of the updated LAC Letter. Eric Carzon and Scott Shoreman suggested that we keep key sections. Chauna Wiggins suggested that we remove any repetition. Jill Brantley recommended that we keep the specificity. Vikram Pant suggested that we submit the letter as soon as possible. Wendy Gales suggested that we add bullet points. Martha Kyrillidou asked for a vote on whether all members of the committee were comfortable with sending the letter as is. Six members voted yes; two members abstained. Saa Fillie suggested that we spend 40 minutes of our time editing the letter. Additional suggestions for edits were made by Dana Anderson, Rodney Elin, and Scott Shoreman. Martha Kyrillidou asked Eric Carzon about the protocol for submitting the letter to the Board. He suggested that Martha Kyrillidou submit the letter to Anita, and copy Regina, her aide, Vikram Pant, him, and the rest of the committee. The rest of the discussion was about how to improve the letter. Vikram Pant said the letter was*

time sensitive. Martha Kyrillidou asked for a vote on the letter. Saa Fillie made a motion and Scott Shoreman offered a second. The vote was nine to one and approved by the majority of the Committee. Wendy Gales suggested that we insert the bullet points in the future.

10. Martha Kyrillidou made a motion that someone create a bulleted list based on the letter. Wendy Gales disagreed. The motion did not move forward. Based on the previous vote, the letter will be sent.
11. **Library Board Liaison Report:** Vikram Pant explained when to send the letter and who to send it to. He shared that the Board work group is currently focused on policy and procedures. He requested that we review and send any thoughts we had about circulation and computer policies to him before the end of the month or by April 7. Next quarter there will be a new set of policies. He also mentioned that the upcoming budget process is in April with an update in April.
12. **New Business:** Martha Kyrillidou discussed the items under new business
13. *There was a discussion about the FY 24 Operating Budget and laptop lending. She sent Budget feedback by email. She also shared an email from FocMC and will provide an official report during the April meeting.*
14. Saa Fillie requested that we meet in person. There was a discussion about whether we should meet in person given the library hours and the state of the Pandemic. Martha Kyrillidou suggested that we continue in Zoom given the concerns about meeting at the Library from 7:00-9:00
15. Martha Kyrillidou reminded us that April 7 is the due date for feedback on the policies, and that we should have an update on the Purple Line by the next meeting.
16. Wendy Gale wants to hold a blood drive at the Wheaton Library and asked Eric Carzon about the process for holding an event there. She wants to send us a fitness flier.
17. Dana Anderson asked if ALS classes would be resumed at the Library. Eric Carzon said that it may be offered online, though he did not know, but he would ask.
18. The meeting adjourned at 9:00 PM.