

Gaithersburg Library
LAC Minutes
September 14, 2021

1. Call to order:
 - A. Established that we have a quorum (Cindy, Christopher, Karen Miller, Bruce, Laura Bechtel, Brandon, Joginder, Edith)
 - B. Adopted minutes of June 29, 2021

2. Reports:
 - A. Financial Report - N/A
 - B. Membership - we still are in search of a secondary school student
 - C. Agency Manager's Report
 - (1) Collection: newspapers and magazines are available online
Library offers free access to Overdrive, Press Reader, Flipster
Material renewed automatically up to 3X providing no holds
"No fines" policy is bringing in people w/overdue material
Oct. 4th - new catalogue - Aspen Discovery w/video tutorial
Summer "Read & Learn" went well w/good participation at all levels
We have display shelves where patrons can build their own book bundles
Circulation: 79,000 items
 - (2) Facility: /as of August 7th masks are required
Gilchrist center re-opened
Guard stationed near front doors checking masking
 - (3). Programming: Library programs are all virtual
Starting Sept. 15th Montgomery College will be in lobby every Wednesday
Montgomery College offers both virtual and in-person learning and includes
Senior Life Long Learning
In August, Equity Center distributed food packages from Noon to 2PM
 - (D). Brandon gave us advanced information on a Statewide Library event at the
Michael Bush Library in Annapolis on Oct. 16th, 10AM to 3 PM

3. Unfinished business: N/A

4. New Business;
 - A Update LAC members' contact information for our roster
 - B. Book acquisition budget for all formats is \$6.67million for 2021
 - C. Length of time to fulfill holds: varied w/one member reporting excellent service