

Little Falls Library Advisory Committee Meeting  
(via ZOOM)  
October 6, 2020

1. The meeting was called to order at approximately 7:00 PM. Attendees included: Carolyn Bogardus, Library Manager, Dave Shumaker, Chair, Sonya Roberts, Chair, Montgomery County Library Board, attending since the Little Falls Library Board liaison is currently vacant, and members Kathryn Scott, Hannah November, Robert November and Kathy Davies, Secretary.
2. Minutes of the August 4 meeting were reviewed and two corrections were made. In item 4, “a written copy of which is attached” was stricken, and in item 7, ‘Owens’ was corrected to read “Owen.” The minutes were approved as corrected.
3. Chair’s Report. The Annual Report was submitted September 30th as required.
4. Library Manager’s Report. There are currently three vacancies at Little Falls Library. The vacancies do not affect the ability to provide adequate service to library patrons.

The library staff has developed a safe and efficient system for hold pick ups which is working well.

The library does have plexiglass dividers yet. Furniture has not been moved. All ZOOM programs are associated with the virtual branch.

Dave Shumaker asked what impact the pandemic has had on circulation.

5. Library Board Report. At the current time, no fines are charged for the late return of children’s books. Fines on adult books have been suspended during the pandemic. The Library Board is looking into making adult books fine free permanently. The Library Board is waiting for a recommendation to take to the County Executive.

The Montgomery County Library system received four 2020 achievement awards and is very proud of the library staff and all the work that they have done.

6. Old Business. The Chair brought up two items of new business.

First, the Library Advisory Committee has had a goal of visiting the Library Advisory Committee meetings for other libraries. Several future meetings were noted. An email will be sent out regarding participation.

Second, the Chair would like to expand the Library Advisory Committee base, perhaps inviting guests, and having a representative from Westland report on what the school is doing.

7. New Business. The meeting schedule is December 1, February 2, April 6 and June 1. The requirement is for five meetings to be scheduled in a year and three to be held. Some libraries post the ZOOM links for meetings. The question was asked whether we could get ZOOM links for all of our meetings so that we could post them. The library manager said that she would look into this.

8. The meeting was adjourned at approximately 9 PM.

Submitted by Kathy Davies, Secretary, for the LFLAC meeting of October 6, 2020.