MCCF LAC AGENDA
December 10, 2018 11:00 a.m. at MCCF

1. Call to order
   - Welcome and check-in
   - Approve minutes from last 11/19/18 meeting (reading them is optimal).

2. Reports
   i. Membership report. Ongoing discussion of movement toward 10-12 members. (Kathy)
   ii. Library Manager’s report. (James) Ongoing discussion of workload at the Library. Report back on weekend access, etc.
   - Library Board liaison report. (Tanner)
   - Report on Book Donations. (Pat)

3. Business
   - Confirm dates for our LAC meetings this year 2018-2019:
     o February 11, 2019 – at MCCF
     o March 11, 2019 – offsite (Rockville Memorial Library?)
     o April 8, 2019 – at MCCF (elections)
   - Ongoing discussion of LAC Goals, Priorities, & activities for this year:
     i. Goal: Increase awareness of and advocacy to address MCCF PL staffing shortages. Note: letter drafted by Frank for MCPL and the Library Board deterred until MCCF and MCPL have new directors. Updates on appointments? Kathy will distribute a draft Fact Sheet
     ii. Goal: Deepen our understanding of library needs. Note: Survey of library users deterred until appointment of new Library Manager.
     iii. Goal: Increase awareness of MCCF PL, for example, through liaison with the Friends of the Library. Discussion of the 11/19 presentation by Ari Brooks and any follow-up we should do in a “thank you” letter.
     iv. Goal: Continue to cultivate sources for book donations. (Pat)
     v. Goal: Regularize and expand the Poetry Program, and bring more poets and writers to MCCF for readings and discussions of books and writing. Kathy will offer a slate of tentative dates for readings at MCCF to be discussed with Gale.

Next meeting: February 11, 2019 at MCCF