

MONTGOMERY COUNTY PUBLIC LIBRARIES
Library Advisory Committee (LAC) Agenda
Tuesday, December 16, 2025
Via Zoom
7:00pm-7:50 pm (Meeting End time revised)

Olney Library is inviting you to a scheduled Zoom meeting.

Topic: LAC meeting in December

Time: Dec 16, 2025 06:45 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85632705379?pwd=Ok2NFDbB6TCemt4S3yA2ssb654bA9Q.1>

Meeting ID: 856 3270 5379

Passcode: 682128

One tap mobile

+13017158592,,85632705379#,,,,*682128# US (Washington DC)

+12532158782,,85632705379#,,,,*682128# US (Tacoma)

Join instructions

https://us06web.zoom.us/join/85632705379?signature=6wz9z9cwEaaPPyBrDyV6iUF1TdkuON_GcNFoBAlloSQ

Agenda items

1. 7:00-7:05 pm: Call to order.
 - Audrey will take notes (Back-up will be done on a rotating basis as needed).
2. 7:05-7:10 pm: Review/Approval of minutes from the November 2025 meeting.
3. 7:10– 7:20 pm – Library Manager’s Report –Kylie Sparks (Olney Branch Manager)
 - Services
 - Programs
 - Staffing
 - Update on positions
 - Other staffing issues
 - Collections
 - Facilities
 - Other
4. 7:20 – 7:30 pm – Library Board Liaison report – Tim Lighter
 - Director’s report
 - General news
5. 7:30– 7:40 pm – Old Business
6. 7:40-7:50 pm – New Business
 - Upcoming events - Joint Meeting
 - Next meeting date
 - No meeting January 2026
 - Meeting Date
 - Review new meeting end time. Do we need to start 15 minutes earlier?
 - Other
7. 7:50 pm – Adjourn

Agenda items

1. 7:00-7:10 pm: Call to order.
 - Audrey will take notes (Back-up will be done on a rotating basis as needed).
2. 7:10-7:20 pm: Review/Approval of minutes from the September 2025 meeting.

3. Welcome to Kylie Sparks new representative from the Olney library.
4. 7:20– 7:40 pm – Library Manager’s Report –Kylie Sparks (Olney Branch Manager)
 - Services
 - Monthly updates
 - Other
 - Staffing
 - Update on positions
 - Other staffing issues
 - Facilities
 - Other
5. 7:40 – 8:00 pm – Library Board Liaison report – Tim Lighter
 - Director’s report
 - General news
6. 8:00– 8:15 pm – Old Business
 - Reminder to re-apply if term is up in December 2025. (Need the most recent list of members from Ursula to verify term dates.)
7. 8:15-8:30 pm – New Business
 - Upcoming events
 - Next meeting date
 - Other
8. 8:30 pm – Adjourn

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Topic: Olney LAC meeting

Time: Nov 18, 2025 06:45 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/83638255081?pwd=KCt5jkvyV8tSvhKRvEB2O8uvbn1bFH.1>

Meeting ID: 836 3825 5081

Passcode: 771419

One tap mobile

+13017158592,,83638255081#,,,,*771419# US (Washington DC)

+12532158782,,83638255081#,,,,*771419# US (Tacoma)

Join instructions

<https://us06web.zoom.us/join/83638255081?signature=8Q8o2vV9cPI2FKflgwOr9qR4yU2GwRkIUtRQSsbHMq0>

I created the zoom link.

It is for 7:00-8:15 but people can start logging in anytime after 6:45 to make sure there are no technical difficulties.

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Join instructions

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