

MONTGOMERY COUNTY PUBLIC LIBRARIES

Olney Library Advisory Committee Meeting

Virtual via Zoom

June 17, 2020

Attending: Maria Caswell (Co-Chair), Audrey Partington (Secretary), Mary Allman, Max Handelsman, Walter Lee, Madeline Lyon, Jan Baird-Adams (Olney Branch Manager), Jensen Chiu (MCPL Board Liaison)

Absent: Nina Uzick (Co-Chair), Elfrida O'Reilly-Campbell

Call to Order and Approval of Minutes: The meeting began at 7:00 p.m. The minutes were approved.

1. Library Manager's Report: Jan Baird-Adams offered the following report

a. Staffing: Two positions have been filled. The new Head of Children's Services is Michelle Izuka, previously at Aspen Hill Library. A part-time Librarian 1 position has been filled by Janice Rosenberg, who is new to MCPL. Due to the pandemic, which necessitated closing the libraries, MCPL has not been accepting volunteers or book donations. During the closure, merit staff members have been paid. Most have been able to work at home. Circulation staff who can't work at home have also been paid. Pages have not been paid but could file for unemployment. Staff will be returning to work on June 22. Some staff members may choose not to return due to the pandemic. Some may opt to work at home, which may require medical documentation.

b. Programming: Following the closure of county libraries, MCPL began offering its programs virtually. This includes the English Conversation Club, yoga, music programs, books clubs, and Senior Planet technology classes. The Summer Reading Program will also be conducted online, with programs being held virtually.

c. Facilities: The Olney Library remains closed due to the pandemic. Plans are being made for a phased reopening. New procedures will be put in place, such as additional twice daily disinfectant cleaning. MCPL will be issuing a press release about this shortly.

d. Services: Beginning on July 6, returned items will be accepted via the book drop. Returned materials will be quarantined for 72 hours. Also as of July 6, library materials that were put on hold can be picked up curbside by appointment daily (Monday, Wednesday, Friday, Saturday and Sunday, from 11 a.m. to 5 p.m, and Tuesdays and Thursday from 2-8 p.m.). Library customers can also call and request library materials that were not previously put on hold.

2. MCPL Board Liaison Report: Jensen Chiu reported that the Department of General Services (DGS) has had to scale back previous plans to "refresh" various branch libraries. Germantown Library will have a mini-refresh, including re-carpeting. The ADA ramp work is nearly done at Longwood, which also will be having water and electrical work done. DGS is reviewing the scope of a refresh at Poolesville Library. Plans for County Councilman Will Juwando to visit Olney Library are on hold.

Adjournment: The meeting adjourned at 8:05 p.m. The next LAC meeting is scheduled for virtual Zoom meeting at 7 p.m. on Wednesday, July 15.

Minutes recorded by Audrey Partington.