

Rockville Memorial Library
Library Advisory Committee Meeting Minutes
August 3, 2021 @ 6:00 PM
Virtual via Zoom

Members present: Patrick Fromm, Carolyn Goshen, Tanny Atchariyasuksan, Sue Unger, Dr. William Duval, Lillian Snyder, Arzo Yaftali

1. Approval of Minutes
2. Branch Manager's Report
 - I. **Programming:**
 1. Working on proposals for outdoor story time. The Town Square is permitted by Federal Realty and City of Rockville and will need to go through layers of approval. A lot of uncertainty due to Delta variant.
 - II. **Services:**
 1. Things are going smoothly at Rockville
 2. Seeing a lot of holds being placed and returns coming back
 3. Still looking to expand hours to a more full-time operating schedule
 4. Two-hour free parking by default for library
 5. Homeless patrons were resuming their patronage. Several customers experiencing homelessness and using branch as a hub. Questions to ask: Have an opportunity to get vaccinated? Where have they been for the past year? County has a few individual groups to provide outreach.
3. Library Board Liaison Report
 1. All library branches are now open
 2. Library board did not meet in July/August. Will reconvene in September.
 3. Continue with refresh and construction updates
 - a. Germantown, Maggie Nightingale, Potomac, Damascus
 4. Summer read and learn program continues
 5. Discussion about discontinuing fees to replace lost library cards
 6. Having equity for community members that really need resources
 7. Library board is tackling issues such as internet access divide
 8. Paying attention to COVID, Delta variant – maintain hybrid/remote meetings so people can feel comfortable
4. Old Business
 - None

5. New Business

I. LAC Annual Report Document

II. Book Supply

1. There is a concern that supply of books is lacking, especially new books, in Rockville, Olney, and Twinbrook - This could be a result of fiscal year end, from June to July, where purchasing is suspended. If it is occurring on a continual basis, it could be a side effect of change in automatic renewal.
2. Patrick is going to check in with Felicity Brown to see if she noticed anything and what she's been experiencing.

III. Magazines and newspapers

1. In process of reordering
2. Subscriptions will need to be setup

IV. Databases

1. Can submit through Patrick or website form for collection management if you experience or hear about a good database.
 - a. Example: Fairfax Library receipt shows amount saved from borrowing a book. This may be possible to do in Koha. Will need to figure out if it works with smart checkout.

V. Collections

1. Bill will check to see if someone from Collection Management is available to come to a meeting and discuss how ordering items is determined, possible date is September 14th

VI. Meetings

1. Continue to have LAC meetings over Zoom
2. Look out for more members of the community who would like to join LAC

6. Adjournment