

Rockville Memorial Library
Library Advisory Committee Meeting Minutes
October 5, 2021 @ 6:00 PM
Virtual via Zoom

Members present: Patrick Fromm, Carolyn Goshen, Sue Unger, Dr. William Duval, Lillian Snyder, Tanny Atchariyasuksan, Arzo Yaftali

1. Approval of Minutes
2. Branch Manager's Report
 - I. **Programming:**
 1. Continuing outdoor programs
 2. County Attorney looking over agreement to have meetings in Town Square
 3. Planning programming for the rest of the year
 - a. Still virtual and will see what status is for in-person
 - II. **Services:**
 1. Went live with Koha and Aspen
 - a. Major impacts on work behind the scenes - way holds are processed, being able to change information on account screen, and how permissions are circulated
 - b. Team answered over 500 questions in Ask a Librarian
 - c. Communicating about glitches and feedback
 - d. Things will continue to improve
 2. Preparing for a lot of items to come back
 3. Picking up new materials
 - a. Lead to acquisition of periodicals (newspapers and magazines)
 - b. Marina and interlibrary loan
 4. Felicity at Collection Management is picking up tickets and training team
 5. New librarian started on Monday
 6. Had new books and received tubs to ship them out
3. Library Board Liaison Report
 1. No updates – library board has not met yet for October. Will meet next Wednesday.
4. Old Business

5. New Business

I. **Public notifications for service disruptions**

1. Patrick will put on list to digital strategies team about placing a banner on the website to communicate information with the public
2. Can communicate proactively with email list – capability to have pre-generated notice

II. **Hours**

1. Rockville LAC recommends Sunday hours (partial hours or some branches)

III. **Meetings**

1. Potential for in-person meeting in December

6. Adjournment