

TWINBROOK LAC MINUTES

August 10, 2017

LAC MEMBERS PRESENT

Andrea Hall (Chair), Bea Mitchell, Shirley Bertoni, Ron Morreale

BOARD/MCPL REPRESENTATIVES PRESENT

Eric Carzon, Twinbrook Library Services Manager; Bill Duval, Liaison to the Board,

CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order Chair Hall at 6:37 p.m. Attendees introduced themselves to each other.

APPROVAL OF MINUTES

Approval for the minutes for the May 2017 has been delayed until the next meeting.

ACTION ITEMS AND DISCUSSION

Ron Morreale was nominated by Andrea Hall to be the new LAC Secretary. Shirley Bertoni seconded the motion.

LAC Chair Andrea Hall discussed the following items in her report: Suggestions for future meeting themes were requested and a handout was provided: FY 2017-2018 Potential Agenda. Regarding this agenda, the following themes were discussed

- Outreach – How are we engaging with the community to better serve them?
Suggestions included:
 - Local Organizations
 - Twinbrook Citizens Association
 - Rockville Town Council
 - PTA's
 - Meadowhall Elementary
 - Twinbrook Elementary
- Visibility
 - Branch table one week before meeting
 - Across Programs - generating a signup list for LAC member attendance of programs

- Other specific suggestion for the coming year
 - Collection of lending data
 - Library map
 - LAC announcement presence
 - Book award shelf
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Themes for upcoming meetings were discussed with the following suggestions made:

- September – Programs
- November – Facilities
- January – Services
- March – Collections

LIBRARY BOARD LIAISON REPORT

Bill Duval, Liaison to the Board provided a briefing of the July 12th meeting. A copy of those meeting minutes has been attached.

AGENCY MANAGER’S REPORT

Eric Carzon provided the following report on the branch.

Programs

There will be a new small business start-up class (Spanish language) coming in September and library user classes are being discussed.

Facilities

There have been some roof leakage and drainage issues and a potential library shut down date for repairs (approximately one day) is under consideration. We have installed a new bike rack. Energy efficient lights will be coming soon as well as a cellphone charging station.

RISE Interns will be arriving soon.

Visibility

Interfaith Program (Twinbrook Parkway) was suggested as a visibility outpost

New Hires

James Donaldson has been named the new Public Services Administrator for IT Infrastructure, Digital Strategies and Emerging Technologies.

PUBLIC COMMENT

None

ADJOURNMENT

The meeting was adjourned at 7:42 p.m