



Montgomery County Library Board

July 12, 2023

ATTENDEES: Bravin, Brier, Christman, Ezeadum, Levine, Lighter, Manubay, Pant, Schiff, Spencer, Vale, Will

STAFF: Anita Vassallo, Director, Montgomery County Public Libraries; Regina Holyfield-Jewett, Recording Secretary; Neelam Mehta, Library Associate, Long Branch Library

GUEST(S): Francie Gilman, Chair, Accessibility Advisory Committee; Jane Corona, Vice Chair, Accessibility Advisory Committee; Andrew Rein, Wheaton LAC; Moye Stephenson, Aspen Hill LAC; Yesvy Gustasp, Wheaton LAC; Martha Kyrillidou, Secretary, Brigadier General Charles E. McGee LAC

The meeting was called to order by Chair Lighter at 7:03 PM

INTRODUCTIONS:

- Roll call of Board members
- Welcoming of Guests

MINUTES AND LAC APPLICATION APPROVALS:

- The minutes from the June 14, 2023, meeting were approved. (Motion to approve made by Marillyn Schiff, seconded by Candice Will. Unanimous vote to approve.)
- The following LAC applications were approved: (Motion to approve made by Candice Will, seconded by Marillyn Schiff. Unanimous vote to approve.)
 - Potomac – Hu
 - Bell - Gaithersburg

PRESENTATION: Francie Gilman, Chair, Accessibility Advisory Committee

- The Accessibility Advisory Committee (AAC) chair, Francie Gilman, shared with the Library Board the composition of the AAC; its past work and achievements; and its current concerns and efforts.
- The Library Board liaison to the AAC is Tim Lighter
- Library staff to the AAC is Elizabeth Lang.
- Questions and comments were addressed regarding the AAC webpage and upcoming library refreshes.

DIRECTOR'S REPORT:

- Personnel: Report on the staff changes that took place during June 2023 and the status of the new Human Resources Manager.
- Construction/Renovation updates on Brigadier General Charles E. McGee Library (Silver Spring), Noyes Library for Young Children, and Damascus Library.
 - Information on the refresh projects can be found on the Office of Budget and Management website under Open Budget.
 - Invite Department of General Services representative to share the renovation/refresh process.
- See Upcoming [Virtual Authors Talks](#).
- 2023 Just for The Record - A Vinyl Day; August 12, 2023, 11 AM – 7 PM; Brigadier General Charles E. McGee Library (Silver Spring).
- Bleeding Control kits have been installed in all branches and units.

CHAIR'S REPORT:

- Reviewed the FY24 calendar. The Board will recess in August.
 - Discussion regarding Board meetings being in person, virtual or hybrid.
 - This item was tabled until the September meeting.
- Explained the purpose of the Joint Meeting.
 - Invite Dr. Carla Hayden, Librarian of Congress, to be the keynote speaker.
 - The Joint Meeting will be in person at the Rockville Memorial Library with a virtual viewing option.

WORKGROUP REPORTS:

- Library Policy and Practices (Bravin, Fiery, Lighter, Manubay)
 - No new update.
- Legislative and Public Affairs Workgroup (Ezeadum, Montgomery, Schiff)
 - No new update.
- LAC and Board Activities (Levine, Pant, Will, Brier)
 - LAC Handbook
 - Create a communication vehicle for LAC chairs to share information without using personal email addresses.
 - Training for LAC chairs and secretaries.
 - Determine word to define LACs in relationship to the Library Board.

LIAISON REPORTS:

- Aspen Hill – Will hold elections in September.
- Long Branch – Did not meet in June; will meet on July 20.
- Marilyn Praisner – There is not an active LAC; the regional manager is working with the liaison.
- Montgomery County Public Schools – School is out for summer break. Hope many students are involved in the Summer Reading Challenge! [Back to School Fair](#) is August 26, 10 AM – 1PM.
- Gaithersburg – Has not met yet since being reconstituted. Regional manager will provide the meeting schedule.
- Quince Orchard – Scheduled to meet in August.
- Germantown – Next meeting scheduled for September 25. Bookmark is a successful recruitment tool. Elections were held.

- Olney – Will hold elections in September. Actively recruiting new members.
- Accessibility Advisory Committee – Last meet on July 11. Meets quarterly.
- Kensington Park – Did not meet in June.
- Wheaton - Met the end of June. Considering hybrid meetings.
- Connie Morella – Next meeting on August 8.
- White Oak – Meets again in September.
- Brigadier General Charles E. McGee – Met last on June 20; next meeting on July 17. Held elections at the last meeting.
- Davis – Has not met since the last Board meeting.
- Little Falls – Met last on June 20; next meeting on August 1.
- Noyes – Next meeting is July 13. No quorum in May or prior meeting. Two resignations.
- Rockville Memorial – Met July 11.
- Twinbrook – Meeting with regional manager to get the LAC restarted.

OLD BUSINESS:

- Use of social media by LACs.
 - LACs members can pass on postings made by MCPL. Library system speaking with a unified voice.
 - Can be addressed in the LAC Handbook.

NEW BUSINESS:

- Sharing LAC bookmarks.
 - Janice Levine will send the bookmark being used by Germantown LAC.
- First Amendment auditor briefing.

PUBLIC COMMENT:

- None

ADJOURNMENT:

- The meeting was adjourned at 9:02 p.m.