

# Books@Home Service Application



Through the Books@Home program, the Montgomery County Public Libraries (MCPL) provide free delivery of select library materials to the homes of Montgomery County residents who can't visit the library due to disability or health issues. To apply for service, please complete this application and mail it to Books@Home, Montgomery County Public Libraries, 21 Maryland Avenue, Suite 310, Rockville, Maryland 20850. You will be contacted by email, if you provide one, when the application is received and processed. Note that a healthcare provider, social services provider, clergy person, or MCPL library staff must certify that the applicant is homebound.

Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Date of birth (mm/dd/yyyy) \_\_\_\_\_ Phone \_\_\_\_\_

Library card # \_\_\_\_\_ ; OR

Help me get my library card. (Proof of address and photo ID required)

I am unable to go to a library location due to health, mobility, frailty, or disability issues. I understand that:

- MCPL staff will use my library card number to check out items on my behalf
- I can receive a up to 5 items a week through the mail, with a checkout period of 6 weeks, up to a total of 20 items
- Items cannot be renewed
- I will not be charged shipping and will not incur fines for late items, but I am responsible for paying fees for lost or damaged items

Applicant Signature \_\_\_\_\_

## Certifying Authority

(Must be completed by a healthcare provider, social services provider, clergy person, or MCPL library staff)

I certify that the named applicant requesting library service is unable to visit the library due to health, mobility, frailty, or disability reasons.

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Certifying Signature \_\_\_\_\_ Date \_\_\_\_\_

