Background:

There are two versions of Elite: Elite (the desktop version, which we're not using much) and Elite Field (the version on apparatus Toughbook's and the one you will use for practice reports).

Logging In:

- Run Google Chrome on your computer.
- Go to https://www.mdemeds.com/Elite/. You will see the login screen with a yellow border. (Yellow is the desktop version.)
- Log in with the practice user account:
 - Login Name: emtstudent

 Password: See EMT Class Resource page for current password
 DO NOT CHANGE OR ATTEMPT TO RESET IF YOU HAVE ISSUES LOGGING IN, STOP AND NOTIFY YOUR INSTRUCTOR

• Click **Yes** to agree to the privacy statement.

release ro	
	I agree to the Forthwing sets Privacy Statement.
	PLEASE READ THIS INTRACY STATEMENT CAREFULLY
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Public Reservations	tout the Number of Security of His site, strategy control is constructioned and rate

• There will be a popup window "Announcements", do not do anything with that popup but instead Click the **Incidents** menu button.



Click to select Create New EMS from CAD: MD EMS



- A new window will appear **Download CAD Incident**
- Type in your unit # in the Search All Columns and click on the blue "**Go**" button directly under it or search by date range and click on the blue "**Go**" button under it.



• Select and click on Download from for the incident you need to open and write a report for.

Unit Notified Date: 03/23/2019 to 03/24/2019 O Call Sign: Downloaded: Unit Number:	
03/23/2019 to 03/24/2019 3 Call Sign: Downloaded: Unit Number:	
Call Sign: Downloaded: Unit Number:	
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WIII Jearon 101	GO
Go 1 - 25 of 878	2

• You will get a new pop up window with the incidents listed for the unit queried (i.e. A732)

		Do	wnload (CAD Incide	ent		
Unit Notified 03/23/2019	Date:	03/24/2019	0		(4700		
Call Sign: All	V Yes	ed: No Both	Unit Num	ber: V	Arsz		
Go			And the second s			1 - 10 of 10	Go
Call Sign	Unit Number	Incident Number	Response Number	Address	Unit Notified by Dispatch Date/Time	Downloaded	
A732	A732	F190003570 7		14330 TRAVILAH RD	3/24/2019 09:26:33	3/24/2019 10:30:59	*
A732	A732	F190003569 1		13901 GLEN MILL RD	3/24/2019 07:19:14		±
A732	A732	F190003568 1		502 KING FARM BLVD	3/24/2019 06:09:44	3/24/2019 06:31:49	±

• Click on the Download Icon for the incident you wish to open and write



• After a couple of "loading screens" your Incident report will open on the screen for you to then complete.

Q Find field		😭 Save 🔒 🚑	CO Resolution Anticipation						
1 Dispatch	5.00	CAD							
CAD			Incident Number:	F19000357	17				. MB
Response	5		Station Run Number:					0	Tim
t Crew	5		Type of Call:	× 911 Re	ponse (Scene)		•		Sta
Incident Location	2		Dispatch Reason:	× Convuls	ions/Selzures	MPDC .	- 1		
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1 Patient			EMD Performed?	No	Vet. UNIONO(UN IF PRI Given	Yes, WITH PAI	3	•	Ante
Provider Actions				Ves, without Pai					
I Transport			EHD Card Number:						6
I Narrative etc			D4D Level	12D2	65				E
I Signatures							201		9
*Billing			Triage Tag / Medic	al Record / Trac	king Number				6
Opioid Crisis									3
Patient Refusal									Jie I

Making a PDF of Your Practice Report to Send to Your EMT Instructor

- Write your report. Once your report is done and you are ready to submit,
- Click the **PDF** button, located at the top of the screen



• Click the **MD: Hospital Report** button on the resulting pop-up window.



• Type the following as reason when/if prompted: **EMT class practice report** and click the **OK** button.

Please explain reason for generating t	his incident.
EMT class practice report	

- Wait for Elite to create and load the PDF on-screen.
- Right-click the report to access the pop-up window and select **Save As**.

Back	Alt+Left Arrow
Forward	Alt+Right Arrow
Reload	Ctrl+R
Save as	Ctrl+S
Print	Ctrl+P
Cast	
Translate to English	
Rotate clockwise	Ctrl+]
Rotate counterclockwise	Ctrl+[
Inspect	Ctrl+Shift+I

• Save the file somewhere on your computer with the following naming convention:

Naming Convention	Example
Class Number_FSID_Report_Number	182_SE1234_Report_1.pdf

- From the EMT Class Resource Page https://www.montgomerycountymd.gov/mcfrs-psta/ems/emt-class-resources.html
- Click on the EMT eMEDS Submission (jotform) link <u>https://mcfrs.jotform.com/232056160312947</u>
- Fill in the submission form, including name, email, incident number, date of incident and attach the pdf to submit. See example below.