***Non-Staffing* (*non-staffing 4 x 24 hours shifts or 8 x 10 shifts*) Begins 6/7/2020**

**Module 1 Begins 6/7/2020** Assignments and Counseling Reports **Due to BC 6/27/2020**

***Staffing (Fire, EMS and Driving 3-week modules to be completed by the end of each period)***

**Module 2 - Begins 6/28/2020** Assignments and Counseling Reports Due to BC **- 7/18/2020**

**Module 3 - Begins 7/19/2020** Assignments and Counseling Reports Due to BC - **8/8/2020**

**Module 4 - Begins 8/9/2020** Assignments and Counseling Reports Due to BC - **8/29/2020**

**Module 5 - Begins 8//30/2020**Assignments and Counseling Reports Due to BC - **9/19/2020**

**Module 6 – Begins 9/20/2020** Assignments and Counseling Reports Due to BC - **10/11/2020**

**TESTING**

WRITTEN AND IPE TESTS 10/13/2020 (*Off going shift at PSTA*)

FIRE AND EMS PRACTICAL SKILLS 10/19-10/24 (*Detailed on apparatus*)

MAKE UP AND REMEDIAL 10/26-10/28 (*Detailed as needed*)

COMPLETION IPPA(USE IPPA for FF1) *no sooner than* ***11/9/2020***

\*\*All Personnel must complete the driver certification process for EMS Units prior to submitting a completed IPPA to the Operations BC\*\*

**RC47 MERIT STATUS TIMELINE**

|  |  |  |
| --- | --- | --- |
| **Task** | **DATE** | **WHO DOES** |
| Notify IECS manager of IECS FFII status | 6/5/2020 | Training Chief |
| Employee Receives IPPA Plan (RC45 Specific) | By 6/27/2020 | Sta Officer |
| Mid-Point IPPA Review | By 8/30/20 | Sta Officer |
| Test Results to Sta Officers | 10/28/2020 | PSTA Staff |
| Notify Admin Services Probationary Extensions | 11/9/2020 | Batt Chief |
| IPPA’s can be issued and signed | Start 11/9/2020 | Sta Officer |
| Update PCAP–Check “Eligible for Promotion” | 11/13/2020 | Sta Officer |
| Permanency or Extension Memos to DOC | 11/13/2020 | Batt Chief |
| IPPAS and Memo’s due to Operations | 11/16/2020 | DOC |
| Complete Packet due to Admin Services | 11/19/2020 | Ops Chief |