



## Recruit Class 53 Probationary Timeline



<i>Non-Staffing (non-staffing 4 x 24 hours shifts or 8 x 10 shifts)</i>	<b>Begins 1/14/2024</b>
<b>Module 1 Begins 1/14/2024</b>	<b>Assignments and Counseling Reports Due to BC 2/3/2024</b>

<i>Staffing (Fire, EMS and Driving 3-week modules to be completed by the end of each period)</i>	
<b>Module 2 - Begins 2/4/2024</b>	<b>Assignments and Counseling Reports Due to BC – 2/24/2024</b>
<b>Module 3 - Begins 2/25/2024</b>	<b>Assignments and Counseling Reports Due to BC - 3/16/2024</b>
<b>Module 4 – Begins 3/17/2024</b>	<b>Assignments and Counseling Reports Due to BC – 4/6/2024</b>
<b>Module 5 - Begins 4/7/2024</b>	<b>Assignments and Counseling Reports Due to BC – 4/27/2024</b>
<b>Module 6 – Begins 4/28/2024</b>	<b>Assignments and Counseling Reports Due to BC – 5/18/2024</b>

<b>TESTING</b>	
WRITTEN AND IPE TESTS	5/21 - 5/23 (Off going shift at PSTA)
FIRE AND EMS PRACTICAL SKILLS	5/27 - 6/1 (Detailed on apparatus)
MAKE UP AND REMEDIAL	Detailed as needed
COMPLETE IPPA	no sooner than 6/17/2024

\*\*All Personnel must complete the driver certification process for EMS Units prior to submitting a completed IPPA to the Operations BC\*\*

### RC53 MERIT STATUS TIMELINE \*UPDATED

Task	DATE	WHO DOES
Notify IECS manager of IECS FFII status	1/14/2024	Training Chief
Employee Receives IPPA Plan	By 2/3/2024	Sta Officer
Mid-Point IPPA Review	By 4/6/2024	Sta Officer
Test Results to Sta Officers	6/3/2024	PSTA Staff
<b>Notify Admin Services Probationary Extensions</b>	<b>6/17/2024</b>	<b>Batt Chief</b>
IPPA's can be issued and signed	Start 6/17/2024	Sta Officer
Permanency or Extension Memos to DOC	<span style="background-color: yellow;">*6/21/2024</span>	Batt Chief
IPPA's and Memo's due to Operations	<span style="background-color: yellow;">*6/27/2024</span>	DOC
Complete Packet due to Admin Services	<span style="background-color: yellow;">*7/1/2024</span>	Ops Chief

***RC53 ANNIVERSARY DATE: 7/17/2024***