



Recruit Class 54 Probationary Timeline



Non-Staffing (non-staffing 4 x 24 hours shifts or 8 x 10 shifts) Begins 7/14/2024

Module 1 Begins 7/14/2024 Assignments and Counseling Reports Due to BC **8/3/2024**

Staffing (Fire, EMS and Driving 3-week modules to be completed by the end of each period)

Module 2 - Begins 8/4/2024	Assignments and Counseling Reports Due to BC – 8/24/2024
Module 3 - Begins 8/25/2024	Assignments and Counseling Reports Due to BC – 9/14/2024
Module 4 – Begins 9/15/2024	Assignments and Counseling Reports Due to BC – 10/5/2024
Module 5 - Begins 10/6/2024	Assignments and Counseling Reports Due to BC – 10/26/2024
Module 6 – Begins 10/27/2024	Assignments and Counseling Reports Due to BC – 11/16/2024
CRR Module	Assignment to be completed by 11/16/2024

TESTING

WRITTEN AND IPE TESTS	11/25 - 11/27 (<i>Off going shift at PSTA</i>)
FIRE AND EMS PRACTICAL SKILLS	12/2 - 12/7 (<i>Detailed on apparatus</i>)
MAKE UP AND REMEDIAL	<i>Detailed as needed</i>
COMPLETE IPPA	<i>no sooner than 12/15/2024</i>

All Personnel must complete the driver certification process for EMS Units prior to submitting a completed IPPA to the Operations BC

RC54 MERIT STATUS TIMELINE

Task	DATE	WHO DOES
Notify IECS manager of IECS FFII status	7/14/2024	Training Chief
Employee Receives IPPA Plan	8/3/2024	Sta Officer
Mid-Point IPPA Review	By 10/5/2024	Sta Officer
Test Results to Sta Officers	12/9/2024	PSTA Staff
Notify Admin Services Probationary Extensions	12/15/2024	Batt Chief
IPPA's can be issued and signed	Start 12/15/2024	Sta Officer
Permanency or Extension Memos to DOC	12/18/2024	Batt Chief
IPPA's and Memo's due to Operations	12/23/2024	DOC
Complete Packet due to Admin Services	12/30/2024	Ops Chief

RC54 ANNIVERSARY DATE: 1/15/2025