

Completion of this form is **REQUIRED**. Submit – via email – to your Instructor **BEFORE** Day 1 of class

**Class Name:** \_\_\_\_\_ **Class Date(s):** \_\_\_\_\_

**MFRI#:** \_\_\_\_\_

**Public Safety Training Academy  
Instructor and Student Expectations**

Montgomery County Fire and Rescue Service (MCFRS) Public Safety Training Academy (PSTA) education and training programs along with Maryland Fire and Rescue Institute (MFRI) our accreditation agency teach personnel to effectively carry out and safely operate its mission to protect the citizens of this county.

Our Operational Doctrine Statement (ODS), Policy 24-01, is the authoritative statement of our philosophical approach to emergency incident response. All MCFRS training and programming are governed by our Policy and Procedures.

**Instructor and Student Responsibility**

It is the responsibility of every instructor and student to follow all MCFRS policy and procedures and MFRI Rules and Regulations with the highest standard of professionalism and safety - in the field as well as within all educational and training settings.

**Instructor and Student Roles**

Instructors play a vital role in the training and certification of both career and volunteer personnel and are the Subject Matter Expert (SME) for the initial training of all firefighting related skills.

Students play a vital role by positively contributing to a safe and effective learning environment and consistently exhibiting and maintaining the highest standards of academic integrity.

Both instructor and student must model good character, personal integrity, and maturity in all aspects of their professional behavior.

If the actions of an instructor or student diverges from any MCFRS Policy and Procedure or MFRI Rules and Regulations, the issue will be addressed with a formal warning. Continued negative behavior will result in escalation through the chain of command for appropriate action.

**Relevant MCFRS Policy and Procedures and MFRI Rules and Regulations**

- 22-00AM: Code of Ethics/On-duty Personal Conduct
- 23-08: MCFRTA Student Requirements
- 23-09: MCFRTA Registration Procedure
- 24-01: Incident Response – Appendix A Operational Doctrine Statement (ODS)
- 25-06AM: PSTA Inclement Weather Policy
- [Maryland Fire and Rescue institute / University of Maryland](#)

**Your signature below indicates that you have read, reviewed, and understand the above information.**

**Student**  
Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Instructor**  
Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Instructor**  
Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_