Schedule Adjustment with Leave Taken & Missed Punch–POL (Java)

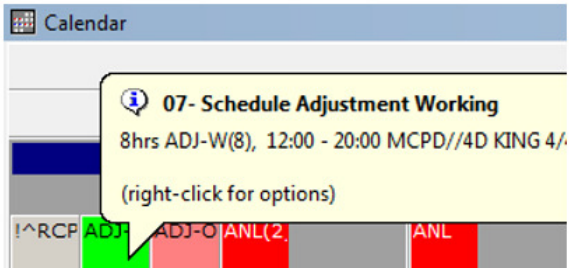
Issue:

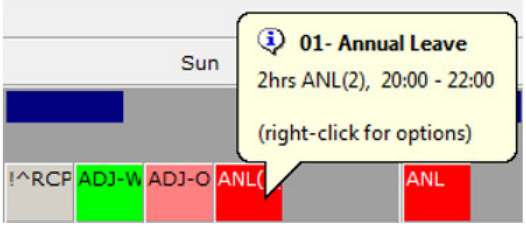
When an employee adjusts their schedule and also takes any type of leave, a missed punch is created. This is a situation that will always cause a line with a missed punch. Neither the employee nor the supervisor has done anything wrong. There is no impact to the Totals and Schedules calculations. Follow the instructions below to remove the red block.

Solution:

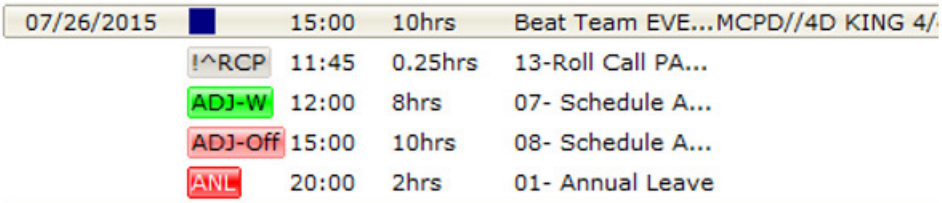
1) In MCtime, highlight the row with the red block.
2) Click on the "X" to delete the entire row.
3) Save your changes.
4) If you have any questions, please send an email to the TeleStaff Management Team.

TeleStaff View:



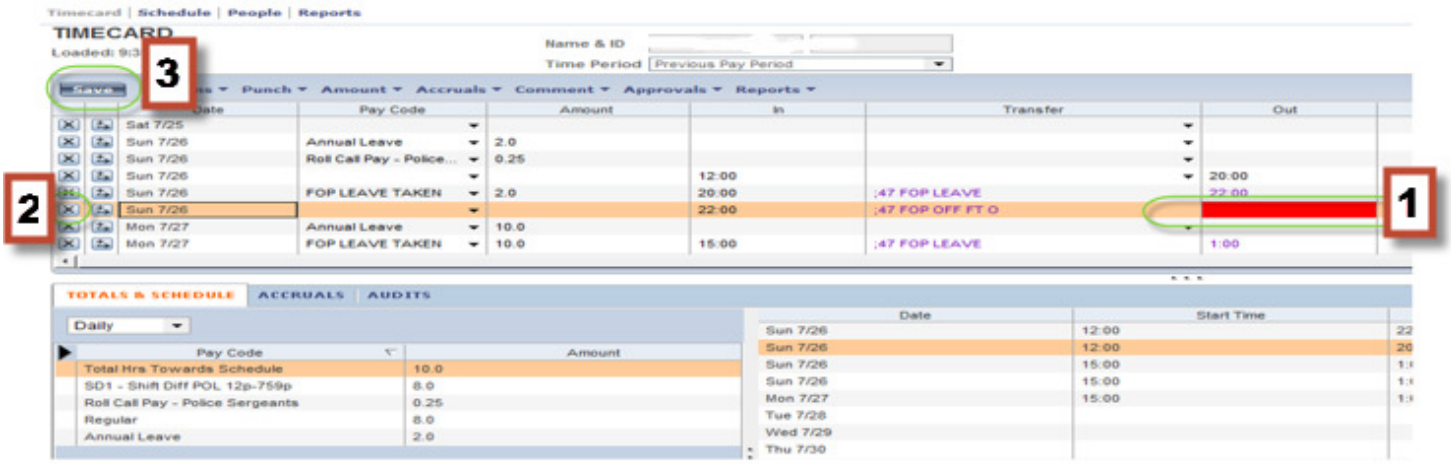


TeleStaff Daily View:



07/26/2015		15:00	10hrs	Beat Team EVE...MCPD//4D KING 4/
	!^RCP	11:45	0.25hrs	13-Roll Call PA...
	ADJ-W	12:00	8hrs	07- Schedule A...
	ADJ-Off	15:00	10hrs	08- Schedule A...
	ANL	20:00	2hrs	01- Annual Leave

MCtime View:



Updated 10/29/2015 for Ver 6.2