



Montgomery County Government Acronyms Guide

County Operations and Timekeeping During COVID-19

Acronym	Explanation
ADMCOVID	MCG reason code to be used with pay code: Admin Leave - Other , when employee has received an HSR from HR/OMS or meets the age requirement for CDC at risk populations.
ASC	Administrative Service Coordinator
AWOL	Absent Without Leave
CDC	Federal Center for Disease Control
CHLDCARE	MCG reason code to be used with pay codes: FFCRA – 80 Hours Paid Sick Leave or FFCRA – Child Care (Note: There is no letter “I” in CHLDCARE)
COVID-19	Coronavirus (COVID-19) pandemic disease event
COVIDTST	MCG reason code to be used with pay codes: Hours Worked for the time an employee spends being tested for COVID-ID. (Note: There is no letter “E” in COVIDTST)
C19STCOR	MCG reason code to be used with pay codes: Hours Worked for the time an employee spends acting as a COVID-19 Test Site Coordinator. The Site Coordinator has received specific training to enter computer data. Other employees working at the test site are detailed to this task.
DOL	Federal Department of Labor
DHHS	MCG’s Department of Health and Human Services (also referred to as HHS)
DHS	MCG’s Office of Emergency Management and Homeland Security (also OEMHS)
EFMLA	Expanded Family Medical Leave Act; MCG pay code: FFCRA – Child Care
EPSL	Emergency paid sick leave; MCG pay code: FFCRA – 80 Hours Paid Sick Leave
ESS	MCG’s HR Employee Self Service module in Oracle, where an employee can apply for FMLA/EFMLA.
FAQ	Frequently Asked Question
FEMA	Federal Emergency Management Agency
FFCRA	Families First Coronavirus Response Act; effective: 4/1/2020 – 12/31/2020
FLSA	Federal Fair Labor Standards Act
FMLA	Family Medical Leave Act
FOP	Fraternal Order of Police, Lodge35 is the union for MCG police officers
FRS	MCG’s Fire Rescue Service
FROMS	MCG’s Fire Rescue Occupational Medical Services Division
GSS	MCG’s General Salary Schedule
HR	MCG’s Office of Human Resources (also OHR)
HSR	MCG’s OHR/OMS’s Health Status Report
HHS	MCG’s Department of Health and Human Services (also referred to as DHHS)

Acronym	Explanation
IAFF	International Association of Firefighters, Local 1664, AFL-CIO is the union for MCG fire fighters
IRS	Federal Internal Revenue Service
LWOP	Leave without Pay
MCG	Montgomery County Government
MCGEO	Municipal and County Government Employees Organization, UFCW Local 1994 is the union for MCG Office Professional and Technical (OPT) and Service, Labor, and Trades (SLT) bargaining units
MCPD	MCG Police Department (also POL)
MEMA	Maryland Emergency Management Agency
MLS	MCG's Management Leadership Service
MLSCOVID	MCG reason code to be used with pay code: Hours Worked to track "unpaid" time incurred by MLS employees on tasks related to the COVID-19 event
MOA	Memorandum of Agreement
OEMHS	MCG's Office of Emergency Management and Homeland Security (also DHS)
OHR	MCG's Office of Human Resources (also HR)
OMS	MCG's OHR Occupational Medical Services Division
OPT	MCGEO Bargaining Unit for Office Professional and Technical positions
OT	Refers to a differential paid at the 1.5 rate associated with excess hours beyond an employee's normal work thresholds.
POC	Point of Contact
POL	MCG Police Department (also MCPD)
PTO	Paid Time Off uncategorized leave (for MCG MLS employees only)
Q & A	Questions and Answers
SLT	MCGEO Bargaining Unit for Service, Labor, and Trades positions
SME	Subject Matter Expert
TELECOVD	MCG reason code to be used with pay code: Hours Worked to track telework, meaning remote work incurred by MCG employees (not on-site) during the COVID-19 event. TELECOVD hours worked are not subject to an onsite differential. Note: There is no letter "I" in TELECOVD.