



OFFICE OF HUMAN RESOURCES

Marc Elrich
County Executive

Traci L. Anderson
Director

MEMORANDUM

October 23, 2023

TO: Department & Office Directors

FROM: Traci L. Anderson, Director, Office of Human Resources

SUBJECT: Holiday Schedule for Calendar Year 2024

The following dates are the official County holidays for calendar year 2024.

Holiday	Date
New Year's Day	Monday, January 1
Dr. Martin Luther King's Birthday	Monday, January 15
Presidents Day	Monday, February 19
Memorial Day	Monday, May 27
Juneteenth	Wednesday, June 19
Independence Day	Thursday, July 4
Labor Day	Monday, September 2
Veterans Day	Monday, November 11
Thanksgiving Day	Thursday, November 28
Christmas Day	Wednesday, December 25

These official holidays are the only County holidays for the purposes of the Montgomery County Personnel Regulations (MCPR).¹ The holiday period is from 12:00 a.m. to 11:59 p.m. on the published dates.

Full-time and part-time employees receive holiday leave based on the number of hours they would normally be scheduled for on that day of the week (*e.g.*, a part-time employee who works 8 hours on a typical Monday would receive 8 hours of holiday leave for a Holiday that falls on a Monday).

¹ MCPR Section 24-2(a)

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To maintain critical operations, some employees are required to work on holidays. In addition, some offices or divisions within the County are given approval to celebrate holidays based on their operational calendars (*e.g.*, Sheriff's Office, School Health Nurses, Community Use of Public Facilities, etc.). In the event of collective bargaining or amendments to the MCPR, these holidays may be subject to change.

If you have any questions, please contact OHR at OHR@montgomerycountymd.gov.

cc: Finance, MCtime
Finance, Payroll
HR Liaisons
SEAAAs