Sick and Safe Leave Resources

Reminder, the following resources are available on the MCtime Informational Website, www.montgomerycountymd.gov/MCtime, Resources Tab, to assist with the recording of applicable Sick and Safe Leave.

Sick and Safe Leave:

- [Earned Sick and Safe Leave Memo](#) - Effective October 1, 2016
- [Earned Sick and Safe Leave - Additional Uses](#) - Effective November 30, 2016
- Guidance for Earned Sick and Safe Leave - FAQs
- [Earned Sick and Safe Leave Timekeeping Job Aid](#) NEW!

While either Regular and Temporary employees may utilize the Sick and Safe Leave, the timekeeping for each, is slightly different.

Managers should monitor:

- Maximum - Sick and Safe Leave, Leave Year Usage (Limit 80 hours) and Sick and Safe Leave causing Excess Hours (for Temporary Employees).
- (See also: [Avoiding Excess Hours for Temporary Employees](#))

New Compliance Tips are now described on page 3 of the [Earned Sick and Safe Leave Timekeeping Job Aid](#).

**Timekeeping Questions?** Contact: [MCtime@montgomerycountymd.gov](mailto:MCtime@montgomerycountymd.gov)