



MEETING MINUTES

Administrative Charging Committee (ACC)
Wednesday, December 14, 2022
7:00pm – 8:00pm

Virtual Option: [Microsoft Teams link](#)

Meeting ID: 245 598 500 908

Passcode: FYRXyH

Or call in (audio only): [+1 443-692-5768,,293582206#](#)

Phone Conference ID: 293 582 206#

Attendees: Bishop Paul Walker (Chair), Andrea Johnson (Vice Chair), Chris Jennison, James Hopkins Jr., Thomas Pinder, Earl Stoddard (*Staff*), *Lindsay Bolt (Staff, Minute Taker)*

1. Review/Approval of Agenda and Minutes

Summary:

- Committee reviewed their 11/30 meeting agenda and minutes

Actions:

- Committee voted (5 Yes, 0 No) to approve the 11/30 meeting agenda and minutes

2. Discussion: ACC Process and Actions

Summary:

- Committee continued discussions around their Processes and Procedures

Actions:

- Committee voted (5 Yes, 0 No) to create an ACC Case Manager rotation by last name.

3. Adjournment

Next ACC Meeting: Wednesday, January 11, 2023 (6pm-7pm)

Virtual via [Microsoft Teams link](#)