



MEETING MINUTES

Police Accountability Board
Thursday, July 7, 2022
7:00pm – 8:00pm
Microsoft Teams Meeting

Attendees: Bishop Paul Walker (Chair), Alicia Hudson, George Lluberes, Katharine “Kate” Manning, Chris Zatratz, Ken Kellner, Chuck Williams, Earl Stoddard (Staff), *Lindsay Bolt (Staff, Minute Taker)*

1. Welcome / Introductions / Announcements Bishop Paul Walker, Chair
(10 min)

Summary:

- Bishop Walker opened the meeting and asked each member to provide a 30 sec introduction
- Bishop Walker announced to the members that he had met with FOP (past and present president) and left the meeting feeling both parties have a mutual focus on being open and honest as we move through this process
 - **Question from FOP to PAB:** *Discipline issues vs Performance Issues; what is the PAB’s latitude with regard to the State’s Disciplinary Matrix*

Actions:

- Board voted (7 Yes, 1 No) to hold the **next PAB meeting** at the **Executive Office Building, 9th floor conference room**
- Board voted unanimously (7 Yes, 0 No) to include a **hybrid option** for those who need it for the next meeting
- Board votes unanimously (7 Yes, 0 No) based on previously submitted survey by all members, that **Thursdays** were the best day of the week, with the hour of **7pm-8pm** in which to hold PAB meetings moving forward

Note for next meeting:

- Board to determine cadence to meetings...should we meet more frequently now while we are determining processes and procedures etc., then move to a monthly or other regular cadence

2. Briefing: Police Accountability Board (PAB) and Administrative Charging Committee (ACC) Earl Stoddard, PhD, MPH, CEM,
Asst. Chief Admin. Officer
(30 min)

Summary:

- Earl thanked the members for their service and confirmed that he and Lindsay Bolt as staff (temporarily until full-time dedicated staff are hired) are here to support the

PAB as they stand up this new board -giving them the autonomy to operate as needed

- Earl shared/reviewed Bill 49-21E
 - Highlighting for the members that given the new Emergency State Regs, the County will need to crosswalk these documents and may need to amend our Bill
 - Highlighted some of the specific County requirements including having diversity within the makeup of the board members, staggered terms for board members, and required reporting
- Earl shared/reviewed where to find the new Emergency Adopted State Regs and Disciplinary Matrix (<https://mdle.net/standards.htm>)
 - Links to individual documents so members can get familiar:
 - [Commission Approved PAB/ACC Regulations \(PDF\)](#)
 - [Commission Approved Uniform Disciplinary Matrix Regulations \(PDF\)](#)
 - [Commission Approved Uniform Disciplinary Matrix \(PDF\)](#)
- Earl shared/reviewed the current [Police Accountability Board Website](#) noting that this is a shell to meet the 7/1 deadline, but the PAB can and should update to their desire
- Earl shared/walked through the [PAB Portal for public complaints](#) noting that this was put together to meet the 7/1 deadline, but the PAB can and should update to your desire
 - Public can enter directly through the portal, use of 311 assistance, or printing and mailing the forms from the portal to the PAB Staff Office
 - Once submitted, the public receives a PDF on screen which can be printed and saved for themselves
 - Questions/Requests from Board to PAB Staff:
 - What was the process for these types of complaints prior to the 7/1 start?
 - Is the public assured that the officer being reported will not get the filer's contact information from the portal submission, this should be noted at the beginning of the complaint form or even on the PAB website homepage
 - How are we handling complaints that come in through other methods such as through Facebook/Twitter etc. – how will PAB be notified?
 - Board is requesting access to portal system, so they receive real-time updates when each case comes in
 - Board is requesting SharePoint access or some platform for them to collaborate within, between meetings
 - Conversation around whether to include message regarding which agencies will actually be investigated (under PAB/ACC regs) due to current Bargaining agreements thru 7/2023
 - Does the County have an “other resources” link or information to share with folks that may not have a complaint but need assistance at low to no cost (i.e., mental health, etc.)

3. Open Discussion Topic

- General thoughts around how to make the PAB more visible/open to the public:
 - Board would like meetings recorded moving forward so public has access to watch at their leisure
 - Board would like to see how/where we can make notifications of future PAB meetings to get more public awareness and attendance
 - Board would like to explore Twitter/Social Media handle option for PAB Chair as a way of connecting with folks where they are
 - Board discussed Townhalls and what options existed there

4. Housekeeping Items

Lindsay Bolt, Sr. Executive
Administrative Aide
(5 min)

Summary:

- Lindsay thanked 80% of the Board members for their diligence in getting their required trainings complete ([Open Meetings Act](#) and [Parliamentary Procedures](#))
 - Reminders have been sent to members who still need to complete
- Earl noted for the Board members that they are required to take the training (when it becomes available from the state) on matters relating to police procedures from the Maryland Police Training and Standard Commission
- Board members can request reimbursement for Dependent Care during meetings and Mileage for In-person meetings
- Board members must adhere to the County's [Boards, Committees and Commissions Attendance policy](#)
- Agendas will be posted ([on the PAB Website](#)) ahead of any scheduled meeting and meeting minutes will be posted ([on the PAB Website](#)) after approval of the PAB at the following PAB meeting
- Questions/Requests from Board to PAB Staff:
 - Citizens Academy Training recordings may be useful to members -is this something the County can provide
 - Earl reminded all board members that if they would like to do ride-alongs or other things of that nature to let Earl and Lindsay know by email so we can help arrange

5. Wrap-Up and Adjourn

Bishop Paul Walker, Chair
(5 min)

- Next meeting Topics:
 - Selection of a Vice Chair for PAB
 - Selection of a Parliamentarian for PAB
 - Invite County Attorney to give update on retaining special legal counsel for PAB/ACC
 - Discussion on Application/Interview process for 2 ACC members
 - what are you looking for in an ACC member?
 - build timeline to completion