



MEETING MINUTES

Police Accountability Board (PAB)
Thursday, May 16, 2024
Executive Office Building
101 Monroe Street, Auditorium Lobby
Rockville, MD 20850
7:00 pm – 9:00 pm
Virtual: [Zoom Link to Register](#)

Attendees: Bishop Walker (Chair), Ken Kellner (Vice Chair), Alicia Hudson, Alvin McCray, Chris Zatrutz, Chuck Williams, Katharine “Kate” Manning Shelly Brown (Special Legal Counsel), Dr. Earl Stoddard (*staff*), Laura Byers (*staff, minute taker*)

Absent Members: George Lluberres (Parliamentarian)

of General Public (nonmember) Attendees: 1

1. Call to Order

Summary:

- The Chair announced to all, that this meeting was being recorded.

2. Approval of April 4 and 18, 2024 Minutes and Action Items and the amended May 16, 2024 Agenda. Approved (7 Yes/0 No)

3. Staff Report

Summary:

The staff shared the April Monthly Complaint report and attendance option for the 2nd quarterly Chiefs meetings date (June 6, June 18, June 20).

Dr. Stoddard provided the following updates with an estimated timeline:

- Reappointment of 3 board members.
- TEBS Project – Enhance Power BI dashboard, tab page for new SharePoint field of Eligible and Ineligible, a new tab for ACC summary of action list, expanding new track of time created to expand number of incidents, and a Q&A metrics tap. (8 weeks)
- Charts – number of complaints by race, gender, and ethnicity. (4 weeks)
- Online complaint tracker - Reviewing details vs manual inputs

- The PAB confirmed George Lluberes will serve as the spokesperson for TEBS meetings about the dashboard.

Action Item: To schedule an in-person meeting with TEBS to capture feedback. (PAB staff)

Special meeting Freedom to Leave Act – Looking for a representative from the sponsor of Jawando’s office and will coordinate with council staff. Recommends holding the “special meeting” before June 17 and the PAB should opine by July 1.

Announced upcoming events, the National Night Out on August 6 and Public Safety work session will be held on June 17 from 11-6 pm.

4. Public Comments

Inquire about the replacement of the Executive Director.

Dr. Stoddard noted the following changes that have been applied to the job description.

- Demonstrate ability around work product
- Writing samples
- Job title: Director of Police Accountability (government title Manager II)
- Open until filled – To allow viewing of resumes

Action item: To create a document on SharePoint to be shared with Dr. Stoddard regarding the PAB Director job description by the close of business June 20. (PAB members to send suggestions to the Vice-Chair and Chair)

5. Unfinished Business

Action Item: To schedule the 2nd quarterly PAB meeting with Law Enforcement Agency (LEA) Chiefs on June 20, 2024, from 7 – 9 pm. (PAB staff).

Action Item: PAB will upload questions to SharePoint for the LEA Chiefs by June 6.

- Data-Capture Presentation
 - Appendix Trend Analysis Presentation
 - Chiefs to review graphs for evaluation
 - Noted Neglect of Duty is #1
 - Add categories such as agency to give more depth to trend analysis
 - Cause/reason for interaction with officer and record of restraint and behavior
 - Enclose description of the category
 - Ratio of complaints

Action Item: To create recommendations to the Council to establish a timeline in which the LEAs submit complaints to the PAB. (PAB members)

Action Item: To work with LEA's to determine the necessary data required to be included in the complaint report. (PAB members)

Action Item: To extend the trend analysis over the last 18 months. (PAB staff)

Action Item: An updated report will be shared at the June 20 PAB meeting with Chiefs to expand on the county fiscal year budget, mobile outreach teams, legal support, and trial board stipend. (PAB staff)

6. New Business

A brief discussion on the Election of Leadership and possibly rotating positions among members. The PAB was encouraged to create an annual date possibly early in the appointment year.

7. Announcement

The next PAB meeting will be on June 20, 2024 from 7 – 9 pm in the Executive Office Building, Auditorium (Lobby), 101 Monroe Street, Rockville, MD.

8. Adjournment

Ken Kellner, Vice-Chair