



MONTGOMERY COUNTY DEPARTMENT OF POLICE
VICTIM/WITNESS ASSISTANCE INFORMATION



The Montgomery County Department of Police is committed to the fair, compassionate, and sensitive treatment of victims and witnesses of crime. Our commitment to victims and witnesses includes ensuring that victims and witnesses are afforded reasonable protection; are kept reasonably informed of case status and the arrest of any suspect; receive recovered stolen property promptly unless needed for court; and are given information and referrals that may aid in coping and recovering from the effects of crime.

COUNTY POLICE DISTRICT STATIONS:

1st District

100 Edison Park Drive, Gaithersburg, MD 20878
 Main 240-773-6070
 Victim Assistant 240-773-6082

2nd District

4823 Rugby Avenue, Bethesda, MD 20814
 Main 240-773-6700
 Victim Assistant 240-773-6725

3rd District

1002 Milestone Dr, Silver Spring, MD 20904
 Main 240-773-6800
 Victim Assistant 240-773-6859

4th District

2300 Randolph Road, Wheaton, MD 20902
 Main 240-773-5500
 Victim Assistant 240-773-5547

5th District

20000 Aircraft Drive, Germantown, MD 20874
 Main 240-773-6200
 Victim Assistant 240-773-5704

6th District

45 West Watkins Mill Road, Gaithersburg, MD 20878
 Main 240-773-5700
 Victim Assistant 240-773-5704

OBTAINING POLICE REPORTS

Copies of Collision Reports can be obtained at the district police station located in the district where the collision occurred. To obtain the copy of an Event Report (something other than a collision), direct your request in person or in writing to:

Montgomery County Police – Records Management Section
 100 Edison Park Dr, Gaithersburg, MD 20878,.....240-773-5330

Walk-in hours: 8:00 a.m. – 4:00 p.m. Monday – Friday

Payment is \$10.00 per report. Please provide the correct report number and payment with your request. Checks should be made payable to Montgomery County Government.

IMPORTANT POLICE INFORMATION

Emergency (24 hours)..... 911

- To request police assistance if a crime is about to occur, is in progress, has just occurred, or if someone is in danger or at risk of being injured.

Non-Emergency (24 Hours)..... 301-279-8000

- To request police assistance where there is no reason to believe there is any physical danger. You may be referred to our Telephone Reporting Unit (TRU).

Victim/Witness Assistance Unit..... 240-773-5626

- Assists victims in finding support, information, and appropriate sources within the community to help in the aftermath of crime. You may also contact the Victim Assistant at your district police station (numbers are listed in left column).

Special Victims Investigations Division..... 240-773-5400

- Investigates child abuse, rape, and certain sex offenses involving victims under 18 years of age. Also handles reported cases of youth runaways.

Domestic Violence Unit..... 240-773-5050

- Investigates domestic violence cases of 1st Degree Assault, strangulation, and stalking.

Fraud Section..... 240-773-6330

- Investigates reports of credit card fraud, forgery, counterfeiting, and embezzlement.

Crime Solvers Tip Line.....240-773-TIPS

- Allows residents to offer anonymous information about crime. Rewards are paid for information leading to the arrest and indictment of criminals or the capture of wanted persons.

Drug Tip Hotline..... 240-773-5959

- Allows residents to offer anonymous information relating to illegal drug activity.

Gang Tip Hotline.....GangUnit@montgomerycountymd.gov

- Allows residents to offer anonymous information relating to illegal gang activity.

HOW TO FILE CHARGES

- Report the incident to the police.
- Obtain the report number from the officer.
- See a **District Court Commissioner** to file criminal charges. A warrant or a summons to appear in court may be issued for the offender. If a Commissioner declines to issue charges, you can request that the State's Attorney file charges against the offender.

District Court Commissioners:

- Silver Spring Courthouse301-563-8550
- Rockville Courthouse (24 hours)301-563-8850

FOR YOUR REFERENCE

Report Number: _____ Date: _____

Officer's Name: _____

Telephone Number: _____



DOMESTIC VIOLENCE INFORMATION

If you have been hurt or threatened at home – **this is a crime**. Dial 9-1-1 and notify the police immediately! (*You do not have to be a U.S. citizen to receive help.*)

- If you are injured – seek medical attention. If you need emergency shelter or counseling, please call the **Abused Persons Crisis Line** at 240-777-4673.
- If you have left home and are in fear of harm upon return to your home – call the police at 301-279-8000 to request they accompany you back home to get essential items such as clothing and medicine.
- All arrested individuals will be taken before a commissioner and may be released within two hours of the arrest.
- **In Domestic Violence Cases Only** – If the offender is arrested:
 1. The telephone number that you give to the police officer will be used to attempt to contact you, one time, in the event that the offender is released or posts bond within 12 hours of arrest; **and**,
 2. You may also contact the jail at 301-610-7217 to confirm if the offender has been released or admitted; **and**,
 3. If the offender is admitted to the jail, you must register for the **VINE® Service** (1-866-634-8463) in order to receive notification of the offender's release.

**Need to Know About
an Inmate's Custody Status?**

**Call 1-866-634-8463
The VINE ® Service**

What is **VINE**?

- **VINE** is a free, anonymous, fully automated service for crime victims and witnesses.
- **VINE** allows you to check the custody status of an inmate in the Montgomery County Detention Center and register to receive automatic telephone notification when the inmate is transferred or released.

**EMERGENCY PROTECTION FROM DOMESTIC VIOLENCE
(Protective Orders)**

Protective Orders can temporarily remove the abuser from the home, order the abuser to stop the abuse, enter counseling, and award temporary custody of children. Protective orders include an **INTERIM ORDER**, which can be issued by a District Court Commissioner when courts are closed and lasts up to two business days; a **TEMPORARY ORDER** which is issued by a judge and is good for seven days; and a **FINAL ORDER** which is issued by a judge and lasts for up to one year with a possible extension of six months. Victims do NOT have to obtain an Interim order first. The Interim Order is available to allow the victim immediate protection when the courts are closed. Violation of a Protective Order is a crime and should be reported to the Police Department (911) and/or the Sheriff's Office 240-777-7016.

To file for an immediate protective order you may go to any of the three courthouses listed below (Monday – Friday before **4:30** p.m.). When the courthouse is closed (after hours, weekends, or holidays) you may go to a District Court Commissioner to apply for a protective order.

Courthouses

50 Maryland Avenue, Rockville, MD (Circuit Court)
191 East Jefferson Street, Rockville, MD (District Court)
8552 Second Ave, Silver Spring, MD (District Court)

RESOURCE / REFERRAL INFORMATION

***Emergency Food, Shelter, Financial, and/or
Counseling Assistance***

Montgomery County Crisis Center 240-777-4000

- 24-hour hotline and walk-in service to assist in situational and mental health crisis

Victim Assistance and Sexual Assault Program

Crisis Line (24 Hours)..... 240-777-4357

- Provides counseling and, in some cases, financial assistance to victims of general and sexual crimes

Abused Persons Program

Crisis Line (24 Hours)..... 240-777-4673

- Assists victims of mate-related physical abuse, including shelter and counseling services

Conflict Resolution Center of

Montgomery County..... 301-652-0717

- Provides conflict mediation to help resolve ongoing disputes

Family Justice Center 8:30am-5:30pm..... 240-773-0444

- One-stop center for victims of family/domestic violence and their children

Health and Human Services Emergency Services

Provides food stamps, medical assistance, temporary cash assistance, and other financially eligible services.

Germantown.....	240-777-3420
Rockville.....	240-777-4600
Silver Spring.....	240-777-3100
After 5:00 p.m. call.....	240-777-0311

Montgomery County Government Agencies

Office of Child Support Enforcement.....	1-800-332-6347
Landlord/Tenant Affairs.....	240-777-0311
Child Protective Services (24 hrs).....	240-777-4417
Adult Protective Service (24 hrs).....	240-777-3000

Court-Related Numbers

State's Attorney's Office.....	240-777-7300
Sheriff's Office.....	240-777-7000
Family Services Division.....	240-777-9079

CONCERNED ABOUT HIV EXPOSURE?

If you are the victim of an offense which may have resulted in exposure to HIV, you can obtain further information about your rights under Maryland law by contacting the State's Attorney's Office at 240-777-7300

