



OFFICE OF PROCUREMENT

Marc Elrich
County Executive

Ash Shetty
Director

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GUIDANCE: COVID-19 Vaccine Requirements for Contractors with On-Site Personnel

As COVID-19 continues to spread in our region, Montgomery County Government (MCG) is considering available options to further prevent the spread of this disease and its harmful effects. To further protect the residents we serve and the colleagues and partners we work with, the County has announced vaccine requirements for new-hire employees and has implemented a mandatory testing program for unvaccinated employees.

In an effort to make sure all individuals who perform work under an agreement with the County follow similar requirements, all contractors and their employees or independent contractors (collectively referred to as personnel), that work on-site must follow these guidelines. Since these individuals are not MCG employees, the County is not collecting their vaccination status nor related vaccination information. Instead, the County will be requiring the contracted vendor to ensure compliance with the following requirements:

- Effective December 20, 2021 Contractors must require all on-site contractor personnel, who have been assigned to a County department prior to December 20th, and who are not fully vaccinated to provide weekly COVID-19 testing results to their employer or to the Contractor who assigned them.
- Effective December 20, 2021 any contractor personnel newly-assigned to a County department, on or after December 20th, is required to be fully vaccinated plus 14 days before beginning on-site work, with exemptions for valid religious or medical reasons pursuant to EEOC and ADA requirements. Contractor is responsible for maintaining documentation to evidence verification of vaccination status. The Contractor must provide such documentation upon request by the County.

As conditions change, guidance will be updated as needed.

Office of Procurement

27 Courthouse Sq., Ste. 330 • Rockville, Maryland 20850 • 240-777-9900 • 240-777-9956 TTY • 240-777-9952 FAX
www.montgomerycountymd.gov

montgomerycountymd.gov/311



240-773-3556 TTY