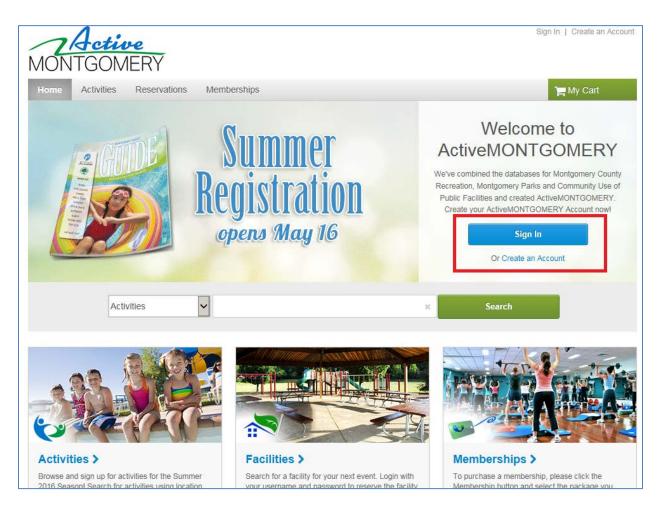
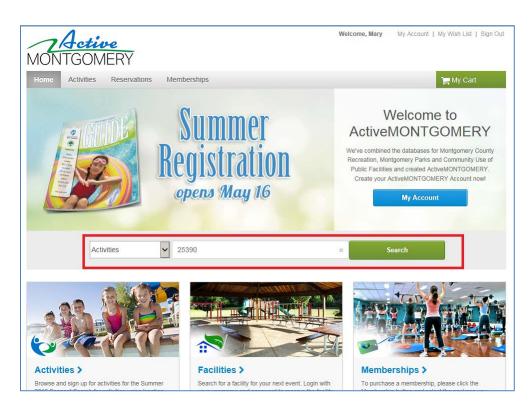
How to Join a Team Roster on ActiveMONTGOMERY

This is for players whose Team Captains have already created a team in ActiveMontgomery.

Go to activemontgomery.org and log in with your ActiveMontgomery account. If you do not have an account, please click **Create an Account** to set up an account with us.



Enter your activity number in the search field.



Your league will come up. Verify that it's the correct league, and click Add to Cart.

MONTGOMER	Ý					Sign In Create an Account
Home Activities Res	ervations Membe	rships				भू My Cart
Activity Search						
> Home Page > Activity Search						
Tips for a successful	search:					
Enter the activity n Use the Map icon to Use the filters secti To add yourself to t To view activities th	o display on a map on (left side) to li the waitlist, click o	, the facilities off mit your search. In activity name legun, change th	fering activities r and then Add to	near you. Waitlist. oʻin progr	ess/future' Sort By: Activity Name	
Filter Search By:	Displaying: 1-1 of 1			• • map		
Location:	Activity Name	Activity Number	First Meeting or Date Description	Location	Openings	Fee and Action
Future	Women's 24+ Soccer 10 24 and up	25390	From September 10, 2016 to November 19, 2016 Each Saturday from 9am to 3pm	n/a	208	Add to Cart
Days of the Week: Su Mo Tu We Th Fr Sa	Q Quick View					
	Page 1 of 1 < Prev 1 N	Next >				50 v results per page
Starting Date:						

A screen will pop up asking you to select your registration type. Since your Team Captain has already created your team and paid the fee, you will select **Join Team – No Charge**, then click **Continue**.

Women's 24+ Soccer - 25390	Х
Select Your Registration Type	
Added to shopping cart. Choose your registration type to continue.	
 * Registration Type ○ Create and Join Team - \$876.00 ● Join Team - No charge 	

Select yourself as the customer to enroll, then click **Next**.

<u>Actio</u> 10NTGON	nery			Welcome, Customer	My Account My Wish List Sigi
Home Activities	Reservations Membe	rships			🃜 My Cart
Enrollment:	Women's 24+ Sc	occer			
> Home Page > Activity Sear	ch > Enrollment Process				
	1 select participant	2 select team	3 additional	4 fees	
Select Participar					
Don't see the persor	n you want to add in this drop d	own? Create a new Far	nily Member		
* Who will be participat	ing in this Activity?			activity, simply re- completing the fee Participant for this bottom of the pag for the next partici	ister multiple participants for this jister one participant then, after es step, click the 'Register Another Activity' link provided at the e, You will be returned to this step ipant. You can use this process to participants as necessary.
Cancel & Return to Sea	arch				Next

Select your **Team Name** from the dropdown list, and fill in the **Team Registration Code** that your Team Captain sent you. If you do not know the Team Registration Code, contact your Team Captain. Then click **Next.**

Actin MONTGOM	e ERY		Welc	ome, Customer	My Account My	Wish List Sign C
Home Activities	Reservations Member	erships			1	My Cart (1)
Enrollment: V	Vomen's 24+ S	occer				
> Home Page > Activity Search		00001				
	0					
	select participant	select team	additional	fees		
	· · · ·		information			
Select Your Team	ı					
* Select your Team	_					
The Runners	\checkmark					
* Team Registration Co	de					
Back Cancel & Re	eturn to Search					Next •

The next screen asks whether you are the Team Captain. Select, **No, I am just a player on this team** from the dropdown.

Activ	ve		Welco	me, Customer	My Account My Wish List Sign
MONTGON	1ERY				
Home Activities	Reservations Member	erships) My Cart (1)
Enrollment: \	Nomen's 24+ So	occer			
> Home Page > Activity Search	ch > Enrollment Process				
			3	•	
	select participant	select team	additional	fees	
			information		
Activity Question	s: Women's 24+ Soco	er			
Activity Questions					
Answer some que	estions for this activity.				
* Are you the team No, I'm just a p	m captain? elayer on this team ┏				
Back Cancel 8					

The next screen verifies that you are being enrolled on the team at no charge. Click **Proceed to Shopping Cart.**

Active MONTGOMERY		Welcome, Customer	My Account My	Wish List Sign
Home Activities Reservations Memberships			1	My Cart (1)
Enrollment: Women's 24+ Soccer				
> Home Page > Activity Search > Enrollment Process				
select participant select team	additional information	4 fees		
Select Fees Please review your enrollment fees and, if applicable, apply your coupons.				
Description		Quar	ntity Unit Fee	Total Price
				Total: \$0.00
				Shopping Cart
		Regist	er Another Participa Add to Cart & Co	

The next screen verifies participant information. Click Proceed to Checkout.

10NTGOMERY			Welcome	e, Customer	My Account N	/ly Wish List Sign Out
Home Activities Reservations	s Memberships					Y My Cart (1)
Shopping Cart						
	1 review items	2 eview waivers	3 payment deta	ails		
456 East Ave. Frederick, MD 21701 (555) 555-5555 customertwo@gmail.c	om					Amount
456 East Ave. Frederick, MD 21701 (555) 555-5555 customertwo@gmail.c Description	om ar - 25390 (# Edit or © Remove curre	ent participant, O Add A	nother Participant)			Amount \$0.00
456 East Ave. Frederick, MD 21701 (555) 555-5555 customertwo@gmail.c Description		ent participant, O Add A		btotal for Cu	stomer Two:	
456 East Ave. Frederick, MD 21701 (555) 555-5555 customertwo@gmail.c Description		nt participant, O Add A		btotal for Cu	stomer Two: Due Now:	\$0.00
		int participant, Q Add A		btotal for Cu	Due Now:	\$0.00 \$0.00

This is the waiver screen. The link under **Attachment** is the Concussion Information Sheet. Put your initials in the **Agree to Waiver** field to acknowledge that you have read and understand the Concussion Information Sheet. You must also check that you've read and consent to the waiver. Once you've done that, click **Next**.

HONTGOME	Reservations Mer	nberships			📜 My Cart (1)
Review Waive	ers				
	review items	2 review waivers	3 payment details	4 future charge	25
	must be reviewed and in	itialed before continuing to c	:heckout.		
Review Waivers The following waivers r Agree to Waiver	must be reviewed and in Required	itialed before continuing to c Descri			Attachment
The following waivers r	Required		iption	ccer - Concussion	Attachment Information Sheet

When you reach this screen, your transaction is complete and you are enrolled on the team. You can view the receipt at this time. A copy of the receipt will also be emailed to the email address on file on your account.

