

Countywide Recreation and Parks Advisory Board

Monday, May 13, 2019

Meeting Notes

Present: Board: Safiatou Barry, Carl Blake, Lyle Ganz, Karen Kincer, Mark Pharaoh, Chris Richardson, Michael Shimoff, Melanie Stickle, and Felecia Wilson. Ex-Officio: Gail Gunon Green, Rod Vital, and Jeffrey Sullivan. Staff: Robin Riley, John Nissel, Doug Ludwig, Adriane Clutter, Amanda DeFilippo, and Sandra Samuel.

Absent: Morton Davis, Howard Goldberg, Matthew Lee, Bradley Ryan, Jeffrey Szuchman, Rasheda Vereen, Benjamin DuGoff, and Kizzy Chambers.

Meeting called to order by Karen Kincer at 6:30p.m.

- ☐ Quorum nine (9) present by 6:38pm

Welcome – Acting Chair

- ☐ Karen Kincer welcomed board members and staff

Announcement – Acting Chair

- ☐ Carol Petrucci resigned as Chair
- ☐ Karen Kincer will continue as Acting Chair

Review of Agenda

- ☐ Reviewed and approved May's agenda
- ☐ Motion made by Mike Shimoff and seconded by Mark Pharaoh. Approved.

Review and approval of April 8, 2019 minutes

- ☐ Reviewed and approved April's minutes with correction.
 - o Add Carl Blake to absent section.
- ☐ Motion made by Carl Blake and seconded by Mark Pharaoh. Approved.

Community Announcements

- ☐ MCR and Parks helped with Pike's Peek
- ☐ John Nissel thanks the board for support to Council
- ☐ Upcounty CIP Budget Forum, BlackRock Center for the Arts – Tuesday, May 14 at 7pm
- ☐ Warner Circle Public Meeting – Tuesday, May 14

Review of Action Items

- ☐ Lots of information on Google Classroom

- ☐ Reminder to complete required staff training

Ex Officio Reports

- ☐ Community Use of Public Facilities – Rod Vital
 - o No update
 - o Budget approved
- ☐ Commission on Aging – Vacant
 - o No update
- ☐ Community Action Board – Gail Gunod-Green
 - o Summited report electronically
 - o 4th Annual Community Action Awards and Celebration – Wednesday, May 22, Silver Spring Civic Center at 6pm
 - o Community Advocacy Institute – 18 graduates
 - ☐ Low-income resident – under \$55,000
 - ☐ Soliciting new class for next session
- ☐ Montgomery County Public Schools – Jeffrey Sullivan
 - o Jeffrey Sullivan will be the MCPS Ex Officio Member moving forward as Director of Athletics for MCPS
 - o Sports Insight Show - Equity Engagement with the Athletic Department
 - ☐ Link to video will be sent out
- ☐ Commission on People with Disabilities – Benjamin DuGoff
 - o No update

Recreation - Robin Riley

- ☐ Report distributed at the meeting
- ☐ Budget process update
 - o 10 or 11 items on reconciliation list
 - ☐ Keeping select centers open later
 - ☐ All access passes to MCPS employees
 - ☐ Operating budget for Community Centers
 - ☐ Communication and Outreach position
 - ☐ Clarksburg Senior Program with 90-year-old volunteer retiring
 - ☐ Out of School Programs
 - ☐ Rec Xtra
 - ☐ EBB
 - ☐ Steam Programs
- ☐ Wheaton Community Recreation Center
 - o Will open in early September
 - o Public meeting to discuss programs that the community would like to see implemented will be held on Wednesday, June 12 at 7:30 p.m. at Glenallen Elementary

Parks – John Nissel

- ☐ Submitted report electronically
- ☐ 2 Tier reconciliation list – Departmental Priority for Restoration (Non-Recommended Reductions)

- o OBI for new Wheaton HQ
 - o OBI for Ballfield Irrigation at North Four Corners Local Park, Pinecrest Local Park, and Wheaton Regional Park
 - CUPF Fund Balance money to renovate School fields
 - o 57% of elementary and middle school fields are under the care of Parks □
- PHED and County Council very supportive of our needs
- 5th Annual Montgomery County Greenfest on Sunday, April 28
 - Color & Kite Festival on Sunday, April 21
 - Effective May 31, Mitra Pedoeem will be retiring from her position as Deputy Director of Administration for Montgomery Parks
 - The Washingtonian May Issue is out with the “Our Favorite Parks” feature story. Lots of great Montgomery Parks mentions are included throughout the 18 pages. Check it out. □
- The Parks Department received approval on April 24 from the Board of Public Works (BPW) in Annapolis to lease Seneca (Poole’s) Store to a tenant/operator □ Marye Wells-Harley Dream Camp Scholarship
- o Raised \$10,000 for scholarships for children to attend Montgomery Parks’ summer camp of their choice

New Business

- Committee Roster
 - o 6 members up for reappointment if interested
 - o Vacancies to be filled
 - Gail Gunod-Green will be resigning as the CAB Ex Officio member
 - o New members possible September/October
- Elections
 - o Need nominating committee for next year’s officers
 - o Vacant Chair position until new Chair elected
 - Nomination for Karen Kincer by Melanie Stickle, seconded by Felecia Wilson. Approved.
 - o Vacant Vice Chair position until new Vice Chair elected
 - Nomination for Carl Blake by Felecia Wilson, seconded. Approved.
 - o Nominating Committee
 - Led by Michael Shimoff
 - Nominations and voting will take place at June meeting
 - Those elected will take over August 1
- Vacancy Announcement
 - o Once announcement is released by press release, it will remain open for approximately three weeks
 - o Applicants must apply online for re-appointments and new appointments
 - o On-boarding Process can take 2 to 3 months
 - o Hope to onboard all new members by September
- Staff Awards and Kick Off Event
 - o Staff Awards will be led by Mark Pharaoh

o Nominations

- ☐ Form will be used
- ☐ Board encourages more nominates per category
- ☐ Will be voted on at September meeting

o Kick Off Event will be held in October

- ☐ Parks will host at Seneca Lodge

☐ Racial Equity and Social Justice

- o Community Engagement Toolkit located on Google Classroom
- o Meetings will take place between April – June around the county
- o Karen Kincer encouraged board members to bring it back to their groups in the community.
- o the process will provide feedback to County leaders

7:53 pm Adjourn

Action Items	Start Date	Complete Date	Assigned To/Notes
		12/10/18	Still Pending

Ex-Officio Commission on Aging.	Adriane	12/10/18	Chair
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Deep dive topics for upcoming meetings, list in December 2018 Minutes		2/19/19	
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See if Recreation and Parks can be added to CUPF Annual Surveys.		5/13/19	Ongoing Amanda, updated through July 2019
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Update Regional Meetings on Google Classroom.		5/13/19	5/31/19 Forwarded via email and posted to Google Classroom
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Send out Vacancy Announcement when released.		5/13/19	5/16/19 Posted to Google Classroom
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Send Sport Insight video link.		5/13/19	5/16/19 Posted to Google Classroom
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Send out information regarding Wheaton Community Recreation	Center Public Meeting.	5/13/19	
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Upload documents and update document stream on Google Classroom.	5/13/19	Ongoing	Amanda, updated as of May 2019
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Racial Equity and Social Justice Community Engagement Toolkit	4/8/19	5/13/19	Added to Google Classroom under Classwork and distributed at 5/13 meeting
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Provide Board with list of previous subcommittees.	12/10/18	5/13/19	Added to Google Classroom under Classwork and distributed
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at 5/13 meeting

Provide board with upcoming listening sessions and put on google calendar. Add a document on google classroom for members to document community announcements. Add an item to agenda under Announcements for members to bring formal and informal community announcements.

12/10/18 12/12/18 Upload on Google Calendar
12/10/18 2/1/19 Added to Google Classroom under the Stream Option
12/10/18 2/1/19 Introduced on February Agenda

Current Capital Improvement Project Plans. 12/10/18 4/8/19 Included in April's Director Reports

Updated contact list with region assignments, subcommittee assignments and board training.

12/10/18 4/8/19 Added to Google Classroom under Classwork

Upcoming Regional Meetings list.	12/10/18 4/8/19		Added to Google Classroom under Classwork
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