



MONTGOMERY COUNTY
SPORTS ADVISORY COMMITTEE

Welcome!

Mid-County Recreation Center
Thursday, June 8, 2023
6:00 p.m.



AGENDA

Mid-County Recreation Center

Thursday, June 8, 2023

**6:00 p.m. Welcome – Adriane Clutter, Division Chief,
Montgomery County Recreation**

6:10 p.m. Remarks – Councilmember Gabe Alborno

6:20 p.m. Introductions of Committee Members


7:15 p.m. Mission of the Committee

**7:20 p.m. Role of Chair and Vice Chair
Election of Officers**

7:40 p.m. Administrative Items – Jason Fasteau
Role of Staff Liaisons
Attendance Policy
Online Trainings
Volunteer Forms

7:50 p.m. Action Items
Meeting times

8:00 p.m. Adjourn



Adriane Clutter

Division Chief
Montgomery County
Recreation





Gabe Albornoz
Montgomery County Council



Introductions of Committee Members

- Your name
- Where you live
- What brought you to the committee



Mission of the Committee

June 2022: The County Council passed Bill 6-22 establishing the Sports Advisory Committee. The primary responsibilities of the committee are to study sports participation in the County to:

(a) prepare and submit to the County Executive and the County Council an annual report regarding sports participation in the County, including:

(1) factors that affect sports participation in the County, including the availability of and access to athletic fields, facilities, and sports; and

(2) recommendations to improve the quality, quantity, and variety of sports opportunities and facilities in the County; and

(b) together with the County Executive and County Council, formally recognize teams and athletes in the County who win state or national championships, or who represent the United States in international competition.



Goals of the Committee

- Identify disparities in sports programming
- Recommend sports programs, facilities, ballfields
- Bring a Rec-focused approach to programs
- Recognize championship teams and athletes 2x-3x/year



Role of Chair and Vice Chair

- Conducts and presides over meetings; ensures that the committee complies with Roberts Rules of Order
- Sets meeting times and locations
- Sets agenda in cooperation with members



Election of Officers

- Call for nominations (members can nominate themselves)
- Voting for officers will be completed by secret ballot (write name of candidate)



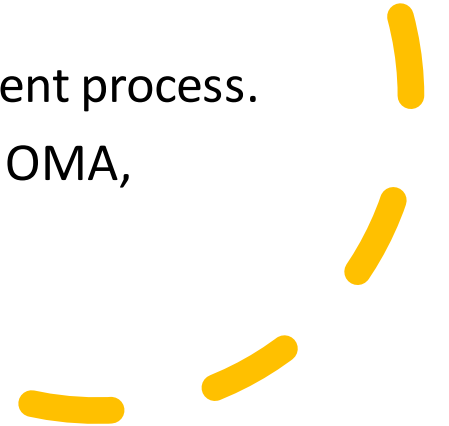
Administrative Items

- Role of Staff Liaisons
- Attendance Policy
- Online Trainings
- Volunteer Forms



Role of the Staff Liaisons

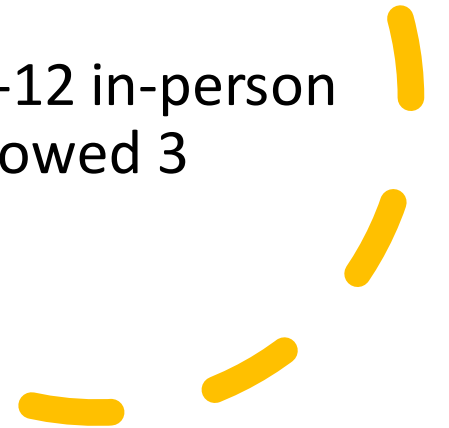
- Ensures that the committee acts within the authority of its enabling documentation.
- Is the link between the BCC and both the affiliated County department and the County Executive's Office.
- Has access to County facilities and is responsible for reserving meeting rooms.
- Responsible for transmitting all formal correspondence, formal reports, agendas and minutes.
- Ensuring the confidentiality of the BCC member recruitment and appointment process.
- Ensures that the BCC complies with various federal, state and County laws, OMA, County Ethics Law, other BCC requirements.
- Maintains BCC membership and attendance records.





Attendance Policy

- A member of a committee who misses more scheduled meetings than the number of allowed absences, or who misses 3 consecutive scheduled meetings, is automatically removed.
- The committee plans to have between 9-12 in-person meetings/year meaning members are allowed 3 absences.



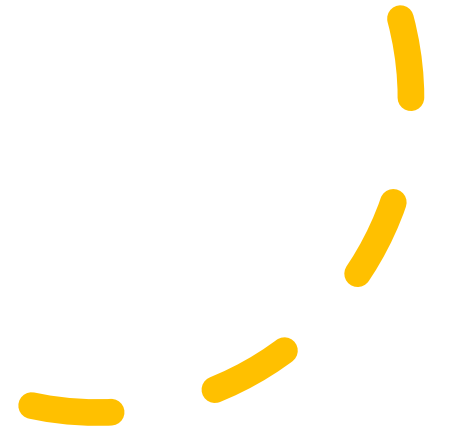


Online Trainings

Parliamentary Procedure

County Ethics Law

Open Meetings Act





Volunteer Registration
Ethics/Conflict of Interest



Action Items

Meeting Times



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