

SSCAB Meeting Summary – August 10, 2015-

Attendance

■	Bernice North-Chair	■	Matthew Losak- Nbrhd	■	Jessica Simon
■	Edward Levy –Vice-Chair	■	Prajakta Kasbekar	■	Mary Ann Zimmerman
■	Mark Mendez -Secretary	■	Daniel Morales	■	Suzy Zuzy- SSUD
■	Jay Wilson –Parliamentary VC	■	DeAndre Morrow -CED		
■	Jonathan Bernstein - TREE		Sigurd Neubauer		
■	Stacy Brown - CED		Uri Pasternak		
■	Phillip Dittner	■	Sara Sheppard - TREE		

1. *Welcome/Introductions:* Chair Bernice North called the meeting to order at 7 pm. Meeting scheduled to conclude at 8:30 pm.
  - Attendance Record sheet circulated to note attendance at 2015 meetings.
2. *Acceptance of last meeting summary:* July 13, 2015 meeting minutes accepted
3. *Public Safety Report:* Sgt. Ian Clark, 3<sup>rd</sup> District Police, reported on broader Silver Spring region (George 1, George 2 and Henry 2) rather than only CBD activity as per request of Board in July.
  - 12 robberies, 1 commercial burglary and 20 residential burglaries, and 70 thefts from autos
  - No strong patterns in crime above- i.e. in different areas, times of day and MO
  - Question asked on how 911 calls are routed/answered along jurisdictional borders- Sgt. Clark reported on general process. He recalled a workgroup on this topic and would report back with specific process decisions and recommendations
4. *Dialogue with:* Connie Latham, Dir. For County’s Boards, Committees and Commissions- on policies and issues surrounding electronic communications.
  - Ms. Latham reported that rules of Maryland’s Open Meetings Act apply if Board is holding a *scheduled* meeting online and associated emails could be requested for documentation. Unscheduled ‘back and forth’ email communication did not apply to Open Meetings Act.
  - Ms. Latham felt the email correspondence could be seen as unnecessary and ‘extra work’.
  - Ms. Latham advised members not to ask for or send emails that support a candidate for office. Members should consider if a topic is partisan before raising for discussion.
  - Board members discussed pros and cons of email conversations among members
  - Current process for setting board agenda calls for members to bring possible topics to executive committee for full board discussion. Decisions on agenda can be made at committee meeting or at upcoming board. Executive meetings are open to all board members.
  - County Executive or County Council can ask for specific items to be added to board agenda for discussion
  - Board discussed difference between general email conversation and proposals for agenda. There was a general consensus that process for introducing new topics/agenda items could be formalized- noting specific process and timelines to allow for proper consideration. It was noted that existing New Business agenda item is underused.
  - It was noted that Article V, Section 1 of current bylaws clearly outlines admittance of agenda items. It specifies that board members should notify Regional Center Director or Chair at least three days in advance of executive meeting. A position paper for proposed topic should be sent to all members in advance of upcoming board meeting.
  - DeAndre Morrow forwarded a link to current bylaws (first drafted in 1980s and revised 2006) and offered to lead an effort to review/revise bylaws to reflect and address current electronic communications.

- Board Vote -Motion to review/revise current bylaws- Motion Approved by acclamation.
- Board Vote -Motion to formalize process for admitting new items to agenda until further notice when bylaws can be reviewed. Motion to “Propose that all new topics for board to consider be emailed to executive committee, which excludes any general email discussion, and then added to New Business at next meeting”. Motion Approved: 9-in Favor, 5 opposed and 1 abstention

6. *Councilmember(s) Updates:* Dave Asche (Hucker) reported on council issues.

- Resolution passed to support reforms in Department of Liquor Control operations and expand choice for consumers and businesses.
- Council approved limits on predatory towing on private properties.
- Approval of the FY2016 Savings Plan for Montgomery County Government.
- Council looking at legislation on abandoned and neglected properties. This is especially a problem in district 5. Legislation could allow Department of Housing and Community Affairs (DHCA) to be more proactive rather than reactive.

7. *Committee Reports:* None

8. *Board Chair’s Report:* None

9. *Director’s Report:* requested that board members fill out attendance record

10. *New Business:* None

11. *Adjourn:* 8:50