

LOCAL SMALL BUSINESS RESERVE PROGRAM
INFORMAL SOLICITATION # 1153175
REQUEST FOR QUOTATION

for

Wireless Communication Products

Department of Technology and Enterprise Business Solutions (TEBS)

ISSUE DATE: March 13, 2023

SUBMISSION DEADLINE: April 10, 2023

Submission Requirement: In order to be considered for an award, Offerors must complete and sign the Quotation Sheet (Section II and III), Acknowledgement Sheet (page 3), Attachment A and Attachment C and submit via e-mail to: Starr Montout, Program Manager I at starr.montout@montgomerycountymd.gov by no later than Friday, April 7, 2023 at 3:00 p.m.

The first step in doing business with Montgomery County is to become a registered vendor in the on-line Central Vendor Registration System (CVRS). Go to the following website to register: www.mcipcc.net

Questions regarding this Solicitation should be directed to: Starr Christian Montout, Program Manager I, TEBS by telephone at: 240-777-5821 or by e-mail to: starr.montout@montgomerycountymd.gov

Questions regarding the Minority-Female-Disabled Performance Plan requirements may be directed to: Alvin Boss, Office of Business Relations and Compliance by telephone at: 240-777-9912 or by e-mail to: alvin.boss@montgomerycountymd.gov

The Montgomery County Department of Technology and Enterprise Business Solutions (TEBS) is soliciting quotations for the above-referenced Request For Quotation (RFQ). Quotations must be returned no later than the date and time listed above.

This Solicitation will result in one Contract.

The County reserves the right to cancel this Solicitation at any time.

The following pages contain the terms, conditions, and specifications for this RFQ.

NOTE: All submitted quotations must reference the Quotation Number and Title above and be signed by an authorized representative of the responding firm.

Local Small Business Reserve Program (LSBRP) Notice

INFORMAL SOLICITATION # 1153175
REQUEST FOR QUOTATION

for

Wireless Communication Products

Department of Technology and Enterprise Business Solutions (TEBS)

This solicitation is reserved for only **application submitted/certified** local small businesses timely registered with the County's LSBRP. This solicitation thus comes under County Code, sections 11B-17A; 11B-65; 11B-70 and Executive Regulation 21-05AM. These documents can be accessed through the LSBRP web site at (www.montgomerycountymd.gov/LSBRP).

LSBRP criteria are based on a firm's location, ownership status, number of employees and annual revenue amount. Submitting a bid/proposal constitutes willfully stating your firm is an **application submitted/certified** Local Small Business. Therefore, if you wish to submit a bid/proposal for this solicitation adhering to the LSBRP, you must:

1. Submit an application as a LSBRP firm prior to the bid's/proposals due date. If your LSBRP status is not **application submitted/certified** in our database prior to the bids/proposal's due date and time, then your bid will be deemed non-responsive and rejected or your proposal will be deemed unacceptable and removed from consideration. Go to the LSBRP web site (www.montgomerycountymd.gov/LSBRP) and follow the instructions under "Register."
2. After the IFB opens or the RFP closes and upon notification by the County, you must provide within three (3) business days the LSBRP documentation of:
 - all of its business location(s) (if more than one),
 - number of employees by location
 - annual gross revenue of the business for the past three fiscal years.

(The preferred documents are a copy of a lease, Maryland Unemployment Insurance Contribution Report (summary or quarterly), and Financial Statement/Tax Returns. At the discretion of the LSBRP, an alternative type of documents might be accepted.)

If, after receipt of these documents, the LSBRP finds that your firm does not meet the LSBRP requirements, then your bid will be deemed non-responsive and rejected or your proposal will be deemed unacceptable and removed from further consideration. For questions, contact the LSBRP (240-777-9913).

Montgomery County, Maryland
Acknowledgment Page

ACKNOWLEDGMENT

The offeror must include a signed acknowledgment that all the terms and conditions of the offer may, at the County's option, be made applicable in any contract issued as a result of this solicitation. Offers that do not include such an acknowledgment may be rejected. Executing and returning (with the offer) the acknowledgment shown below will satisfy this requirement.

The undersigned agrees that all the terms and conditions of this solicitation and offer may, at the County's option, be made applicable in any contract issued as a result of this solicitation.

Business Firm's Typed
Name: _____

Printed Name and Title of
Person Authorized to Sign
Quotation: _____

Signature: _____ Date: _____

NAME AND SIGNATURE REQUIREMENTS FOR QUOTATIONS AND CONTRACTS

The correct legal business name of the offeror must be used in all contracts. A trade name (i.e., a shortened or different name under which the firm does business) must not be used when the legal name is different. Corporations must have names that comply with State Law. The offeror's signature must conform to the following:

All signatures must be made by an authorized officer, partner, manager, member, or employee. The signing of this offer or a contract is a representation by the person signing that the person signing is authorized to do so on behalf of the offeror or contractor.

ACKNOWLEDGMENT OF SOLICITATION AMENDMENTS

The Offeror acknowledges receipt of the following amendment(s) to the solicitation:

Amendment Number	Date

SECTION I – INSTRUCTIONS, CONDITIONS AND NOTICES

INTENT

The intent of the Request For Quotation is to solicit bids for the procurement of **Wireless Communication Products** as per the Terms, Conditions and Quotation Sheet contained herein. The County intends for the wireless communication products to be delivered mainly to the County's Department of Technology and Enterprise Business Solutions (TEBS) in Rockville, Maryland and other locations as specified at the time the order is placed.

VERBAL EXPLANATIONS

Verbal explanations or instructions given by a Montgomery County employee to a bidder in regard to this Request For Quotation will not be binding on the County. Any information given to a bidder in response to a request will be furnished to all bidders as an amendment to this Request For Quotation, if such information is deemed necessary for the preparation of bids, or if the lack of such information would be detrimental to the uninformed bidders. Such amendments only, when issued by the Using Department (in this case, TEBS) will be considered as being binding on the County.

ALTERNATE BIDS

Bidders must bid only one product and one price per bid item even though they feel they can bid more than one price that will meet the specifications. Bidders must determine for themselves what to bid. If a bidder submits more than one product and/or more than one price for a given bid item or items, it may cause that item or items to be considered non-responsive and rejected.

PAYMENT TERMS

The County's payment terms are net thirty (30) days. Prompt payment discounts will be considered in the evaluation of your quotation if the discount on payments is not conditioned on payment being made in less than thirty (30) days from receipt of invoice.

The County is permitted to pay for goods provided under the resulting contract through either a Procurement Card (P-Card) or a Single Use Account (SUA) method of payment, if the Contractor accepts the noted payment method from any other person. In that event, the County reserves the right to pay any or all amounts due under the Contract by using either a P-Card (except when a Purchase Order is required by the County) or a SUA method of payment, and the Contractor must accept the County's P-Card or a SUA method of payment, as applicable. Under the resulting contract, the Contractor is prohibited from charging or requiring the County to pay any fee, charge, price, or other obligation for any reason related to or associated with the County's use of either a P-Card or SUA method of payment.

METHOD OF AWARD

The Contract will be awarded to the highest ranked responsible offeror based on the written evaluation scores. For the purposes of evaluating pricing, the lowest bid is determined by the aggregate amount of the unit prices extended by the quantities set forth on the Quotation Sheet. Bidders must bid each item in order to be eligible for an award.

BID PREPARATION EXPENSES

All costs incurred in the preparation and submission of bids will be borne by the bidder and shall not be incurred in anticipation of receiving reimbursement from the County.

QUALIFICATION OF BIDDERS

Bidders may be required to furnish satisfactory evidence that they are qualified dealers or manufacturers of the items listed, or are regularly engaged in performing the services on which they are submitting a bid, and in both cases maintain a regularly established place of business. An authorized representative of the County may visit any prospective Contractor's plant or place of business where the services are performed to determine ability, capacity, reliability, financial stability and other factors necessary to perform the contract.

If so requested, a bidder may be required to submit information about its reputation, past performance, business, and financial capability, and other factors that demonstrate that the bidder is capable of satisfying the County's needs and requirements for this solicitation.

MINORITY, FEMALE, DISABLED PERSON PROGRAM COMPLIANCE

Under County law, this solicitation may be subject to the Montgomery County Code, and the Montgomery County Procurement Regulations regarding participation in the Minority-Female-Disabled Person (MFD) procurement program. Further information regarding the County's MFD program is contained within this solicitation (see Attachment D for links to Program Forms).

SECTION II – SOLICITATION AND BID

RFQ#1153175	MONTGOMERY COUNTY, MARYLAND Wireless Communication Products	RETURN BID TO: E-mail: starr.montout@montgomerycountymd.gov
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PART I: SOLICITATION

THE FOLLOWING TERMS AND CONDITIONS ARE HEREBY INCORPORATED BY REFERENCE AND MADE PART OF ANY AWARD:

1. The General Conditions of Contract Between County and Contractor:
www.montgomerycountymd.gov/PRO/Resources/Files/SolForm/PMMD-45.pdf
2. The Special Terms and Conditions (Section IV).
3. The Quotation Sheet (Section III).

PART II: QUOTATION

<p>In compliance with the above, the undersigned agrees, if this bid is accepted to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the delivery schedule.</p> <p><u>The County’s Standard Payment Terms are Net 30 Days. An optional prompt payment term is not required, but may be offered conditioned on the following basis:</u></p> <p>Only a prompt payment discount conditioned on a 30-day or greater payment basis will be utilized to recalculate bid prices for method of award purposes. Prompt payment discounts may be offered on a shorter payment basis and adopted by the County at time of award, but will not be considered for method of award purposes. Optional prompt payment terms:</p> <p>_____ % Net _____ Days (please insert, if any)</p>	<p>NAME AND SIGNATURE REQUIREMENTS FOR BIDS AND CONTRACTS</p> <p>The correct and full legal business name of the entity involved must be used on bids received and on contract(s) issued as a result of this solicitation. A trade name, i.e., a shortened or different name under which the firm does business, must not be used when the full legal name is different. Corporations must have names that comply with State law, which requires a suffix indicating the corporate status of that business (e.g., Inc., Incorporated, etc.). Trade names may be indicated by individuals or corporations with the individual or corporate name followed by "t/a" (trading as) or "d/b/a" (doing business as), respectively. The signature on the bid, contract, amendment, or related correspondence must conform to the following: All signatures must be made by an authorized officer, partner, manager, member, or employee. The signing of an offer or a contract is a representation by the person signing that the person signing is authorized to do so on behalf of the offeror or contractor.</p>
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BIDDER'S CORRECT AND FULL LEGAL BUSINESS NAME:	TELEPHONE NO.:
ADDRESS:	EMAIL ADDRESS:
REMITTANCE ADDRESS: (If Remittance Address is Different from Above Address)	FAX NO.:
CONTACT PERSON:	WEBSITE:

NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (TYPE OR PRINT):	
SIGNATURE: _____	DATE: _____

SECTION III – SPECIFICATIONS, QUOTATION SHEET AND DELIVERY SCHEDULE

Prices must include all charges necessary to provide and deliver the products listed below. Model numbers below indicate the current item numbers at the time of issuing this solicitation.

A. Wireless Communication Products

Item	Description	Price
1	TRANSTECTOR Silicon surge protection for 54V	
2	BNC Male adapter	
3	BNC/M - SMA/M Adapter	
4	SMA/M/ - SMA/M Adapter	
5	MiniUHF Male Crimp-RG58	
6	N Male/BNC Female Adapter	
7	150/450/758 MHz Tri-Band Antenna, NMO	
8	Concealed Internal Antenna, 700MHz, 800MHz	
9	806-896 Stealth Blade Antenna	
10	Dual Lock 400, BLACK Fastener, 1" X 150' roll	
11	Mini UHF/M - BNC/F Adapt	
12	SMA/F-BNC/F Bulkhead Adapter	
13	N/F-N/M Right Angle Adpt.	
14	N Male Crimp-RG58	
15	N/F-N/M Right Angle Adpt.	
16	Precision Slotted & Phillips Screwdriver 7 pc set	
17	Null Modem Serial DB9 Serial Cable (DB9 M/F), 6-ft	
18	Serial DB9 Serial Ext Cable, (DB9 M/F), 6-ft	
19	6' wireless Wi-Fi antenna Cable,400, N M; N M	
20	3' wireless Wi-Fi antenna Cable,400, N M; N M	
21	10' wireless Wi-Fi antenna Cable,400, N M;N M	
22	450-470 Adhesive Mount Stealth Blade Antenna, Black	
23	*1 FT RG-142P N MALE TO N FEMALEBULKHEAD	
24	Equipment case, foam Orange,2 x 9 1/16 x 5 3/16	
25	1.5' wireless Wi-Fi antenna Cable,400, NF; SMA M	
26	2' TWS195 Jumper NF(B) - SMAM	
27	SMA Variant Wrench	
28	Attenuator, 6dB, 3W 4GHz	
29	*10 FT LMR-240 MINI-UHF MALE TO N MALE	
30	N Male/BNC Male Adapter	
31	BNC/F - SMA/F Adapter	
32	806-896 Stealth Blade Antenna	
33	Bulkhead and flange mount Arrestor, N/F	
34	TNC/F-TNC/F Bulkhead	
35	Mini-UHF Fem/Mini-UHF Fem	
36	806-896 Stealth Blade Antenna	
	TOTAL PRICE	\$

* Prices are net, inclusive of all charges for transportation, FOB Destination, Inside Delivery to the Appropriate Program Floor, Freight Prepaid and Allowed, and ALL other charges necessary for delivery of the goods to the inside address (not curbside) as outlined herein. Prices are less Federal, State, and Local taxes.

Additionally, please provide, on separate page(s), in the format below, a list of the Manufacturers and Proposed Percentage Discount from List for the following categories (please add additional rows, no limit on the number of manufacturers that can be offered):

Manufacturer (Listed Alphabetically)	Discount %

DELIVERY SCHEDULE

Number of calendar days after placement of an Order using a P-Card or issuance of a Purchase Order for in-stock items.

<u>ITEM NO.</u>	<u>QTY</u>	<u>BIDDER'S PROPOSED DELIVERY</u>
ALL	ALL	_____ Calendar Days

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Evaluation Criteria

Submissions received in response to this RFQ shall be evaluated based on the following criteria:

1	Price - For the purposes of evaluating pricing, the lowest bid is determined by the aggregate amount of the unit prices set forth on the Quotation Sheet	45
2	Breadth and Variety of Offerings under each manufacturer :	35
3	Delivery Schedule for in-stock items	20
	Highest Possible Written Proposal/Quote Score	100

SECTION IV - SPECIAL TERMS AND CONDITIONS

MONTGOMERY COUNTY PROCUREMENT REGULATIONS

The Montgomery County Procurement Regulations are applicable to this Request For Quotation and any contract awarded pursuant to this Request for Quotation.

CONTRACT ADMINISTRATOR

The Contract Administrator shall be responsible for:

- a. Inspecting goods upon delivery;
- b. Authorizing payment upon acceptance of any acceptable invoice; and
- c. The duties and responsibilities outlined in Paragraph 6, Contract Administration of the General Conditions of Contract Between County and Contractor.

The designated Contract Administrator is Gerry Adcock, Radio Communication Services Manager of the Montgomery County Department of Technology and Enterprise Business Solutions.

CONTRACT TERM

The term of the contract is for ONE (1) year from the date of signature by the Director, Office of Procurement. Before the contract term ends, the Director may (but is not required to) renew this contract, if the Director determines that renewal is in the best interests of the County. Contractor's satisfactory performance does not guarantee renewal of this Contract. The Director may exercise this option to renew for FOUR (4) additional one-year periods. However, the total maximum compensation payable under the Contract must not exceed \$99,999.99 for the entire life of the contract (initial term, plus any renewal terms exercised by the County).

DELAYS AND EXTENSION OF TIME

If the Contractor is delayed at any time in the delivery of goods by any act or neglect of any separate contractor employed by the County, or by any changes ordered in the delivery of scope of services, or by strikes, lockouts, fires, unusual delay in transportation, unavoidable casualties or any causes beyond the Contractor's control, or by delay authorized by the County, the County shall decide the extent of such delay or the justification of any other delay, then the time of completion shall be extended for such reasonable time as the County may decide.

DELIVERY LOCATION

Delivery is to be made to the location specified at the time of placement of the order.

INVOICES

All true and correct invoices are to be sent to: gerry.adcock@montgomerycountymd.gov Attn: Gerry Adcock, Program Manager.

FAILURE TO PERFORM/DELIVER

In the event of the Contractor's failure to comply with the established delivery schedule, the County reserves the right to make an open market purchase of the required materials and/or services, and to charge as damages, the difference between the established price and the actual cost incurred by the County and to collect such charges from the Contractor, from any money due under this Contract (purchase order), alternatively, the County may assess liquidated damages at the rate of 1% per day of the cost of such item or service for each day of delay beyond the established delivery date.

GENERAL CONDITIONS

The General Conditions of Contract Between County & Contractor <http://www.montgomerycountymd.gov/PRO/Resources/Files/SolForm/PMMD-45.pdf> are incorporated and made part of this Request for Quotation and any resultant contract. However, paragraph 21, Insurance is superseded by the Mandatory Insurance Requirements in Attachment B.

METHOD OF ORDERING

The Using Department (TEBS) will use either a written Purchase Order, Blanket Purchase Order, Direct Purchase Order, or Procurement Card (P-Card) which should be designated on the internet order or telephone order. If a Blanket Purchase Order is issued, written individual releases against such blanket order will be made by the Using Department (TEBS) as needed. A Direct Purchase may be placed using either the P-Card or a Direct Purchase Order number. Direct Purchases are limited to orders that do not exceed \$10,000. Issuance of all purchase orders will be contingent upon the appropriation of funds by the Montgomery County Council and encumbrance of such funds as provided by the Montgomery County Code.

NET PRICES

Prices are net, inclusive of all charges for transportation, FOB Destination, Inside Delivery, Freight Prepaid and Allowed, and ALL other charges necessary for delivery of the goods as outlined herein. Prices are less Federal, State, and Local taxes.

CATALOG DISCOUNT PRICES

Prices are to be quoted in terms of a Percentage Discount from a Current Price List inclusive of all charges for delivery as specified herein. "List" shall be manufacturer's published catalogs and price lists and/or Contractor's own published catalogs and price lists. Sources of "List Prices" are to be clearly described on the Quotation Sheet.

Price increases as may be reflected in newly published price lists will be honored upon notification in writing and approval of the Director, Office of Procurement or designee. Should an order be placed before such notification, the contractor will be obligated to honor the ordered price or the changed price, whichever is less. Introduction of new products/numbers, etc., to a manufacturer's line may be added during the contract period provided that the discount for all such additions is the same as the discount listed in the Contract.

The discounted quoted must remain firm for the entire contract period.

NEW MATERIALS

Unless this Request For Quotation Specifies otherwise, the Bidder represents that the supplies and components are new and are not of such age or so deteriorated as to impair the usefulness or safety. If any item number changes or is superseded by a new item number on the quotation sheet, then the Contractor must provide the most current version of the product at the same corresponding prices as listed in SECTION III – SPECIFICATIONS, QUOTATION SHEET AND DELIVERY SCHEDULE.

END OF SPECIAL TERMS AND CONDITIONS

ATTACHMENT A

REFERENCES

(must submit at least three)

You are requested to provide references to the County with your proposal. The three (3) references must be from individuals or firms currently being serviced or supplied under similar contracts, or for whom work of a similar scope has been performed within the last year. Names for references shall be of individuals who directly supervised or had direct knowledge of the services or goods provided. Failure of an offeror to provide the County with references within the time frame as stated herein may result in the offeror being considered non-responsible.

1. Name of Firm: _____

Address: _____

Contact Person: _____

Phone: _____

Email: _____

2. Name of Firm: _____

Address: _____

Contact Person: _____

Phone: _____

Email: _____

3. Name of Firm: _____

Address: _____

Contact Person: _____

Phone: _____

Email: _____

ATTACHMENT B

MANDATORY INSURANCE REQUIREMENTS

Prior to the execution of the contract by the County, the proposed awardee/contractor and their contractors (if requested by County) must obtain, at their own cost and expense, the following *minimum* (not maximum) insurance coverage with an insurance company/companies licensed to conduct business in the State of Maryland and acceptable to the Division of Risk Management. This insurance must be kept in full force and effect during the term of this contract, including all extensions. The insurance must be evidenced by a certificate of insurance, and if requested by the County, the proposed awardee/contractor shall provide a copy of the insurance policies and additional insured endorsements. The minimum limits of coverage listed below shall not be construed as the maximum as required by contract or as a limitation of any potential liability on the part of the proposed awardee/contractor to the County nor shall failure to request evidence of this insurance in any way be construed as a waiver of proposed awardee / contractor's obligation to provide the insurance coverage specified. The Contractor's insurance shall be primary.

MANDATORY MINIMUM INSURANCE REQUIREMENTS – *provide wireless communication, audio and visual equipment to various County departments*

Prior to the execution of the contract by the County, the proposed awardee/contractor and their contractors (if requested by County) must obtain, at their own cost and expense, the following *minimum* (not maximum) insurance coverage with an insurance company/companies licensed to conduct business in the State of Maryland and acceptable to the Division of Risk Management. This insurance must be kept in full force and effect during the term of this contract, including all extensions. The insurance must be evidenced by a certificate of insurance, and if requested by the County, the proposed awardee/contractor shall provide a copy of the insurance policies and additional insured endorsements. The minimum limits of coverage listed below shall not be construed as the maximum as required by contract or as a limitation of any potential liability on the part of the proposed awardee/contractor to the County nor shall failure to request evidence of this insurance in any way be construed as a waiver of proposed awardee / contractor's obligation to provide the insurance coverage specified. The Contractor's insurance shall be primary.

Commercial General Liability

A minimum limit of liability of **one million dollars (\$1,000,000), per occurrence and two million (\$2,000,000) aggregate**, for bodily injury, personal injury and property damage coverage per occurrence including the following coverages:

Contractual Liability

Premises and Operations

Independent Contractors & Subcontractors

Products and Completed Operations

Business Automobile Liability Coverage

A minimum limit of liability of **one million dollars (\$ 1,000,000)**, combined single limit, for bodily injury and property damage coverage per occurrence including the following:

owned automobiles

hired automobiles

non-owned automobiles

loading and unloading

Worker's Compensation/Employer's Liability

Meeting all statutory requirements of the State of Maryland Law and with the following minimum Employers' Liability limits:

Bodily Injury by Accident - \$100,000 each accident

Bodily Injury by Disease - \$500,000 policy limits

Bodily Injury by Disease - \$100,000 each employee

Additional Insured

Montgomery County, Maryland, its elected and appointed officials, officers, consultants, agents and employees, must be included as an additional insured on an endorsement to Contractor's commercial general, automobile insurance, and contractor's excess/umbrella insurance policies, if used to satisfy the Contractor's minimum insurance requirements under this contract, for liability arising out of contractor's products, goods and services provided under this contract. The stipulated limits of coverage above shall not be construed as a limitation of any potential liability of the contractor.

Policy Cancellation

Should any of the above policies be cancelled before the expiration date thereof, written notice must be delivered to the County in accordance with the policy provisions.

Certificate Holder

Montgomery County, MD
Technology & Enterprise Business Solutions \ Starr Montout
101 Monroe St., 5th Floor
Rockville, MD 20850

ATTACHMENT C

MID-ATLANTIC PURCHASING TEAM RIDER CLAUSE

USE OF CONTRACT(S) BY MEMBERS COMPRISING MID-ATLANTIC PURCHASING TEAM COMMITTEE

A. Extension to Other Jurisdictions

The [issuing jurisdiction] extends the resultant contracts(s), including pricing, terms and conditions to the members of the Mid-Atlantic Purchasing Team, as well as all other public entities under the jurisdiction of the United States and its territories.

B. Contract Agreement

Any jurisdiction or entity using the resultant contract(s) may enter into its own contract with the successful Contractors(s). There shall be no obligation on the party of any participating jurisdiction to use the resultant contract(s). Contracts entered into with a participating jurisdiction may contain general terms and conditions unique to the jurisdiction including, by way of illustration and not limitation, clauses covering minority participation, non-discrimination, indemnification, naming the jurisdiction as an additional insured under any required Comprehensive General Liability policies, and venue.

C. A negative reply will not adversely affect consideration of your bid.

D. It is the awarded offeror's responsibility to notify the members shown below of the availability of the Contract(s)

E. The issuing jurisdiction shall not be held liable for any costs or damages incurred by another jurisdiction as a result of any award extended to the jurisdiction by the awardee.

F. Inclusion of Governmental and Nonprofit Participants (Optional Clause)

This shall include but not be limited to private schools, Parochial schools, non-public schools such as charter schools, special districts, intermediate units, non-profit agencies providing services on behalf of government and/or state community and/or private colleges/universities that require these goods, commodities and/or services.

G. Notification and Reporting

The Contractor agrees to notify the issuing jurisdiction of those entities that wish to use any contract resulting from this solicitation and will also provide usage information, which may be requested. The Contractor will provide the copy of the solicitation and resultant contract documents to any requesting jurisdiction or entity

MID-ATLANTIC PURCHASING TEAM:

<u>YES</u>	<u>NO</u>	<u>JURISDICTION</u>	<u>YES</u>	<u>NO</u>	<u>JURISDICTION</u>
_____	_____	Alexandria, Virginia	_____	_____	Howard County Schools
_____	_____	Alexandria Public Schools	_____	_____	Herndon, Virginia
_____	_____	Alexandria Sanitation Authority	_____	_____	Leesburg, Virginia
_____	_____	Annapolis City	_____	_____	Loudoun County, Virginia
_____	_____	Anne Arundel County	_____	_____	Loudoun County Public Schools
_____	_____	Anne Arundel Schools	_____	_____	Loudoun County Water Authority
_____	_____	Arlington County, Virginia	_____	_____	Manassas, Virginia
_____	_____	Arlington County Public Schools	_____	_____	City of Manassas Public Schools
_____	_____	Baltimore City	_____	_____	Manassas Park, Virginia
_____	_____	Baltimore County Schools	_____	_____	MD-National Capital Park & Planning Comm.
_____	_____	Bladensburg, Maryland	_____	_____	Metropolitan Washington Airports Authority
_____	_____	Bowie, Maryland	_____	_____	Metropolitan Washington Council of Governments
_____	_____	BRCPC	_____	_____	Montgomery College
_____	_____	Carroll County	_____	_____	Montgomery County Public Schools
_____	_____	Carroll County Schools	_____	_____	Prince George's County, Maryland
_____	_____	Charles County Government	_____	_____	Prince George's Public Schools
_____	_____	Charles County Schools	_____	_____	Prince William County, Virginia
_____	_____	City of Fredericksburg	_____	_____	Prince William County Public Schools
_____	_____	College Park, Maryland	_____	_____	Prince William County Service Authority
_____	_____	District of Columbia Government	_____	_____	Rockville, Maryland
_____	_____	District of Columbia Schools	_____	_____	Spotsylvania County Govt. & Schools
_____	_____	District of Columbia Water & Sewer Auth.	_____	_____	Stafford County, Virginia
_____	_____	Fairfax County, Virginia	_____	_____	Takoma Park, Maryland
_____	_____	Fairfax County Water Authority	_____	_____	Upper Occoquan Sewage Authority
_____	_____	Falls Church, Virginia	_____	_____	University of the District of Columbia
_____	_____	Fauquier County Schools & Govt., Virginia	_____	_____	Vienna, Virginia
_____	_____	Frederick, Maryland	_____	_____	Washington Metropolitan Area Transit Auth.
_____	_____	Gaithersburg, Maryland	_____	_____	Washington Suburban Sanitary Commission
_____	_____	Greenbelt, Maryland	_____	_____	Winchester, Virginia
_____	_____	Harford County	_____	_____	Winchester Public Schools
_____	_____	Harford County Schools	_____	_____	
_____	_____	Howard County	_____	_____	

Vendor Name _____

ATTACHMENT D
Web-Links for Documents and Forms

1. Central Vendor Registration System (www.mcipcc.net)
2. Frequently Asked Questions, Procurement (<https://www.montgomerycountymd.gov/pro/help.html>)
3. MD-SDAT (<https://dat.maryland.gov/businesses/Pages/default1.aspx>), and
(<http://dat.maryland.gov/businesses/Pages/Frequently-Asked-Forfeiture-Questions.aspx>).
4. General Conditions of Contract Between County and Contractor:
www.montgomerycountymd.gov/PRO/Resources/Files/SolForm/PMMD-45.pdf
5. Minority Business Program & Offeror's Representation
(www.montgomerycountymd.gov/PRO/Resources/Files/SolForm/PMMD-90.pdf)
6. Minority, Female, Disabled Person Subcontractor Performance Plan and Sample MFD Report of Payments Received (www.montgomerycountymd.gov/PRO/Resources/Files/SolForm/PMMD-65.pdf)
(www.montgomerycountymd.gov/PRO/Resources/Files/SolForm/PMMD-97.pdf)
7. Minority-Owned Business Addendum to General Conditions of Contract Between County and Contractor
(www.montgomerycountymd.gov/PRO/Resources/Files/SolForm/PMMD-91.pdf)