

# Student Service Learning (SSL) in MCPS



A word cloud of terms related to service and community. The words are arranged in a roughly rectangular shape, with some words oriented vertically and others horizontally. The colors of the words include orange, green, purple, and brown. The words are: GENEROUS, GIVING, AWARENESS, SERVICES, ASSISTANCE, MORAL, CARE, AID, RESPECT, TOGETHERNESS, MISSION, CHARITY, ALTRUISTIC, LIFE, VOLUNTEER, TIME, COMMUNITY, CONTRIBUTION, RESCUE, SUPPORT, HOPE, DONATIONS, TEAMWORK, PERSON, and ASSISTED.

GENEROUS  
GIVING  
AWARENESS  
SERVICES  
ASSISTANCE  
MORAL  
CARE  
AID  
RESPECT  
TOGETHERNESS  
MISSION  
CHARITY  
ALTRUISTIC  
LIFE  
VOLUNTEER  
TIME  
COMMUNITY  
CONTRIBUTION  
RESCUE  
SUPPORT  
HOPE  
DONATIONS  
TEAMWORK  
PERSON  
ASSISTED



**Activator –**  
**Type what comes to mind in the chat box.**

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**Middle School  
Student**



**High School  
Student**



# Developmental Characteristics

**Middle  
School**

**Physically active**

**Shorter attention span**

**Peer driven**

**Easily motivated with  
explicit directions**

**High  
School**

**Active with additional  
abstract thinking skills**

**Longer attention span**

**Personal philosophy**

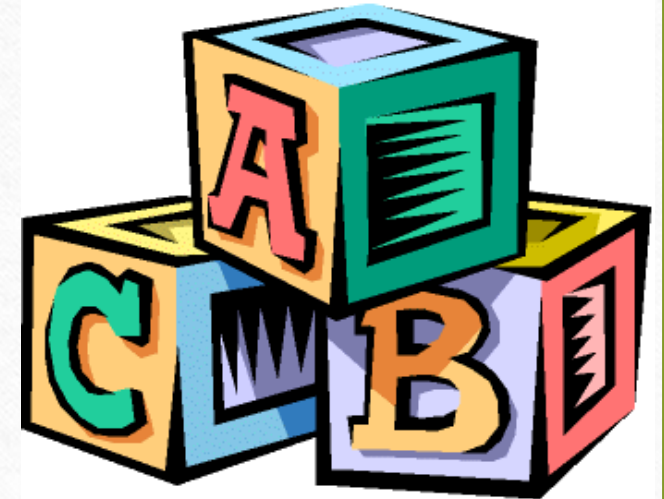
**Independence and  
responsibility**

\*Adapted from The Training Toolbox: A Guide to Service-Learning Training -- Maryland State Department of Education



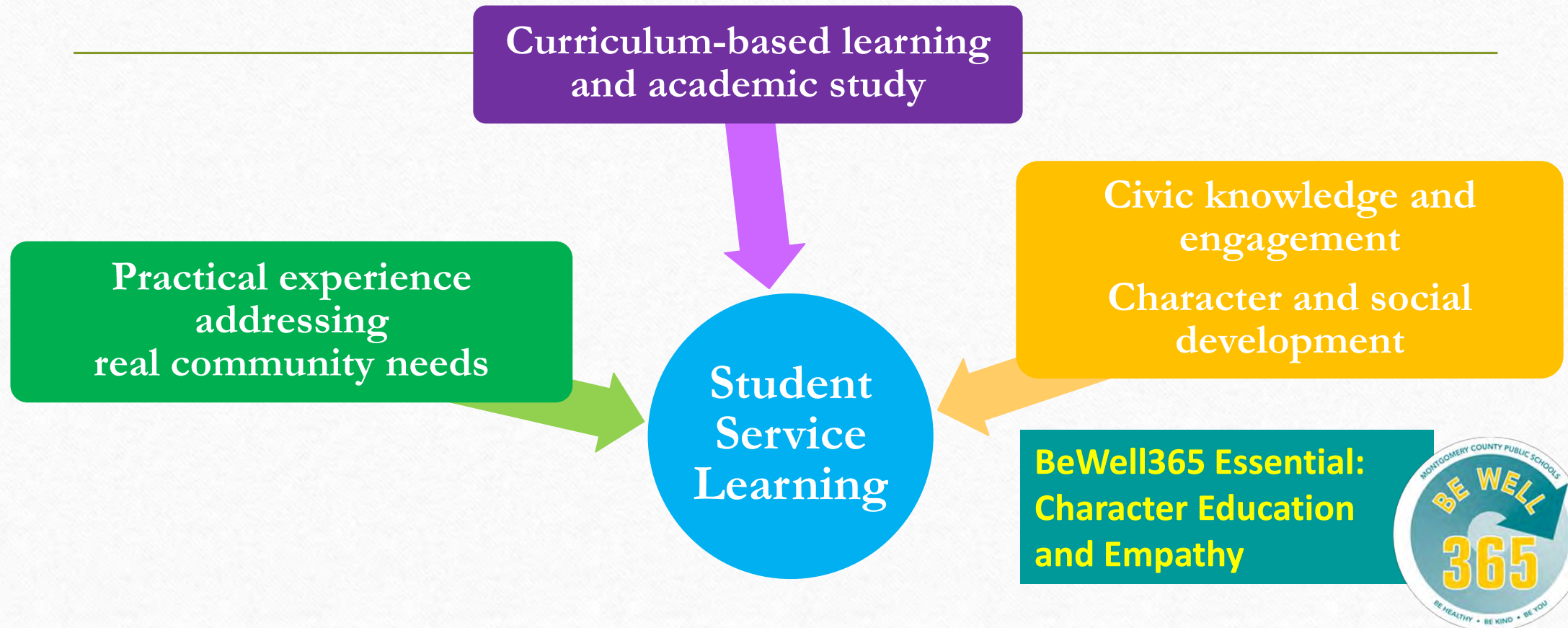
# The ABCs of Student Service Learning

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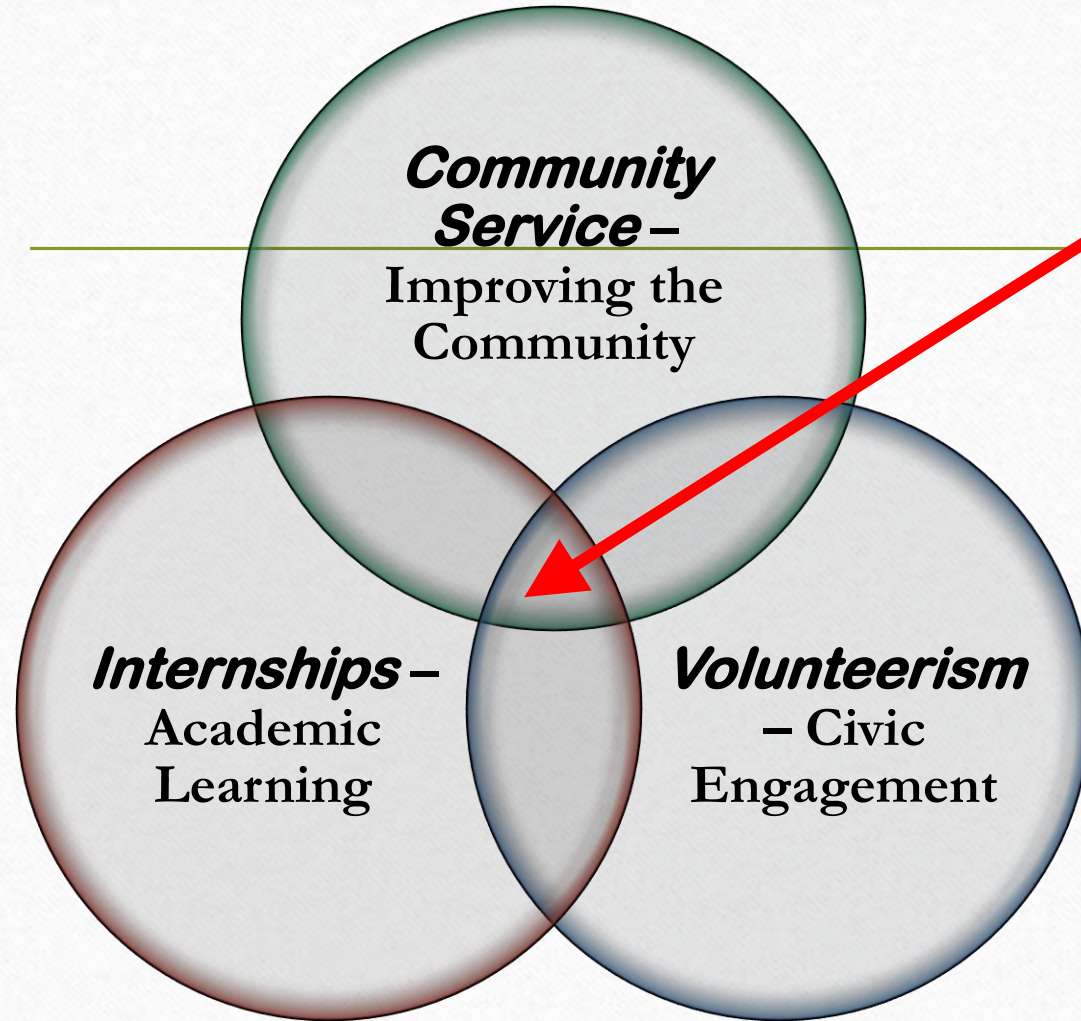


# What is Student Service Learning (SSL)?





# What Sets Student Service Learning Apart?



Student Service Learning is an instructional strategy that combines **meaningful service to the community** with **curriculum-based learning**, providing students with opportunities to apply what they learn in school to the real world as **active, engaged citizens**.



# Student Requirements for SSL



- ✓ SSL is a **state graduation requirement**
- ✓ MCPS students must complete **75 SSL hours** for graduation
- ✓ MCPS students may begin to work on this graduation requirement the **summer after completing grade 5**
- ✓ Students continue to accrue hours throughout **middle and high school**





# How Can Students Earn SSL Hours?

## Specific Academic Courses

- Grade 6 Science (10 hours)
- Grade 7 English (10 hours)
- Grade 8 Social Studies (10 hours)
- High School Social Studies Course – National, State, and Local (NSL) (15 hours)
- High School Health (5 hours)
- High School Electives (5+ hours)

## Non-Profit Agencies

- Approved SSL opportunities with **MCPS SSL Organizations** through the Montgomery County Volunteer Center (MCVC) website
- Complete **MCPS Form 560-50** for approval to serve with a non-profit agency that is not an MCPS SSL Organization



# The Role of Community Organizations

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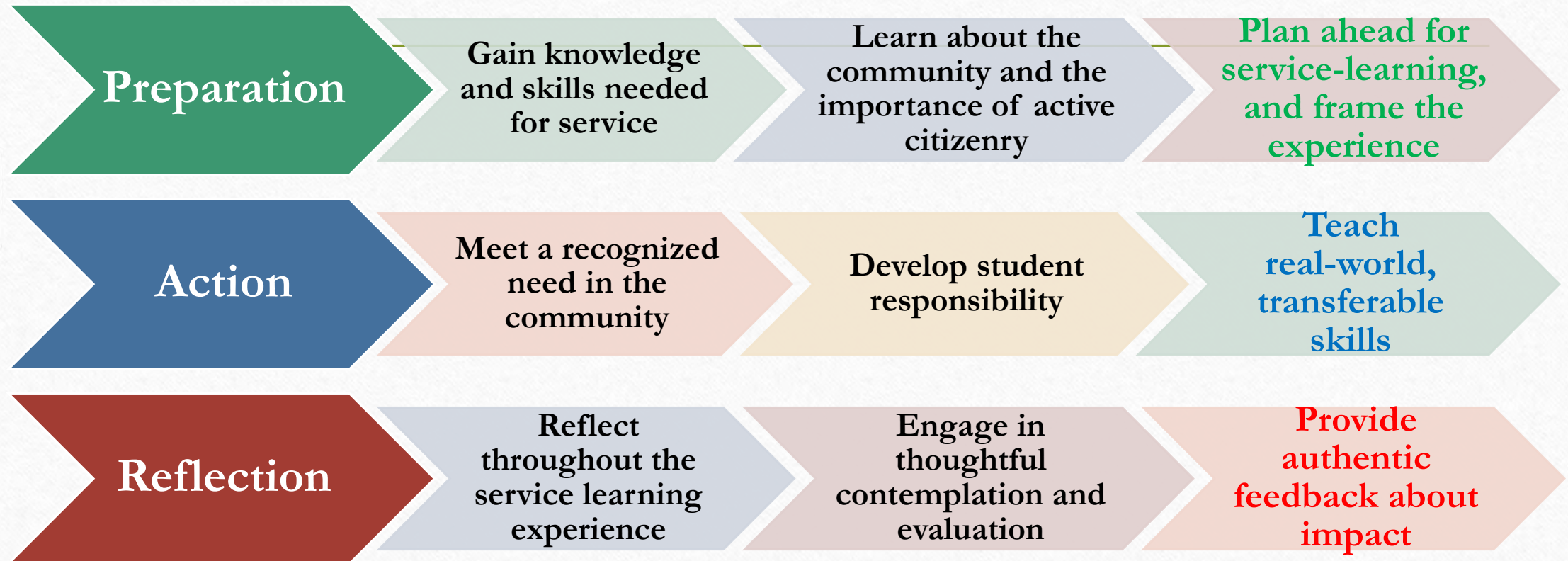




- All SSL must be completed under the supervision of a **registered non-profit community organization**
- **For-profit nursing homes and assisted living facilities** are the only exceptions to the non-profit rule. All SSL activities must **directly support the patients/residents** of these facilities.



# Facilitating High-Quality Student Service Learning





# Considerations for SSL Opportunities



**Post service opportunities for MCPS school staff members to complete with their student groups and/or classes – all the benefit without the extra paperwork!**



Maryland's Largest School District

**MONTGOMERY COUNTY PUBLIC SCHOOLS**

# MCPS SSL Organizations

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# The Volunteer Center website links to all of the Organizations that meet MCPS guidelines

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Organizations and opportunities that meet MCPS guidelines are identified with an **MCPS SSL graduation cap icon**.





# Organizations identified as MCPS SSL have done the following:

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Obtained  
official tax-  
exempt  
status from  
the IRS or  
registered  
nonprofit  
status



Registered  
with  
MCVC/  
Updated  
MCVC  
Account at  
least once  
per year



Attended an  
orientation  
at the  
Volunteer  
Center  
where the  
MCPS SSL  
guidelines  
were  
explained  
(every three  
years)



Signed MCPS  
Form 560-51A:  
*Organization  
Responsibility  
and Assurance  
Certification  
Document*



Provided a  
description  
of the  
work of  
student  
volunteers  
for review  
and  
approval by  
MCPS



# Business Relationships

SSL opportunities may not

be used to  
increase the  
revenue for a  
private, for-profit  
business

replace a paid  
staff worker of  
the participating  
organization

compensate students with  
money, goods, or services,  
such that the service  
learning opportunity is  
performed in expectation of  
both the SSL credit and  
compensation



# Service with Religious Organizations

Approved for SSL	Not approved for SSL
Address a recognized need in the greater community	Prepare for or participate in a religious service
Serve the wider public beyond organization membership	Membership mailings, congregation websites, or any activity that does not include the general public
Provide secular curriculum and programming	Tutor or classroom assistance in a congregationally-based program
Provide childcare for meetings that meet the above requirements	Provide childcare for a religious service





# Organization Responsibility and Assurance Certification Document

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# Organization Responsibility and Assurance Certification Document

[illegible]



# MCPS SSL Organizations agree to:

1. Provide activities that are **secular** in nature
2. Advise students of the **need** that will be addressed, overall **expectations**, and **safety** information
3. Cover the SSL phases of **preparation, action, and reflection**
4. Supervise all activities in **public spaces**, not at private residences, in vehicles, or with a parent or relative
5. **Prohibit door-to-door** neighborhood canvassing opportunities or telephone solicitation



# MCPS SSL Organizations agree to:

6. Evaluate student performance at **regular intervals** and share results with the student
7. **Maintain log** and verify service on MCPS Form 560-51: *Student Service Learning Activity Verification*
8. Award 1 SSL hour for every hour of service, **no longer than 8 hours in a 24-hour period**
9. Comply with all federal, state and local **laws that forbid discrimination** based on race, creed, sex, age, disability or natural origin
10. **Prohibit** verbal abuse, threats, physical violence, or sexual harassment directed at others



# For Organizations that are MCPS SSL:

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No site visits or  
background check by  
MCPS or MCVC  
personnel

Parents and guardians  
may contact  
individual  
organizations to verify  
safety and  
background check  
information

Parents and guardians  
are responsible for  
determining if an  
organization's  
opportunity is  
appropriate and safe  
for their child(ren)



Please note the conditions you and your organization are agreeing to upon signing.

Make special note of the liability line that states that you are responsible for maintaining general liability insurance that covers MCPS student volunteers.

[illegible]



# MCPS Form 560-51: *Student Service Learning Activity Verification*

Please  
complete  
Section II  
in full.

## SECTION II. NONPROFIT, TAX EXEMPT ORGANIZATION INFORMATION—To be completed by the supervisor after the phases of preparation and action have occurred.

Organization \_\_\_\_\_ Federal Employer Identification # \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ E-mail \_\_\_\_\_

Describe Activity (performed) \_\_\_\_\_

### Service Record

Date From	Date To	# Days of Service	# Hours Per Day (8 in a 24 hour period maximum)	Total # Hours Completed (award 1 SSL hour for every hour of service)

Supervisor Name (print) \_\_\_\_\_ Title \_\_\_\_\_

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Note:** You may choose to pre-fill some of these boxes if you are hosting a large event with many volunteers.

**Student Service Learning Activity Verification**  
Office of Student and Family Support and Engagement  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland 20850  
MCPS Form 560-51  
August 2018

**STUDENT INSTRUCTIONS:** Complete Sections I and II of this form legibly in blue or black ink. The nonprofit tax exempt organization completes Section II. Documentation of all service is due to the school-based SSL coordinator according to specific timelines. In order to be reflected on the student's report card each semester, students must submit MCPS Form 560-51, *Student Service Learning Activity Verification* form, to the school SSL coordinator by the following recommended dates:  
Service completed during the summer—**Recommended by Last Friday in September**  
Service completed during the summer and 1st semester—**Recommended by First Friday in January**  
Service completed during the summer, 1st semester, and 2nd semester to be recognized for the Certificate of Meritorious Service (high school seniors) or the Superintendent's SSL Award (middle school)—**Recommended by First Friday in April**  
Service completed during the summer, 1st semester, and 2nd semester—**REQUIRED by First Friday in June**  
ALL SSL Forms for service completed any time during the current school year, including the summer before the current school year, are **REQUIRED** to be submitted to the school SSL coordinator **no later than the first Friday in June**.

**SECTION I. STUDENT INFORMATION—To be completed by the student prior to review from the nonprofit tax exempt organization.**

Student's Name \_\_\_\_\_ MCPS ID \_\_\_\_\_ Grade \_\_\_\_\_  
School **-- Choose One --** First Period Teacher \_\_\_\_\_  
E-mail \_\_\_\_\_  
Parent/Guardian Name \_\_\_\_\_ Phone (home or cell) \_\_\_\_\_ Other \_\_\_\_\_

**SECTION II. NONPROFIT, TAX EXEMPT ORGANIZATION INFORMATION—To be completed by the supervisor after the phases of preparation and action have occurred.**

Organization \_\_\_\_\_ Federal Employer Identification # \_\_\_\_\_ Phone \_\_\_\_\_  
E-mail \_\_\_\_\_

# Days of Service	# Hours Per Day (8 in a 24 hour period maximum)	Total # Hours Completed (award 1 SSL hour for every hour of service)

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Activity. Review the Maryland Seven Best Practices of Service-Learning and respond to the following questions in a written paragraph below.

Is the activity a class at school? (if not, example, English, Mathematics, Science, Social Studies, Arts, etc.) \_\_\_\_\_  
If not, describe the activity and return to the student if not complete.

\_\_\_\_\_  
Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**COORDINATOR USE ONLY**  
Verification form submitted to coordinator \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Hours earned previously \_\_\_\_\_ + Hours for this activity \_\_\_\_\_ = Total hours including activity \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_



# MCPS Form 560-51: *Student Service Learning Activity Verification*

- What did you do?
- What need did your service address?
- Who benefitted from your service?
- What did you learn about yourself?
- How was this experience connected to something you learned in a class at school?

**Note:** You do not need to review or evaluate a student's written reflection on this form.

Please build in opportunities for students to reflect.

**Student Service Learning Activity Verification**  
Office of Student and Family Support and Engagement  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland 20850  
MCPS Form 560-51  
August 2018

**DIRECTIONS:** Complete Sections I and II of this form legibly in blue or black ink. The nonprofit tax exempt organization completes Section II. All service is due to the school-based SSL coordinator according to specific timelines. In order to be reflected on the student's report card, students must submit MCPS Form 560-51, *Student Service Learning Activity Verification* form, to the school SSL coordinator by the stated dates:

Service completed during the summer—**Recommended by Last Friday in September**  
Service completed during the summer and 1st semester—**Recommended by First Friday in January**  
Service completed during the summer, 1st semester, and 2nd semester to be recognized for the Certificate of Meritorious Service (high school seniors) or the Superintendent's SSL Award (middle school)—**Recommended by First Friday in April**  
Service completed during the summer, 1st semester, and 2nd semester—**REQUIRED by First Friday in June**  
Service completed any time during the current school year, including the summer before the current school year, are **REQUIRED** to the school SSL coordinator no later than the first Friday in June.

**STUDENT INFORMATION**—To be completed by the student prior to review from the nonprofit tax exempt organization.

MCPS ID: \_\_\_\_\_ Grade: \_\_\_\_\_  
First Period Teacher: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone: Home or Cell: \_\_\_\_\_ Other: \_\_\_\_\_

**NONPROFIT, TAX EXEMPT ORGANIZATION INFORMATION**—To be completed by the supervisor after the phases of service and action have occurred.

Organization: \_\_\_\_\_ Federal Employer Identification #: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Describe Activity (performed): \_\_\_\_\_

**Service Record**

Date From	Date To	# Days of Service	# Hours Per Day (8 in a 24 hour period maximum)	Total # Hours Completed (award 1 SSL hour for every hour of service)

Supervisor Name (print): \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Supervisor Signature: \_\_\_\_\_

**SECTION II. STUDENT REFLECTION**—Think about your SSL activity. Review the Maryland Seven Best Practices of Service-Learning at [www.montgomeryschoolsmd.org/departments/ssl/pages/bestpractices.aspx](http://www.montgomeryschoolsmd.org/departments/ssl/pages/bestpractices.aspx) and respond to the following questions in a written paragraph below:

- What did you do?
- What need did your service address?
- Who benefitted from your service?
- What did you learn about yourself?
- How was this experience connected to something you learned in a class at school? (for example, English, Mathematics, Science, Social Studies, Arts, Physical Education, Health, Foreign Language, etc.)

Note: This reflection will be reviewed by the MCPS SSL coordinator and returned to the student if not complete.

Parent/Guardian Name (print): \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Signature: \_\_\_\_\_

**MCPS SSL COORDINATOR USE ONLY**

☐ Check if automatic hours are attached to this activity as a result of course instruction.  
Verification form submitted to coordinator: Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Hours earned previously: \_\_\_\_ # hours for this activity: \_\_\_\_ Total hours including activity: \_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_





## Next Steps

- ✓ Sign the **MCPS Form 560-51A: *Organization Responsibility and Assurance Certification Document*** and email to Donna Kleffman **as soon as possible**
- ✓ Ensure **“What We Do”** on organization page generally describes activities for student volunteers
- ✓ Post **Opportunities** with specific details when recruiting volunteers
- ✓ Communicate any questions or concerns to **Donna Kleffman** at  
**240-740-4691** OR **[SSL@mcpsmd.org](mailto:SSL@mcpsmd.org)**



# MCPS SSL Status on MCVC Website

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# MCPS SSL Icon



## Organizations on the MCVC Website

- Must include a **general description** of possible activities for **student volunteers** in the **“What We Do”** section

## Opportunities on the MCVC Website

- Must include a **specific description** of tasks assigned to volunteers in the **“Description”** section



## Sample “What We Do” on Organization page

**“There are many student volunteer opportunities at the fire station. We host an annual Open House, Santa Runs, various parades...”**

### Who We Are

Glen Echo Fire Department is part of Montgomery County, Maryland’s fire service. It’s located in west Bethesda, near Friendship Heights. Glen Echo is a combination career/volunteer station that runs an ambulance, an engine, a paramedic chase car, and an ATV. There are five career personnel at the station at all times, and volunteer shifts of up to seven people bump up the staffing on evenings, weekends, holidays, summer break, etc.

Glen Echo Fire Department's primary response area consists of zip code 20816 and portions of 20817 and 20815, though its units are frequently dispatched further afield.

### What We Do

Glen Echo runs roughly 2,400 calls a year. Our most common dispatch is “injured person from a fall,” but we run everything from car crashes to heart attacks to overdoses to cardiac arrests.

In addition, Glen Echo participates in a number of community outreach activities, such as event stand-bys, CPR classes, and birthday parties.

There are many student volunteer opportunities at the fire station. We host an annual Open House, Santa Runs, various parades in the communities we serve, as well as CPR instruction, attendance at community events, signing up new volunteers, Spring Cleaning, and community outreach programs.



MCPS SSL



## Sample “What We Do” on Organization page

“...helping to groom, feed, and clean up after them. Note that kennel work can be completed by student volunteers...”

### Who We Are

**Hero Dogs, Inc.**, a Maryland 501(c)(3) non-profit corporation, improves quality of life for our nation's heroes by raising, training, and placing service dogs and other highly skilled canines, free of charge with lifetime support of the partnerships.

Hero Dogs staff and volunteers train dogs to assist Veterans and first responders with physical limitations and/or mobility issues, hearing loss, mental health disorders, or combinations of these. A Hero Dog reduces their partner's reliance on other people by doing tasks that the partner cannot do alone. A dedicated service dog can give their partner the confidence and support to travel outside the home independently, (re)join the workforce, and accomplish the everyday tasks of living.

### What We Do

Hero Dogs staff and volunteers train dogs to assist Veterans and first responders with physical limitations and/or mobility issues, hearing loss, mental health disorders, or combinations of these. Volunteers help:

- \* raise and sit puppies from when they are about 2 months old until they are 16 - 18 months old,
- \* take care of the dogs in advanced training at the Hero Dogs kennel by exercising them and helping to groom, feed, and clean up after them. Note that kennel work can be completed by student volunteers,
- \* help at events and with fund raising and occasional work days



MCPS SSL



## Sample “What We Do” on Religious Organization page

### Who We Are

Epworth United Methodist Church is a multi-cultural congregation offering multiple varied worship opportunities each week in both English and Spanish. Outreach and community service are important parts of the church's character, with service opportunities each month for adults, youth, and children. To that end, Epworth provides community service opportunities for Epworth youth and their friends to enable Epworth's teens to enjoy Christian fellowship and to serve God by addressing community needs. Epworth's goal is to allow youth to learn about needs in the community while actively addressing those needs and having fun in the process.

### What We Do

Outreach and community service are important parts of Epworth's character, with service opportunities each month for adults, youth, and children. Student volunteers assist in Epworth's partnership with Manna Food Center to provide weekly "Smart Sacks" to a local elementary school, and with Gaithersburg HELP by collecting non-perishable food and raising money to help hungry families in our community.



MCPS SSL

**“Student volunteers assist in providing weekly ‘Smart Sacks’ to a local elementary school and...collecting non-perishable food and raising money to help hungry families in our community.”**



Sample  
“Description” on  
Opportunities page

Possible details  
to add:

- Hours/shifts
- Specific tasks
- Lunch options
- Proper attire

## Anacostia Adopt-a-Block Cleanup



Sep 7, 2019



10:00 am - 12:00 pm

### Description

Registration is required!! [Register to volunteer by clicking HERE](#)

**Note:** This event is weather dependent.

**Date:** Saturday, September 7, 2019

**Time:** 10:00 am - 12:00 pm

**Meeting Location:** We will meet outside Journey Anacostia, an art museum, located at: 1201 Good Hope Rd SE, Washington, DC 20020 ([Map](#))

**Description:** Volunteers will help AWS with a trash cleanup at our Historical Anacostia Adopt-a-Block site! By participating in this event, volunteers will help us to cleanup the community and prevent trash from going into the Anacostia River.

**Physical Requirements:** This event will likely involve lifting, bending, and walking. Participants will be expected to wear closed-toed shoes for the duration of the event. If you think any of the physical requirements will be problematic, please let us know.



Sample  
“Description” on  
Opportunities page

Paint a clear  
picture of the  
activity for  
students.

## Peer Buddies Needed for Sports Program for Children with Special Needs at Judith A. Resnik Elementary in Gaithersburg

### Description

Open Door Sports provides after-school sports programs to children with special needs and is looking for middle and high school aged peer buddies to volunteer their time to work with a player and help them find success on the field while enjoying the benefits of sports. The program is run by two coaches and the role of their peer buddy is to assist the players, allowing them to get the most out of their time playing. The program at **Judith A. Resnik Elementary in Gaithersburg runs from 3:30 - 4:30pm every Thursday afternoon for a 7 week period beginning on September 12.** The session ends on October 24. We prefer for peer buddies to commit to the entire 7 week session but are open to having them come for alternative schedules.

### Shifts

[RESPOND TO MULTIPLE](#)

BEGINS	DURATION	OPEN SPOTS	RESPOND
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# Requesting SSL Approval for an Opportunity

The screenshot shows a web application interface for requesting SSL approval for an opportunity. The interface is divided into a sidebar menu on the left and a main form area on the right.

**Sidebar Menu:**

- EVENTS
- HOURS
- OPPORTUNITIES** (highlighted with a red checkmark icon)
- QUALIFICATIONS
- RESPONSES
- GROU
- USER
- USER
- COMMUNICATION

**Main Form Area:**

- Minimum Age** (circled in red)
- Maximum Age**
- Tags**  **ADD**
- Clusters** 
  - Select Cluster
  - Request SSL Approval** (highlighted in blue)
  - Good for Corporate/Business & other GROUPS
  - Good for Court Ordered Service
  - Good for Short-Term Commitment
  - Good for Skilled/Professional Volunteers
- Additional Notification Recipient(s)**



# MCPS SSL Guidelines for Virtual/Remote Service

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# Process for Offering Virtual/Remote SSL until the end of the 2021-2022 School Year:

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Opportunity posted  
on the MCVC website  
and tagged as MCPS  
SSL – address service,  
expectations, and  
safety information

Determine and post  
reasonable  
equivalency approved  
by MCPS SSL office  
(X number of items =  
X number of SSL hours)

Review student  
evidence, determine  
hours, maintain log,  
and verify student  
service on student's  
SSL form



# Examples of Virtual/Remote Service

## Direct

(for community in need)

- Letters, cards, artwork for senior citizens
- Masks, PPE, gratitude for healthcare workers
- Sandwiches, bagged lunches

## Indirect

(for your organization)

- Creating materials for organization
- Administrative/clerical work
- Agency's website
- Providing student input

## Advocacy

(for a cause/need)

- Research-based
- Flyers
- Social media posts
- Raising awareness about a cause or issue



# MCPS Guidance for Virtual/Remote SSL

Guidelines for Student Safety	Not Approved for SSL
Students <b>may only</b> engage in virtual platforms with parent permission	Individual service <b>not sponsored by nonprofit or MCPS staff member</b>
Students <b>may not</b> directly communicate with anyone outside of the nonprofit organization	Service supervised solely by <b>a student's parent/guardian or individual younger than 18</b>
Students <b>may not</b> share videos, pictures, or images of themselves	Service that involves <b>neighborhood canvassing or telephone solicitation</b>
Students' personal information <b>must be protected and not shared</b>	Service that involves <b>collection drives, donating items, fundraising, or fostering an animal from home</b>



# MCPS Guidance for SSL on Virtual Platforms

Nonprofit organizations must submit written agreement to adhere to the following:

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- Parent/guardian provides written approval of the student's participation
- Nonprofit organizations accept full responsibility and any liability for a student's participation in any virtual platforms
- Students use personal/private accounts (not MCPS student accounts) to engage in virtual platforms
- Students may **ONLY** engage with others under the direct supervision of a nonprofit supervisor (including breakout rooms)
- Virtual sessions will not be recorded



# Virtual/Remote and In-Person SSL

- **Nonprofit-hosted virtual/remote MCPS SSL opportunities** must be posted on the MCVC website and tagged with the blue MCPS SSL banner
  - Until the end of the 2021-2022 School Year
- Students may also continue to engage in **traditional MCPS SSL opportunities** offered in a public space under the direct supervision of a nonprofit representative, at the discretion of the student's parent/guardian
- **Post virtual/remote group opportunities for MCPS school staff members to complete with student groups or classes (products, advocacy, awareness)**
  - **Mark as virtual, allow group registration, and request SSL approval**



# Sample Virtual/Remote SSL Opportunity

## Write Letters and Create Art for Isolated Older Adults



MCPS SSL

These opportunities are generally great for volunteers of all ages, not just students.

MCPS SSL opportunities meet the Montgomery County Public Schools Student Service Learning guidelines. Use FILTERS to search by MINIMUM AGE, by ZIP CODE and more! See [MCPS SSL policies here](#).

 ONGOING

- Select “Ongoing”
- Put “0” in Hours field
- Add Age Requirements
- Mark “Yes” for virtual

If you are interested in earning SSL hours for this activity, please let us know. Link Generations will review your letters and artwork and deliver them to isolated older adults. Please only include your first name in the letters and artwork and do not reveal any personal information such as your email address or home address in your letters or artwork. Also, please do not include any real-life pictures or images of yourself. Once we have reviewed your letters and artwork for quality submissions, we will award SSL hours according to the following equivalency:

- Two 1-page letters = 1 SSL hour
- 2 drawings = 1 SSL hour

Contact [Lori@linkgenerations.org](mailto:Lori@linkgenerations.org) for more details.

*Student participation in this service project is at the discretion of the student's parent/guardian. The nonprofit organization is responsible for maintaining student safety and privacy. The nonprofit organization will determine the number of SSL hours awarded based on the evidence submitted. Parents/guardians should contact the nonprofit directly with any questions and/or concerns. This service activity is designed to be completed within the safety of the student's home until schools resume normal status.*



# Sample Virtual Platform SSL Opportunity

## KID Museum High School Apprenticeship Program



MCPS SSL

These opportunities are generally great for volunteers of all ages, not just students.

MCPS SSL opportunities meet the Montgomery County Public Schools Student Service Learning guidelines. Use FILTERS to search by MINIMUM AGE, by ZIP CODE and more! See [MCPS SSL policies here](#).



Until Sep 28, 2020



Each session is approximately 2-3 hours. total hours will vary by Apprentice.

Specific duties for KID Museum apprentices will include: (In-Person) supplies and materials maintenance, (virtually) workshop facilitation and programming development. On-going training for apprentices will be held in a variety of contexts with museum personnel involved in programming, education, exhibits and

- Describe student expectations
- Supervised live service in virtual or public space – hour-for-hour
- Remote service from home requires reasonable equivalency
- Select “Runs Until”
- Enter Hours Description
- Add Waiver

Please note the following guidelines for student service through live virtual platforms:

- A student's parent/guardian must provide the nonprofit with written approval of the student's participation in the virtual platform prior to the student serving/volunteering.
- Students must use personal/private accounts (not MCPS student accounts) to engage in the virtual platform.
- Students will only engage with others under the direct supervision of a nonprofit supervisor. The nonprofit supervisor will be directly present in the virtual space (including any breakout sessions) at all times.
- The nonprofit supervisor will initiate and host all virtual sessions. If the nonprofit supervisor is not available to initiate and host the virtual session, the session will not occur.
- Virtual sessions will not be recorded.



# Sample Virtual/Remote Group SSL Opportunity

## School Art Club/Class Project: Handmade Art Journals for Cancer Patients

- Describe nonprofit
- Detail service project and need
- Provide details for student/staff submission
- Ongoing
- Group Registration
- Virtual
- Request SSL Approval



MCPS SSL

These opportunities are generally great for volunteers of all ages, not just students.

MCPS SSL opportunities meet the Montgomery County Public Schools Student Service Learning guidelines. Use FILTERS to search by MINIMUM AGE, by ZIP CODE and more! See [MCPS SSL policies here](#).

Kits to Heart is a 501(c)(3) nonprofit that gives curated cancer care kits to patients and their loved ones. All are welcome, including cancer survivors.

Craft beautiful journals that recipients would be able to use as appointment planners, symptom trackers, or simply coloring books. Your journals will be included in our cancer care kits that are distributed to patients throughout Maryland and the U.S.

*MCPS staff hosting SSL opportunities are responsible for ensuring that any virtual/remote service during this time maintains the safety and privacy of our students and adheres to the proper supervision and monitoring needed for SSL as a state graduation requirement. The MCPS staff member will determine the number of SSL hours awarded based on the evidence submitted. Parents/guardians should contact the MCPS staff member directly with any questions and/or concerns. This service activity is designed to be completed within the safety of the student's home until schools resume normal status.*



# Unity Through Community

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Please feel free to email us at [ssl@mcpsmd.org](mailto:ssl@mcpsmd.org) with any questions regarding the MCPS SSL program.

The virtual/remote service guidelines can be found at: <https://bit.ly/VirtualSSLGuidelines>

