The regular meeting of the Solid Waste Advisory Committee (SWAC) was called to order by the Chair at 5:30 PM on January 8, 2020 in the 6th Floor Conference Room at the Executive Office Building (EOB). Introductions were made around the table. Acronyms are posted at the bottom of this report.

**DIVISION UPDATE – Lonnie Heflin (Material Management Section)**

- **New Electric Screening Process at Compost Facility**
  - Part of the FY19 Capital budget
    - Former units were portable – this unit stationary
    - More machine for the cost, more flexible in use
    - Electric powered (no emissions)
  - New design has provided improved efficiencies in production
- **Discussion on wood waste at the TS**
  - Single ground wood (“free mulch”) has contaminants (metals, chemicals, bugs, . . .)
  - Public pick-up is a safety issue (material danger, site danger)
  - Should consideration be given to stop allowing public pick-up of the material?
  - Material is sold to a third-party processor
  - Motion to draft a letter to CE and CC with copies to Adam/OAC/Willie
    - SWAC recommends the cessation of public access to Single Ground Wood
      - It will improve public safety
      - It will remove the improper use of the perceived product (mulch vs the actual raw wood)
      - Will bring a slight increase in revenue with the sale of higher volumes
    - Motion was seconded and passed 12-0, Letter to be drafted and sent.
OLD BUSINESS

ADMINISTRATIVE BUSINESS
- Replacement sections for binders were circulated.
- Approval of November minutes
  o Corrected as noted. Moved and approved. Copy to be posted.
- Parking and ID Cards
  o ID cards required for parking pass. Form in binder.
  o New application for parking needs to be completed/submitted.
  o Kelly will work with Lisa on process details
- Renewal of terms
  o Five member’s terms expired in December. Look for vacancy announcement. New applicants and renewing members must apply during annual BCC vacancy announcement open period. We don’t know when it will be opened but anticipate it will open soon. We will monitor BCC vacancy announcement website. Expired terms remain active until position is filled.

SUBCOMMITTEE REPORTS
- DAFIG – Paula attended the December meeting.

NEW BUSINESS

SOLID WASTE MANAGEMENT PLAN (SWMP) Update
- Understanding timeline for updates and opportunity for SWAC input
  o The effort is still on-going – no decisions on how and when for presentation
  o 10-year plan to be submitted in draft form (due to MDE in January)
  o No answer on when SWAC will be able to provide input.
- Discussion on public engagement opportunities for SWMP and new master plan
  o Full Master Plan work is still being reviewed internally (by county staff)
  o Task 9 report has been under review by County staff for +6 months
  o No timeline for review by Zero Waste Task Force
  o FY21 Budget is being submitted without consideration of ZWTF recommendations
- With the understanding that the 10-Year Plan will be submitted to MDE at the end of the month the SWAC is concerned that the process is out of sync. SWAC understands the ZWTF report should be finalized to inform the 10-year plan. The Committee is concerned that our obligation to review and provide comment is being circumvented.
- Other discussion:
  o Is there a State regulatory requirement for public review of the 10-year plan?
  o Can we track the details of the waste flows beyond the posted annual report?
  o We need to communicate our concern that public input has not been included in the process. Letter to request opportunity for that review prior to submittal.
  o What is the proper chain for communication?
- Motion to write a letter to Adam to hold report, allow review, consider comment. Second and 12-0.
- Follow up with Willie from Kelly and Heidi.

UPCOMING MEETING PLANS
- February 5 – Invite Adam to attend. Review Adam’s talk from the Montgomery Parks Speaker Series: Adam Ortiz’s (DEP Director) presentation to Montgomery Parks on “Aiming for Zero Waste: The Future of Recycling and Sustainability in Montgomery County.” You can view the recorded presentation at (https://montgomeryplanningboard.org/meetings/watch-online/) by scrolling to “Available Archives” and then expanding “Speakers and Special Events” to view December 2, 2019.
- March 18 – budget presentation
PUBLIC COMMENTS

None

ADJOURN

Meeting was adjourned at 7:55. The next meeting is set for February 5, 5:30 PM, in the 6th Floor Conference Room at the Executive Office Building (EOB).

ACRONYMS

CC       County Council
CNG      Compressed Natural Gas
DAFIG    Dickerson Area Facilities Implementation Group
DEP      Department of Environmental Protection
ERP      Enterprise Resource Planning
FY       Fiscal Year
MDE      Maryland Department of the Environment
MC       Montgomery County
MRF      Materials Recycling Facility
NTR      Nothing to Report
OLO      Office of Legislative Oversight
RRMD     Recycling & Resource Management Division
SCA      Sugarloaf Community Association
SWMP     Solid Waste Management Plan
ZWTF     Zero Waste Task Force

CE       County Executive
CPI      Consumer Price Index
DSWS     Division of Solid Waste Services
EiW      Energy from Waste
FTE      Full Time Employee
HHW      Household Hazardous Waste
MES      Maryland Environmental Services
MML      Maryland Municipal League
OCC      Old Corrugated Cardboard
RRF      Resource Recovery Facility
SA       Service Area for County collection
SWAC     Solid Waste Advisory Committee
TPD      Tons per Day