The regular meeting of the Solid Waste Advisory Committee (SWAC) was called to order by the Chair at 5:35 PM on October 4, 2017 in the 6th Floor Conference Room at the Executive Office Building (EOB). Introductions – around the table. 5:45 a quorum is established.

**ADMINISTRATIVE**

**ID Badges:**
- See Serena to get paperwork and photo coordinated.

**MD Municipal League Representative:**
- A letter has been sent from the league to the CE. David L. Winstead has been nominated.
- David will be included in our new member orientation.

**New Member Posting:**
- Timing question for the current opening.
- Need to look for, solicit for, a business user or industry member.
- Want to find before we open so that we can co-ordinate the opening with the interested party.

**MAJOR PROGRAM PRESENTATION – FOOD WASTE:** (Eileen Kao)

Eileen reviewed the background on Montgomery County’s diversion goal and current rate of recycling and discussed potential initiatives to increase residential and commercial organics diversion. There was also discussion on material flows, assumptions, and recovery rates that are used in the planning process. Eileen will gather summary to be used to assist workgroups.
We reviewed work group efforts to date. Six (6) chapters have been drafted, listed below. Stakeholders have been selected and assigned. Conveners appointed for each group to keep the ball moving forward. Groups are meeting and reviewing the docs.

List of the 6 work groups and SWAC membership on each:

- Backyard composting & community-scale composting  Kelly D
- Strategies to maximize collection at the curb  Carol J
- Commercial composting in Montgomery County  Sara B
- Reducing food waste/channeling food to others  Sara D
- On-site institutional/on-site business composting  Aaron H and Sue B
- On-farm composting  Mark F

Current plan timing. Chapter reviews by working groups in by Oct 31. County compilation in November.

**NEW BUSINESS**

Budget Subcommittee:
- Confirm membership – Sara B, Mark F, Carol, Bob
- New approach – looking out 22 months, not 3 months
- Reminder - Section 7 of the handbook has the budget timeline.

**OLD BUSINESS**

Approve Past Minutes: March and April minutes were modified and approved for posting as final. To expedite the approval process moving forward we will be circulating the draft for comment and approval via e-mail. Once affirmative responses have been received minutes will be released for posting.

Subcommittee Membership & Reports:

Planning: Moved, seconded and approved to re-instate the committee. Sara D. will call for a meeting.

DAFIG: No report.


**PUBLIC COMMENTS**

None offered.

**ADJOURN**

Meeting was adjourned at 7:20. The next Meeting set for November 1, 5:30 PM, in the 6th Floor Conference Room at the Executive Office Building (EOB). NOTE: In Sue will be scribing for the November meeting.

**ACRONYMS**

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