



Mixed Paper

What types of paper can be recycled?

All clean and dry paper can be recycled including corrugated cardboard boxes, newspapers and inserts, magazines, cereal and other boxes (boxboard), telephone books, white and colored computer and office paper, paperback and hardcover books, greeting cards, wrapping paper and gift bags, envelopes and unwanted mail, catalogs, shredded paper, and coated paper items such as milk and juice cartons, juice/drink boxes, fruit and produce boxes and frozen food boxes. Please keep all paper items separate from glass, plastic, metal and aluminum cans, bottles, jars, containers, etc. when recycling.

How do you recycle this material?

Residents of Single-Family Homes:

The County has provided a 64-gallon wheeled cart for your convenience. This cart eliminates the need to bag, tie, flatten, or cut boxes. Place all mixed paper and cardboard into this cart, or if a box is too large to fit in the cart simply place it on the ground next to the cart. If you don't have a wheeled cart, put all mixed paper in a paper bag or bundle it with twine and place next to your blue bin at curbside for pick-up.

Multi-Family Properties:

Place mixed paper in recycling containers labeled **mixed paper**. Recycling containers are often located near outdoor trash containers on your property, in a common area in your building, or in your trash room. Check with your property manager if you have any questions.

Businesses:

All mixed paper can be placed in appropriate recycling containers labeled **mixed paper** that are provided by your business or property manager. Some businesses may separate paper by type, so be sure to follow the instructions provided by your business.



Follow these rules when recycling this material:



Shred and Recycle Confidential Papers



All Clean and Dry Paper is Recyclable



No Napkins, Paper Towels, or Tissues



No Plastic Packaging, Plastic Wrap or Styrofoam™



No Plastic Bags



No Contaminated Paper or Cardboard*

* Contaminants include food, paint, chemicals, kitty litter, etc.

Mixed Paper. Recycle More Now.

Recycling is the Law.

**Executive Regulation 15-04AM
requires recycling of
Mixed Paper.**

How can I safely recycle my confidential business documents and personal mail especially bank or credit card statements?

Shredding these documents before recycling them is an easy way to prevent identity theft and make sure confidential business or personal information is not disclosed. Shredded paper may be placed directly in recycling bins labeled for mixed paper in your office, or at your apartment or condominium, and in your blue wheeled cart at home. Please place shredded paper in paper bags instead of plastic bags to prevent shredded paper from blowing around causing litter and to ensure no contamination of paper for recycling.

What types of paper cannot be recycled?

Any item(s) including carbon paper, paper or cardboard contaminated by paint, food, chemicals, kitty litter, etc., and paper towels, napkins, and/or tissues cannot be recycled. Plastic bags and packing material such as Styrofoam™/polystyrene should not be placed in your mixed paper recycling bin.

What should I do if I don't have a mixed paper recycling container?

If you live in a single-family home, please visit montgomerycountymd.gov/recycling or call (240) 777-6410 and order a wheeled cart, which will be delivered to your home. Residents of apartments and condominiums should check with their property manager. For your workplace, check with your supervisor or your property manager. Businesses can order desk-side recycling bins by calling the Division of Solid Waste Services (DSWS) at (240) 777-6437.

Did you know?

Recycling one ton of paper saves 17 trees. Recycle more now.



Help Reduce Waste

Reducing the amount of paper generated by residents and businesses is easy. Check if the product can be used again before discarding it. For example; instead of throwing away office paper that is only used on one side, flip it over and use the other side to print on. Use interoffice envelopes or reuse padded ones as appropriate. You can even reuse wrapping paper or use newspapers to wrap gifts. Reusing cardboard boxes for storage or mailing is another quick way to reduce waste and preserve resources. Doing these simple things will help reduce the amount of paper generated and also save you money. Another option is to buy products that do not have excess packaging. Also, buy items in bulk to reduce the amount of materials that must be disposed.

Close the Loop—Buy Recycled

There are plenty of recycled paper products you can purchase to help close the recycling loop. Many local grocery, office supply and hardware stores sell recycled paper products such as envelopes, computer paper, tablets, etc. Also, building materials such as counter tops can be made with recycled paper as well.




Office Paper
and Supplies



Paper Towels, Tissues
and Toilet Paper

How do I know if I am buying products made from recycled materials and where do I find them?

Look for the “made with recycled-content” symbol . When it is on a package, you can be sure that the product is made with recycled materials. Recycled products are available from many sources including grocery, department, and hardware stores, so it is not necessary to shop at a specialty store to find them.



For more information, contact:

Montgomery County, Maryland • Division of Solid Waste Services

101 Monroe Street, Sixth Floor • Rockville, Maryland 20850

Web Site: www.montgomerycountymd.gov/recycling

Phone: 240-777-6480 • Fax: 240-777-6465



This information is available in an alternate format by calling Alan Pultyniewicz at 240-777-6480.